

REGULAR MEETING

PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT
9732 Pyramid Hwy #407, Sparks, NV 89441

Thursday, May 18, 2023

MINUTES

Trustee Tom Baker called the regular meeting of the Palomino Valley General Improvement District (PVGID or GID) to order at 6:00 p.m. Thursday, May 18, 2023 at 21555 Pyramid Highway, Reno, Nevada.

1. **Roll Call:** Trustees present were Tom Baker, Greg Dennis, John Patterson, Dan Helton, and Don Otto. Also present were Shawn Kelly, Operations Manager; Cathy Glatthar, Assistant to the Board (by phone); and Vickie DiMambro, Assistant to the Secretary/Bookkeeper.

2. **Public Comment:**

- Pam Roberts stated she was shocked by the declaration from the Assistant to the Board, the Bookkeeper, and the Operations Manager, that was read at the last meeting. She said that while she shared the concern about the current President's lack of experience leading this body, she didn't agree with the tactics of the three people who signed the declaration; that they left the meeting and that Shawn came back in and took the recorder before the meeting was over. She said she was concerned about the lack of communication between the Board members and the Operations Manager, as well as the two [contract workers], Vickie and Cathy. She opined that Cathy Glatthar is an amazing Assistant to the Board, and she wasn't here to complain about how Cathy has handled things in the past. She said she also knew that Vickie has done a great job with the bookkeeping, and that she didn't have any complaints about that, but she did have concerns about the lack of communication. Ms. Roberts opined that the "manual" [Board Member's Handbook] needed to be updated. She suggested that be assigned to Trustee Dennis since he was the Trustee who has the most time on the Board, and maybe he could work with Cathy on that. She mentioned noticing changes in the agenda format. She concluded her comments by recommending that the Board retain legal counsel.
- Trustee Otto said he wanted to let folks know what happened after the last meeting when he assumed that the declaration asked for certain members here to do certain things on the Board and we weren't going to do it; that we were going to have problems with our crew and not having them here. So he wanted to make sure that people knew that action was still happening, that the Board was still going to function, that we were still going to have a piece of equipment out on the road. He said hopefully the work he did in one day, until he ran out of fuel in the grader. He said he worked on Amy because that request was done back in December by Mr. Gunn, and he felt like there should be some action done there. He said he had a couple of reasons why he did that, and it took about eight hours, and it probably needs to be hit again because it's starting to washboard.

Trustee Baker asked if there were any further public comments? Hearing no requests, he moved to the next agenda item.

3. Judicial/Government Affairs:

None

4. Approval of Minutes - March 16, 2023 and April 20, 2023 Meetings:

- March 16, 2023 minutes:

Cathy Glatthar stated she had two comments:

1. On the first page, item #2, Public Comment, she wanted to set the record straight. She said Matthew Lambert stated that, “he had made ‘several’ requests for road maintenance utilizing the GID e-mail ...”

Cathy stated the definition of “several” is more than two. She said that would mean Mr. Lambert was saying he had sent in at least three road maintenance requests, yet the one and only road maintenance request received from Mr. Lambert was on July 13, 2022.

2. On page 4, second bullet, third paragraph:

The minutes state: “Cathy explained that she sends a weekly Road Maintenance Requests Log to the President of the Board and the Operations Manager, and if there are no requests, she states, ‘no requests.’”

Cathy said she actually states that there are “no **NEW** requests” and would like the minutes amended to reflect that.

Pam Roberts opined that she was okay with Cathy clarifying something that was said, but the minutes should not be changed.

Cathy said she did not request Mr. Lambert’s comment be changed in the April minutes; that the clarification is now reflected in this meeting’s minutes.

Ms. Roberts said that was fine.

Trustee Otto opined that adjectives should not be added to the minutes that describe someone’s demeanor.

Trustee Patterson made a motion to approve the March 16, 2023 meeting minutes as amended. Trustee Helton seconded the motion. Hearing no opposition, the motion passed.

- April 20, 2023 minutes:

Pam Roberts stated she reviewed the partial draft minutes and she opined on some items written in those draft minutes, and also stated a public comment was missing. She opined that without a draft of the rest of the meeting, the Board could not approve these minutes. She stated there's no law requiring that you have a recording; it's just that you have to have minutes.

Trustee Otto said the audio was important and he couldn’t see how the Assistant to the [Board] could take notes and keep up with the discussions and write up the minutes without the audio recording. Last month the recorder was taken away and that was unacceptable.

Trustee Baker made a motion to table the approval of the April 20, 2023 meeting minutes. Trustee Helton seconded the motion. Upon a vote the motion passed 4 to 1, with Trustee Dennis not in favor.

5. Payment of Bills and Other Financial Matters:

a. Review April 2023 Transaction Report:

Vickie DiMambro reviewed the April 17, 2023 transaction report (see attached). The total cash in all accounts was \$540,852.51. Income for the month was Ad Valorem \$59,888.06, Consolidated Tax (CTX) \$39,446.75, and LGTA/Fair Share \$5,650.11.

Vickie reported on several of the payments: 1) Peterbilt Truck Parts \$2,658.86 for shop supplies; 2) Summit Fire and Security \$1,525.75 for fire extinguisher inspection, repairs and replacements; and 3) Cashman Equipment \$4,814.29 for the Wayside generator repair.

b. Transaction Report and Payment of Bills for May 2023:

Vickie DiMambro reviewed the transaction report for May 15, 2023 (see attached). The total cash in all accounts was \$473,936.33. Income for the month was Ad Valorem \$982.56, Consolidated Tax (CTX) \$37,351.89, LGTA/Fair Share \$3,022.61, and \$300 for the sale of the Waldon Kickbroom (\$250 deposited and \$50 went into petty cash).

Vickie reviewed several of the payments: 1) SommerCal Construction for \$41,100 for the metal building concrete foundation; 2) Truckee Meadows Fire Protection District \$2,500 for a 1996 Ford F-350 patrol truck; 3) Washoe County Building and Safety \$1,395.85 for metal building permit; 4) Black Eagle Consulting \$1,204.25 for building pad compaction testing; (5) Dustbusters Enterprises \$6,300.26 for Mag-chloride; and (6) Superior Tank and Fabrication \$32,886.50 for the remainder due for fabrication of two water truck tanks.

Pam Roberts, in the audience, spoke about the sale of an asset being listed on the transaction report. She stated the [Board Member's Handbook] had a procedure on the sale of surplus equipment and she was not aware that that procedure had been followed and she would like the board to enforce that procedure.

Trustee Dennis made a motion to approve the transaction report for May 15, 2023 and pay the bills. Trustee Patterson seconded the motion, and hearing no opposition, the motion passed.

c. Estimated Operating Funds Report:

Cathy Glatthar referred to the report (see attached) and stated she pulled back some on the estimated additional revenue expected through August 31, 2023, because the CTX was coming in quite a bit lower than expected. She said she dropped the CTX by approximately \$13,000 for these last four months of this [reporting] period. With that adjustment in mind, the estimated net operating funds for road improvements as of August 31, 2023 is projected to be \$214,668.

Trustee Dennis commented that for the past several years, he has kept track of OSB board and it went up to \$61 a sheet. When you take 8% of \$61, that's a lot of tax revenue, but when it goes down to \$10, it's back to the old (pre-COVID) price, and 8% of \$10 is a lot less than 8% of \$61. What's happening is the market is adjusting to the price of goods again, and it's going to extremely affect our tax revenues, and that's why this \$214,000 is significantly lower this year. We'll have to be careful with our budget.

6. Public Hearing: Approval of Final Budget for Fiscal Year 2023-2024 (7/1/2023 - 6/30/2024):

Cathy Glatthar referred to budget worksheet #3 (see attached), and explained column 4 shows a drastic change in projected revenues from the March 16th meeting. The ad valorem has dropped by \$39,444, and the CTX, the consolidated tax, has dropped by \$59,591. That's an overall projected revenue decrease of \$99,035, and down in the expense section of the budget, she reduced the audit cost by \$10,000 and the remainder of the \$99,000 decrease in revenue, is found under road maintenance. She reported [Column 5 shows] the figures that [are proposed to] be on the final budget for the fiscal year 2023-24.

In answer to Trustee Dennis' question, Cathy confirmed that we have one fund.

Trustee Dennis explained with one [fund, if need be, an adjustment can be voted on to move money between expense categories, instead of having to go through the budget augmentation process.]

Trustee Baker asked for any public comments, hearing none, the public hearing was closed.

Trustee Patterson made a motion to approve the final budget for fiscal year 2023-24. Trustee Otto seconded the motion, and upon a vote, the motion passed unanimously.

7. Road Reports:

a. Road Operations and Maintenance Reports:

[Operations Manager's Report - Period 04/17/2023 to 05/14/2023, and Roadwork and Requests Report - Period 01/01/2023 to 05/14/2023 (see attached)]

Shawn referred to the Operations Manager's Report and stated we've been down one employee, so it's hard to do any grading.

Trustee Baker asked how the employee was doing and what happened?

Shawn explained the employee had an on-the-job injury and our workers' comp insurance has taken over. He said he did not know how long the employee would be out; he receives progress notices every 30 days.

Pam Roberts opined that someone should be hired to temporarily replace the injured worker.

Shawn explained he has attempted to hire a water truck driver with some equipment operator experience. He said an ad was posted on Indeed, and for over a month, he hasn't had one call.

Trustee Dennis said we need somebody with a CDL license to drive the water truck; the effort is being made to find someone.

Matthew Lambert commented about the lack of any grader use over the past 30 days. He opined that they should try to get the grader out more often.

Wayne Mortensen asked, "Is there a way we can put forecasting information on the road report such that residents of the road can see when their road is going to be graded during the year? It doesn't have to be 100% accurate, but at least a time frame of when you can expect it to be graded."

Trustee Baker replied, "That makes sense."

Shawn explained, "There is no time frame."

Brian DiMambro said that from everything he understands is that you don't grade dry roads; that you need water or grading is ineffective. He said he believes the problem is that the guy who runs the water truck is laid up.

Trustee Otto spoke about how he has been doing dry dirt grading for years. That grader operators don't just park the grader because they don't have water. We got this situation all the time with construction companies; they have to keep going. He said he worked on Amy south for Mr. Gunn, mostly, who came here in December asking for his road to be done, and by April's meeting it still had not been touched.

Shawn said Amy south was going to be covered with Class E, but the Board failed to give him the funds for that, and because Trustee Otto graded the road without water, the road has already washboarded. He stated that Trustee Otto left windrows everywhere, and that Trustee Otto graded it flat.

Trustee Helton stated water should have been put on the road.

Shawn agreed with Trustee Helton that Trustee Otto should have watered the road, and when Trustee Otto cut the Wayside yard gate locks ...

Nancy Brown said there are companies that will contract out a water truck and driver, and that may be better, temporarily, than hiring labor.

Shawn said he has looked into it, and it costs \$1,000 a day.

Mr. DiMambro said he's had many conversations with probably one of the best grader operators in Nevada, by the name of Marvin Reed, and Mr. Reed said the right way to grade was to have the road wet. Mr. DiMambro added that his neighbor, Marty, will not touch Basque Oven or Serenity unless there's the right amount of moisture on the road.

Renia Smith commented that she hears from a lot of people out in this valley and she's seen it for herself because she attends church out in the valley, that since Shawn has been working on these roads, the roads are in the best condition that they've been in. She said she's been here since 2007, and it was tough for them trying to get out there to go to church because the roads were so bad; the roads were absolutely horrible. She said she hears people all the time saying they hope that Shawn is always here because the roads are in such better shape.

Matthew Lambert suggested work schedules be adjusted to account for forecasted storms. If we see a storm coming, there can be an adjustment; the grader operator may take a day off during the week because he knows during the weekend it's going to rain and he can go out on a Saturday, or something, and run the grader.

Ed Bliss stated he does dirt work and he's been doing it for 40 years. If you do dirt work and you don't put water on it, it's just like pushing powder. If you have corrugation and you take the corrugation off and you put dirt back on, if you don't put water on that dirt and compact it, the corrugation is going to just come back. He said he's been out here for 23 years and the roads are much better; that Shawn is a good blade operator, but Shawn needs the water. If you grade a powder road, in four days it will be back the same way it was.

Trustee Helton stated he was the first employee out here in 1984 he graded these roads out here without a water truck. He said there's no doubt that putting water on the road is better, but when you don't have the ability, you do what you need to do. He opined that what Shawn should do is grade the amount of road he can do and then go back, get the water truck and water the road. It would be half the amount of road normally done, but it would be the right way to do it. He said Shawn was right, it's always better with water.

Trustee Helton further stated that he wished that water could have been put on the road that Trustee Otto did; it would have been really helpful. You can grade roads dry, but you want to put as much water on as you can afterwards.

Trustee Otto asked Mr. Gunn if Amy south was any better after he graded it?

Bob Gunn said yes, it was improved. He commended Trustee Otto for clearing the weeds off the shoulders of Amy. He said the road itself, it appeared that water had not been applied, but in general it's probably more drivable. He said since we moved here 24 years ago, there's probably three times the traffic on that road. He said with all the increased traffic, he thought that road should be graded more than once a year. He said it would be appreciated if they continued past Pony Springs when they are grading Amy south.

Trustee Dennis reiterated that Amy south was scheduled to have Class E base put on it and the funding was not approved, otherwise that road would have been done that way.

Shawn said Amy south will still be covered with Class E.

Daniel Gugich said he agreed with Mr. Lambert. He opined that dry grading roads and making them even 50% better was gonna help us as residents.

Andrea Juarez said she just moved here not long ago. She opined that if they run the graders on dry roads, there may be an increased cost for the maintenance and the cost of gas because now you're doing the job twice.

Mark Devereux said he heard the comment made earlier that it would have been better to come back the next day with the water truck, so is the grader operator not able to operate the water truck? Could we not grade one day and water the next day?

Shawn and several Board members explained that they were not allowed to answer questions asked under public comment.

Donny Otto said this is his first meeting he's ever been to and he appreciates Board members for their time. He opined that everyone has the same goal of trying to make the roads better. He commented on the road maintenance requests system and that he would prefer having a scheduled plan. He opined that the time on the grader seemed kind of light and needs to be prioritized.

Marshall Todd said Shawn was hired as the Operations Manager and Shawn's supposed to handle the operations. He commented that everybody's talking about technique; we want the roads properly done, but we're not going to tell the Operations Manager how to do it, that's his job. The Operations Manager can't get people, nobody can, hiring is difficult.

Robert Eshleman commented, "The fastest you can go is no mistakes." He stated that we are talking about the application of public monies to achieve the optimum result. He said his observation on Curnow Canyon and other dirt roads, the washboard is at least maintained to a manageable degree, and it would be in better condition if the residents actually understood the frequency of everything from their suspension systems to their velocities on it, we'd all be saving a little money. He said he does support our Operations Manager, and if you don't like the Operations Manager, then you will have to fire him. We're lucky to have somebody that's actually kept the roads as smooth as he's seen them, because when he first moved out here, long ago, they were all four-wheel drive.

Trustee Otto said if you think that the roads out here are good, passable and so forth, then he challenges any of you to go up the road he lives on, Quaking Aspen, all the way up there, right now, and drive through it and drive out of there again. Hopefully you take a four-wheel drive, a truck, because that's the kind of vehicles that people up there have to have. We got to have four-wheel drive and there's even chain tracks on that road, on Quaking Aspen, up there right by his place. Chains on people's tires that they had to put on in order to get through there this winter. Shawn came up several weeks ago and hit a few areas, and it was smooth until it rained like a day or two later, and then it turned into a big grease bog again, which we could barely make it through in four-wheel drive, skidding sideways, turning, twisting, trying to make it up the road. We're scheduled, basically, to get it bladed once a year. So now, we're already screwed up; we got one grading and we're already back to where we were before. So if you want to say that things are improving, it's mostly down on the roads at the bottom, where we've okayed putting on base over the last year or two; that's really helped, no doubt, and that's a good deal.

Brian DiMambro stated he lives off of Basque Oven and Serenity, off of Wilcox Ranch past Mid Road. Even though our roads are within the GID, we were told long ago that we were not going to have any work done on our roads. Also, with the Wilcox Ranch POA being defunct, nothing's even happening on Wilcox Ranch [past Mid Road]. He opined that in some places our roads are so remote, work doesn't get done on them, it becomes kind of nasty, but he's not going to complain about it because we bought out here and knew what we were buying, and what we were getting into when we bought our property.

Jan Mortensen stated she'd like to remind the Board that they are working with our taxpayer dollars and you're supposed to get the roads done. She addressed Trustee Otto, and said Mr. Otto knew where he was going to live, up on that road. We live at the end of Yellow Tail Road. Shawn does an awesome job; every time we have put in a request, Shawn has come up to do it. She said they also had to use tire chains coming up their road this winter. She said Trustee Dennis had been very good at letting us know what's going on when he was President of the Board. She opined that she didn't see the Board running like that right now, and asked the Board members to please talk to each other. She said the GID has an Operations Manager who is great, and let's get the roads done instead of all this other stuff.

Cydney Harding said she was just wondering, if the roads can't be graded because you don't have the help with the water trucks, what is actually happening?

Trustee Dennis commented that there is a handout, the Operations Manager's Report, that lists all the work that has been done since the last meeting.

b. 2023 Seal Coat and Patching Program - Review of Bids and Possible Award of Contract, Including, But Not Limited to, Adjustments to the Scope of Work:

Trustee Patterson referred to the handout (see attached) and said it shows the bid history and the two bids that we received, and on the back, is the scope of the project. He said he was happy to see that the price for the micro-pave came in lower than what we paid last fall for similar work. He explained the patching did come in higher than he had hoped. Sierra Nevada Construction (SNC) was the low bid at \$202,361.

In response to Trustee Helton's question, Trustee Patterson explained the timing on the project is, as stated in the contract, "Work may start as early as June 1, 2023 and the project must be completed by August 11, 2023."

Trustee Dennis confirmed with Cathy that the estimated operating funds for road improvements, as of August 31st, is \$214,668. He said that is just about the amount of this seal coat and patching contract. He also confirmed with Cathy that the \$100,000 for Class E base has already been held back. He went on to explain this slurry seal is a little smoother than chip seal, and it's similar to what we did on Right Hand Canyon Road last fall, and people like that surfacing. We have the funding for Class E base, which makes Mr. Gunn's road work on Amy south possible, and some other roads delineated by our Operations Manager. He opined that they were moving forward with probably the right projects for this year. We don't have a lot of money, and as he stated earlier, things are not looking good in terms of the revenue. He said he thought Trustee Patterson did a really good job working with Larry Johnson and putting together what we can do this year, especially with Ironwood because that's a main road.

Vickie DiMambro interjected and stated we have zero control over how much income we receive. We find out what the amounts are when the money is deposited into the bank account; be aware, income numbers are going way down.

Trustee Otto stated the cheaper price for the patching work is Intermountain at \$108,000. With the uncertainty about this money that we're going to collect, he said he wondered if we should just do the patching contract and leave the slurry seal off this year, and save the other \$100,000?

Trustee Patterson said Ironwood got hit really bad, and we have to do something, but he also wanted to get that two miles done on Whiskey Springs. He said the reason he wants to do that is because he's also looking ahead, and we need to do work up on Axe Handle. He said he didn't want to be trying to cover five miles of road next year. The funds are available this year, and he said he wanted to go with the entire contract.

There was some discussion about the subgrade underneath some sections of the Cape seal on Ironwood and how the moisture gets into the subgrade and the asphalt surfacing fails. The patching on Ironwood, that's part of this contract, will address the subgrade problems in those areas.

Trustee Otto expressed concern that the scope of work for the patching stated that the base material would be placed in one, 12-inch lift.

Trustee Patterson said he would discuss those particulars with SNC.

Trustee Helton made a motion to accept SNC's bid, approve the contract, and authorize Trustee Patterson to administer the contract, including payment of bills. Trustee Dennis seconded the motion. Upon a vote, the motion passed unanimously.

8. Old Business:

None

9. New Business:

None

At this time Cathy was questioned by Trustee Helton as to why some items that the President requested be on the agenda were not listed. Cathy explained that we do not have legal counsel (at least one item had an unanswered legal issue) and with other things going on, this agenda stands as is. Pam Roberts noted that the Handbook states that the President prepares the agendas. Trustee Patterson interjected and said we have to stick to the agenda now; that's the law.

10. Calendar Review: Cathy Glatthar reviewed the upcoming items:

- The next meeting is June 15th, 2023. That meeting normally starts at 5:00 p.m. with a closed session for the review of employee performance appraisals. The Board agreed to have the meeting start at 5:00 p.m. for the closed sessions.
- The agenda will include employee compensation, which will have the PERS rate increase that begins July 1, 2023.
- The notice to the employees regarding the closed session are in process.
- Vickie will file the final budget with the County Clerk (PDF file sent by e-mail) and the Department of Taxation (PDF file sent by email and two hardcopies and the proof of publication of the public hearing notice sent by regular mail) on or before June 1st.
- The board submits comments and the President conducts the Operation Manager's performance appraisal.
- The Operations Manager conducts the employee annual performance appraisal.

11. Correspondence:

- Cathy reported receiving a letter from the Nevada Department of Taxation stating that the tentative budget was in compliance.

12. Public Comment:

- Trustee Baker read from a declaration from last month's meeting. It says (in part), "... if Trustee Baker does not step down as President and Trustee Otto does not resign, we, as a team, will resign our positions ..." He then asked Trustee Otto, "Are you resigning?" Trustee Otto said, "No." Trustee Baker then said, "I am not resigning. Therefore, I believe it's my duty as President, to accept the resignations of Shawn Kelly, Cathy Glatthar, and Vickie DiMambro."

Cathy interjected and said Trustee Baker could not do that at this time.

Pam Roberts also interjected and informed Trustee Baker that's an open meeting law violation. You're making a motion to accept something and you can't do that. You're going to have to put it on an agenda. Even if you accept it today, somebody

can make an open meeting law violation complaint, and any action you do that's in violation of the open meeting law will become void; so you have to do it right. If you want to terminate the contracts with the contracted employees, then you have to follow the process for that, and you definitely have to put it on an agenda. You have an employee appraisal meeting coming up in June, and you can deal with whatever issues this Board may or may not have with Shawn at that time. She added that she thought Shawn's done a pretty good job; he's not perfect, but he's done a pretty good job. But, if you take an action regarding accepting the resignation of any of those three people tonight, she said she will file an open meeting law violation complaint.

Vickie DiMambro spoke up and said show me when it says we're going to do this.

Trustee Baker replied that it says when we don't ...

Vickie interjected and said, it does not say "when," it says "if;" we did not say when.

- Matthew Lambert spoke about the declaration, and opined that one part of it was about him. Part of the declaration stated, "... he acted very aggressively towards some audience members at the March 16, 2023 meeting." Mr. Lambert opined that this is called "passionate speaking," and it's a First Amendment-protected activity.
- Marshall Todd expressed his concern about the animosity between the Board and the people. He said certain people need to learn the Open Meeting Laws.
- Renia Smith asked that they take into consideration that you're down to one person, and people need to learn some patience.
- Cydney Harding said she hadn't seen anyone working on the roads in the area where she lives.
- Julie Osburn said she was at the last meeting. She thanked all the board members for being here because they're volunteers and not being paid; they're doing it because they want to do the best for us. She thanked the employees for being here, but the employees are being paid. She said she's never been in a meeting where she's seen the level of animosity between Board members and Board members, between Board members and employees, and yelling at a citizen is not appropriate. She suggested that everybody opens up communication. She said she's heard the same thing about Shawn, that our roads are great, they haven't been better; Shawn's doing a great job. She opined that maybe people aren't coalescing together with their feelings, so maybe the Board President, Tom, could appoint a liaison; for somebody else to speak with Shawn. She suggested that the Board hire an attorney, because the open meeting laws are going to take the Board down if they're not followed appropriately. She closed by asking them all to speak with each other, to communicate, and to try and work together because they were all trying to do the same thing, which is to maintain and give us good roads out here.
- Bryan Lewis opined that the Board talk with legal counsel, because there are specific laws involving employees in public dissertation pertaining to performance, and you need to be very careful about that. He opined that the public can request that an item be added to a future agenda.
- Laurie Squartsoff said there have been multiple inferences about the Board Member's Handbook needing to be updated and she suggested that be included on a future agenda.

- Brian DiMambro, also known as Vickie's husband, said he highly recommended that the GID have no more meetings until they get legal representation here again. The last lawyer walked out because of things that were being done during that meeting and he had to resign and leave because he was at risk.
- Trustee Otto said one of the things we had with our last attorney was he was really adamant about the open meeting law (OML) stuff that we are doing here. He said he was concerned about it, too. He said he contacted our insurance company (the Nevada POOL/PACT - Nevada Public Agency Insurance POOL and the Public Agency Compensation Trust) about another matter, and during that conversation, they said they'll come to a meeting and go into detail about the open meeting laws. He said he mentioned this at a previous meeting, and Mr. Mansfield, the attorney, was offended by that because we weren't asking him any questions we might have on the OML. Trustee Otto said that was the second reason Mr. Mansfield quit; it was because he (Trustee Otto) went outside of channels and asked for clarification on the open meeting law from somebody other than Mr. Mansfield. That's what Mr. Mansfield stated; that's a big reason why Mr. Mansfield quit. That and because of a decorum problem, that Trustee Baker didn't do something right. Those two things are why Mr. Mansfield quit, and finding an attorney is not easy because HOAs and GIDs are hard to handle. It's going to be hard to find an attorney and a couple of us have already talked to people and got nowhere.
- Brian DiMambro opined that if you don't get a lawyer ... what the President, Trustee Baker tried to do here today, is going to get this GID in such trouble.
- Trustee Helton said he was glad everybody was here to say something, because it stopped that. He thanked Ms. Roberts. He said he's been in contact with the Attorney General about all of this, and we're going to go through some pains.
- Trustee Baker opined that this declaration and this whole problem has stemmed only from the fact that the election changed the makeup of the Board. We have put items on the agenda, but have not voted on one item. We have done absolutely nothing, yet. Nothing has changed except the leadership, and it's not what they want; that's where this declaration is coming from.
- Jim Currivan said he read in the minutes that Trustee Baker said, there's a regime change, so get used to it, or words to that effect.
- Trustee Baker replied that for the past 10/12 years, there's been three people that ran the Board. Someone in the audience said five people run the Board. Trustee Baker said, "No, no, it hasn't been that way. It's never like that. There's always three people that have all the votes. Now they assume that we have the votes, so they don't like it. It's changed." In answer to the question from someone in the audience, "What is going to change?" Trustee Baker said, "The people that are making the decisions, that's what's going to change."
- Nancy Brown said she would hope that the Board would not be three; that we elected five, and she thought it's important that they work together.
- Trustee Otto started to speak and Pam Roberts interrupted him and asked if Trustee Otto was speaking under item 12 or 13, because during item 12, public comments, the only people that should be speaking are members of the public and after they're done, the President should be thanking the commenter, and that's it. She explained that when a Board member wants to talk about some of the other issues, that's under

item 13, Board member and Staff Items, and that's not an action item, so we, the public, don't get to give comment on it.

Someone in the audience said that's why you need a lawyer.

Trustee Helton thanked Ms. Roberts.

13. Board Member and Staff Items:

- Trustee Otto said he's tried to communicate and tried to work with the past Boards and make suggestions and comments about how he thought things could work better and it didn't go. He said he tried to get instructions for the operations crew and there's been no action that.
- Trustee Otto stated it's been said that he missed seven meetings last year, but he tried to call in and do it telephonically and got no answer on the phones right before the meetings; nobody would answer; he felt like he was being shut out. He said it was hard with that Board to come to the meetings because he wasn't getting anywhere. So now, when things have changed with a partially new Board, he's making a stab at it again. As far as communication goes, the open meeting law really puts a restriction on us conversing, talking, and getting together; we can't get together with even more than two people, outside of this meeting, but everybody wants to leave early and not run past 8:30 or 9:00. There's too much to discuss, and you guys don't want to sit through a lot of this.

Trustee Dennis called for a point of order, and stated this item is for bringing up agenda items for the next meeting, not a [gripe] session.

- Trustee Helton said he has found it hard, between us five, to understand why this has become such an attack on Shawn because he didn't see that we've attacked Shawn. He said he's noticed Shawn might feel that way, but changes and events and road grading ...

Trustee Dennis interjected and said when somebody says the "regime" is going to change, and forcefully says so, everybody gets their hackles up.

Trustee Helton continued and said he was now talking between the five Board members here, and he didn't see that. All the people here are happy with what Shawn's doing; Shawn's doing a great job, but he didn't see where this all went to attack Shawn. He said he wants everybody to get along. He said he didn't feel that he wants to attack Shawn, and he knows that everybody in this audience doesn't want to attack Shawn, but why is it being assumed that we're attacking Shawn?

- Trustee Otto said these are the kinds of discussions that we can't accomplish outside of this meeting, and when we come in here, it's really regulated.

14. Adjournment: Trustee Baker made a motion to adjourn the meeting at 7:45 p.m. Trustee Patterson seconded the motion, and hearing no opposition, the motion passed.

PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT

TRANSACTION REPORT AS OF April 17, 2023

Submitted by Vickie DiMambro, Bookkeeper

Total of all Bank Accounts:	Balance as of April 17, 2023 - Almost CD #5010	519,891.54
	Balance as of April 17, 2023 - A/P / General Ckg #4179	610.97
	Balance as of April 17, 2023 - Payroll #4430	20,000.00
	Balance as of April 17, 2023 - Petty Cash	350.00
	Total Cash In All Accounts	540,852.51

<u>Wells Fargo - Almost CD #5010</u>	Balance as of March 13, 2023	453,913.66
Income for the Month		
Ad Valorem/Property Tax	59,888.06	
Consolidated Tax (CTX)	39,446.75	
LGTA/Fair Share	5,650.11	
Other Income	0.00	
TOTAL	104,984.92	
Interest Income	40.43	105,025.35
Transfer to Wells Fargo #4179	(6,700.00)	
Transfer to Wells Fargo #4430	(32,347.47)	(39,047.47)
	Balance as of April 17, 2023	519,891.54

<u>Wells Fargo - A/P / General Ckg #4179</u>	Balance as of March 13, 2023	552.52
Transfer from Wells Fargo #5010	6,700.00	
Interest Income	0.10	6,700.10

NAME	CK #	AMOUNT	DESCRIPTION	
Flyers Energy	10032	2,124.59	Fuel	
Catherinie A. Glatthar	10028	2,620.00	Secretarial \$1,995.00, Accounting \$550.00, Website Maintenance \$75.00	
Vickie DiMambro	10029	1,734.80	Bookkeeping \$1,734.80	
Catherinie A. Glatthar	10030	19.30	Office Supplies	
Vickie DiMambro	10031	142.96	Office Supplies \$83.11, Patriot Payroll Service \$59.85	
TOTAL		6,641.65		(6,641.65)
			Balance as of April 17, 2023	610.97

PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT
TRANSACTION REPORT AS OF April 17, 2023

<u>Wells Fargo - Payroll #4430</u>				Balance as of March 13, 2023	20,000.00
Transfer from Wells Fargo #5010		\$32,347.47			
Interest		0.52			32,347.99
<hr/>					
Net Payroll		11,272.66	Net Payroll		
Humana Insurance Co	Bill pay	197.41	Monthly Vision and Dental Insurance		
United Healthcare	Bill pay	3,051.16	Monthly Health Insurance		
SK's BECC 4/3/23 Stmt					
USPS	SK's CC	13.45	Mail NDEP Papers for Septic		
Peterbilt Truck Parts	SK's CC	2,658.86	Shop supplies		
Summit Racing	SK's CC	116.92	F450 Parts		
Cashman Equipment Company	SK's CC	56.07	Wayside Generator Parts		
Waste Management	SK's CC	33.00	Monthly Waste Removal		
SK's BECC 5/3/23 Stmt					
Weldfabulous	SK's CC	90.00	Shop supplies		
Home Depot	SK's CC	65.08	Material for Metal Building		
GD's BECC 4/3/23 Stmt					
Walther Law Offices PLLC	GD's CC	450.00	Additional Work 3/15/23		
GD's BECC 5/3/23 Stmt					
Pack N Post	GD's CC	276.00	Annual Mailbox Rental		
Summit Fire & Security	GD's CC	1,525.75	Fire Extinguisher Inspections, Repairs, & Replacements		
Easy Rooter Plumbing	GD's CC	330.00	Located Distributor Box and Leach Lines of Septic System		
Verizon	GD's CC	34.44	Monthly Telephone Bill		
Cashman Equipment Company	GD's CC	4,814.29	Wayside Generator Repair		
Walther Law Offices PLLC	GD's CC	400.00	March 2023 Retainer		
NV Energy	Bill pay	473.47	Monthly Electric Bill		
Alhambra	EFT	12.25	Monthly Office Water		
Alhambra	EFT	50.22	Monthly Office Water		
Granite Construction	Bill pay	190.50	DuraPatch 1.18 Tons @ \$160.00/ton, \$1.70 Energy Surcharge, 0.3 Tons Axe Handle, 0.38 Tons Whiskey Springs, 0.5 Tons Ironwood		
PERS	Bill pay	4,291.76	PERS Monthly Payment		
Payroll Taxes - Patriot Payroll	EFT	1,944.70	Payroll taxes (941, NV Unemployment)		
		<u>\$32,347.99</u>			<u>(\$32,347.99)</u>
			Balance as of April 17, 2023		20,000.00

<u>Wells Fargo - Petty Cash</u>				Balance as of March 13, 2023	350.00
				Balance as of April 17, 2023	350.00

Reviewed by Cathy Glatthar, Assistant to the Board: CGG 04/17/2023

PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT

TRANSACTION REPORT AS OF May 15, 2023

Submitted by Vickie DiMambro, Bookkeeper

Total of all Bank Accounts:	Balance as of May 15, 2023 - Almost CD #5010	453,025.30
	Balance as of May 15, 2023 - A/P / General Ckg #4179	511.03
	Balance as of May 15, 2023 - Payroll #4430	20,000.00
	Balance as of May 15, 2023 - Petty Cash	400.00
	Total Cash In All Accounts	473,936.33

<u>Wells Fargo - Almost CD #5010</u>	Balance as of April 17, 2023	519,891.54
Income for the Month		
Ad Valorem/Property Tax	982.56	
Consolidated Tax (CTX)	37,351.89	
LGTA/Fair Share	3,022.61	
Other Income	250.00	
TOTAL	41,607.06	
Interest Income	42.11	41,649.17
Sale of Waldon Kickbroom - partial		
Transfer to Wells Fargo #4179	(41,000.00)	
Transfer to Wells Fargo #4430	(67,515.41)	(108,515.41)
	Balance as of May 15, 2023	453,025.30

<u>Wells Fargo - A/P / General Ckg #4179</u>	Balance as of April 17, 2023	610.97
Transfer from Wells Fargo #5010	41,000.00	
Interest Income	0.06	41,000.06

NAME	CK #	AMOUNT	DESCRIPTION
SommerCal Construction Inc.	10033	41,100.00	Metal Building Concrete Foundation
TOTAL		41,100.00	
			Balance as of May 15, 2023
			511.03

ESTIMATED NET OPERATING FUNDS FOR ROAD IMPROVEMENTS

Submitted by Cathy Glatthar, Assistant to the Board

ATTACHMENT: 05/18/2023 Meeting - Agenda Item 5.c.

Total Cash in all Bank Accounts as of May 15, 2023		473,936	
Additional Revenue Expected Through August 31, 2023		176,000	
ESTIMATED OPERATING FUNDS THROUGH AUGUST 31, 2023			649,936
LESS Average Monthly Expenses (\$35,000) x 3.5 Months		-122,500	
LESS: Capital Outlay FY21&22 Carryover + FY23 \$85,650*; [*\$2,500 for 1 Pickup Truck from TMFire (Pending)]; Aggregate Surfacing \$102,418; Workers' Comp \$2,000 (Aug); Insurance \$12,000 (July); Mag-chloride \$19,000 - \$6,300 = \$12,700; Broken Spur Road Improvement Project \$38,000		-252,768	
LESS Reserve Funds (= Ending Fund Balance per Budget)		-60,000	
ESTIMATED EXPENSES & RESERVES THROUGH AUGUST 31, 2023			-435,268
ESTIMATED NET OPERATING FUNDS FOR ROAD IMPROVEMENTS AS OF AUGUST 31, 2023			214,668
Additional Revenue Expected Through AUGUST 31, 2023:			
From 2022/2023 <u>Final Budget</u>	Figures Used for <u>Est Op Funds Rpt</u>		
340,854	340,000	Ad Valorem	*Jun '23 thru Aug '23 10,000
645,531	615,000	CTX	**38,000 x 4 152,000
40,000	42,000	LGTA	***3,500 x 4 14,000
1,026,385	997,000		176,000
	-29,385	Difference between Budget and Estimated Operating Funds Report Projected Revenues	
MONTHLY EXPENSES:			
	Average	Actual	Difference
Payroll	18,000	14,402	3,598
Other (non Road Maint)	17,000	8,582	8,418
	35,000	22,984	12,016
			A/P Acct Exps 41,100
Capital Outlay		79,032	P/R Acct Exps 67,216
Road Maintenance		6,300	Petty Cash Exps 0
TOTAL EXPENSES		108,316	108,316

REVENUE - ACTUAL AND ESTIMATED

NOTE: As of 5/15/2023, Actual Revenue was LESS Than YTD Estimated By: **-\$58,607.81**

AD VALOREM (Normally received around the 10th of the month)				
Payment Posted Date	Estimated	Actual	Difference	YTD Difference
at 09/12/22 (35%)	119,000.00	0.00	-119,000.00	-119,000.00
9/15 and 10/13/22	0.00	129,562.84	129,562.84	10,562.84
11/07/22 (21%)	71,400.00	64,374.03	-7,025.97	3,536.87
at 12/12/22	0.00	0.00	0.00	3,536.87
12/15/22 & 1/12/23	0.00	6,562.02	6,562.02	10,098.89
02/10/2023 (21%)	71,400.00	64,001.77	-7,398.23	2,700.66
3/10/2023	0.00	160.48	160.48	2,861.14
4/7/2023 (21%)	71,400.00	59,888.06	-11,511.94	-8,650.80
5/11/2023	0.00	982.56	982.56	-7,668.24
June	0.00			
July (2%)	6,800.00			
August	0.00			
	340,000.00	325,531.76	-14,468.24	*Use \$10k

CTX (Normally received at the end of the month)				
Payment Posted Date	Estimated	Actual	Difference	YTD Difference
9/28/2022	51,250.00	45,936.66	-5,313.34	-5,313.34
10/26/2022	51,250.00	47,237.89	-4,012.11	-9,325.45
11/28/2022	51,250.00	46,585.40	-4,664.60	-13,990.05
12/28/2022	51,250.00	46,204.99	-5,045.01	-19,035.06
1/27/2023	51,250.00	43,409.06	-7,840.94	-26,876.00
2/24/2023	51,250.00	48,938.57	-2,311.43	-29,187.43
3/29/2023	51,250.00	39,446.75	-11,803.25	-40,990.68
4/26/2023	51,250.00	37,351.89	-13,898.11	-54,888.79
May	51,250.00			
June	51,250.00			
July	51,250.00			
August	51,250.00			
	615,000.00	355,111.21	-259,888.79	**Use \$38k/mo

LGTA (Normally received mid-month)				
Payment Posted Date	Estimated	Actual	Difference	YTD Difference
9/16/2022	3,500.00	377.00	-3,123.00	-3,123.00
10/18/2022	3,500.00	6,016.96	2,516.96	-606.04
11/16/2022	3,500.00	4,116.04	616.04	10.00
12/16/2022	3,500.00	5,282.26	1,782.26	1,792.26
1/17/2023	3,500.00	3,635.55	135.55	1,927.81
2/17/2023	3,500.00	3,848.69	348.69	2,276.50
3/16/2023	3,500.00	5,650.11	2,150.11	4,426.61
4/18/2023	3,500.00	3,022.61	-477.39	3,949.22
May	3,500.00			
June	3,500.00			
July	3,500.00			
August	3,500.00			
	42,000.00	31,949.22	-10,050.78	***Use \$3.5k/mo

PALOMINO VALLEY GID FY24 BUDGET WORKSHEET (7/1/2023 to 6/30/2024)

#3 - May 18, 2023 Meeting

By Cathy Glatthar, Assistant to the Board

	(1)	(2)	(3)	(4)	(5)
	Final Budget FY23*	Estimated at 6/30/2023	Proposed Tentative Budget FY24	Change From 3/16/2023	Proposed FINAL Budget FY24
Beginning Fund Balance	440,690	635,760	465,832		465,832
		(Actual at 7/1/2022 = Ending Fund Bal from 6/30/2022 Audit)	[Est Ending Fund Balance at 6/30/2023 - from below in col (2)]		[Est Ending Fund Balance at 6/30/2023 - from below in col (2)]
Income					
Ad Valorem	340,854	340,854	386,700	-39,444	347,256
CTX Consolidated Tax	645,531	645,531	664,625	-59,591	605,034
LGTA (Fair Share)	40,000	40,000	42,000		42,000
Interest Income	100	100	100		100
Other Income-FEMA Reimbursement	20,000	20,000	20,000		20,000
Other Income - WC ARPA Subgrant	250,000 *	250,000	0		0
Total Income	1,296,485	1,296,485	1,113,425	-99,035	1,014,390
TOTAL INCOME & FUND BALANCE	1,737,175	1,932,245	1,579,257	-99,035	1,480,222
Expenses - Public Works					
Salaries & Wages					
Employee Compliance Expenses	100	5	100		100
Insurance-Workers' Comp	6,500	7,500	8,500		8,500
Payroll Direct Deposit Fees	600	0	0		0
Payroll Taxes	3,500	2,700	3,500		3,500
Salaries & Wages/Regular	150,000	150,000	160,000		160,000
Salaries & Wages/Seasonal	25,000	3,500	25,000		25,000
Total Salaries & Wages	185,700	163,705	197,100		197,100
Employee Benefits					
Insurance-Employee/Medical	40,000	44,000	55,000		55,000
PERS Employer Paid Expense	36,000	35,000	44,000		44,000
Total Employee Benefits	76,000	79,000	99,000		99,000
Services, Supplies, Other Chgs					
Accounting Services	22,000	25,000	30,000		30,000
Advertising	500	500	600		600
Audit	11,500	11,378	25,000	-10,000	15,000
Bank Service Charges	0	-42	60		60
Casual Labor	0	550	1,000		1,000
Equipment Maintenance Expense	30,000	40,000	30,000		30,000
Equipment Non-Depreciable	2,000	0	2,000		2,000
Equipment Rental	5,000	882	5,000		5,000
Fuel & Oil	40,000	35,000	45,000		45,000
Insurance-Liability/Auto/Equip	12,000	12,000	15,000		15,000
Legal Fees	8,000	7,000	8,000		8,000
Licenses and Permits	1,000	400	500		500
Office Supplies	1,500	2,000	2,000		2,000
Operating Supplies	5,000	3,500	5,000		5,000
Payroll Processing Service	0	800	800		800
Public Relations	250	250	250		250
Road Maintenance	1,125,250 *	810,000	944,472	-89,035	855,437
Secretarial Services	20,000	20,000	25,000		25,000
Signs	1,000	900	1,000		1,000
Telephone	1,500	1,300	1,500		1,500
Utilities					
Electric	3,400	4,500	5,500		5,500
Waste Removal	1,000	400	500		500
Website Maintenance	0	900	900		900
Subtotal Servs, Supps, Oth Chgs	1,290,900	977,218	1,149,082	-99,035	1,050,047
Other Income/Expense					
Other Income					
Cash Rewards	500	1,000	1,000		1,000
Total Other Income	500	1,000	1,000		1,000
Other Expense					
Cash Rewards Annual Fee	75	75	75		75
Total Other Expense	75	75	75		75
NET OTHER INCOME	425	925	925		925
Total Servs, Supps, Oth Chgs	1,290,475	976,293	1,148,157	-99,035	1,049,122
Capital Outlay	125,000	247,415	75,000		75,000
TOTAL EXPENSES - PUBLIC WORKS	1,677,175	1,466,413	1,519,257	-99,035	1,420,222
NET ORDINARY INCOME	60,000	465,832	60,000		60,000
Ending Fund Balance	60,000	465,832	60,000		60,000
	1,737,175		1,579,257	-99,035	1,480,222

* Adjusted for ARPA Subgrant of \$250,000

Tentative
Budget FY24

Beginning Fund Balance	465,832
Ad Valorem	347,256
CTX Consolidated Tax	605,034
LGTA Special (Fair Share)	42,000
Interest Income	100
Other Income-FEMA Reimbursement	<u>20,000</u>
TOTAL INCOME & BEGINNING FUND BALANCE	1,480,222
Salaries & Wages	197,100
Employee Benefits	99,000
Servs, Supps, Oth Chgs	1,049,122
Capital Outlay	75,000
Ending Fund Balance	<u>60,000</u>
TOTAL EXPENSES & ENDING FUND BALANCE	1,480,222

PVGID OPERATIONS MANAGER'S REPORT

Report Period 4/17/2023 to 5/14/2023

ATTACHMENT: 5/18/2023 Meeting Agenda Item 7.a.

ROADS GRADED AND/OR COMPACTED:

OTHER ROAD WORK:

1. Twin Springs: Used backhoe to clean 15 yards of debris from the inlet and outlet of the upper culvert; then used Vactor to clean 3.5 yards of debris out of the culvert pipe
2. Amy: Clean 1.5 yards of debris from culvert located just past mail boxes
3. Crazy Horse: Clean 1 yard of debris from culvert located just past mail boxes
4. Pyramid @ Whiskey: Stop sign down, reinstall
5. Wild Horse: Near 4400 put 6 yards of base to fill in sink hole
6. Ironwood: Pothole patch .70 tons of mix
7. Whiskey Springs: Pothole patch .35 tons of mix

OTHER:

1. Office work
2. Attend Meetings
3. Post Agenda
4. Road Surveys
5. Town for parts
6. Misc. Yard work
7. Metal building permit work
8. Meet with building inspectors
9. Preparation for metal building, slab poured, backfill around slab, schedule building erector
10. Follow up with fabricator of water tanks for 2000 and 1995 Peterbilt water trucks
11. Arrange for and accept delivery of mag-chloride
12. Interview and arrange for drug and alcohol testing of seasonal worker with CDL
13. Work with Cathy to advertise for a seasonal equipment operator
14. Employee out on workers' comp

EQUIPMENT:

1. Vactor: Clean and prep spray heads and tools
2. 1996 Ford Pickup Truck: Pick up from TMFire and Register at DMV

2023 SEAL COAT AND PATCHING PROGRAM

Submitted by Trustee John Patterson and Cathy Glatthar, Assistant to the Board

ATTACHMENT: 05/18/2023 Meeting - Agenda Item 7.b.

PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT 2023 SEAL COAT AND PATCHING PROGRAM BID HISTORY

BID DOCUMENTS SENT (S) TO AND REQUESTED (R) BY:

A&K Earth Movers - Engineering@akearthmovers.com (S)
Ace Grading & Paving, Reno - Mike Protani (R)
Advanced Asphalt - Info@asphalt.com (S)
Granite - Rob Carter (S)
Intermountain [Granite Subsidiary] - Marc Thoreson (S)
Palomino Valley Construction - Nevada Story (S)
Pavement Coatings Co., Sacramento, CA - Rick Arias, Estimator (R)
Q & D Construction - K. Linderman (S)
Sierra Nevada Construction - Alex Faust (S), Darcy Carpenter (S)
Valley Slurry Seal - Jeff Roberts (S)

Other requests for bid documents:

ConstructConnect - Mae Cabrera
PWXPRESS, Jacksonville, FL - Mary Miller
Sierra Contractor's Source, Reno - Jana Higgins

BIDS RECEIVED

Bidder	Item No. 1			Item No. 2			Total
	Micro-pave Slurry Seal			Patching			
	Approx Qty (SF)	Unit Cost	Price	Approx Qty (SF)	Unit Cost	Price	
Intermountain Slurry Seal	221,760	\$0.50	\$110,880	7,725	\$14.00	\$108,150	\$219,030
Sierra Nevada Construction	221,760	\$0.39	\$86,486	7,725	\$15.00	\$115,875	\$202,361

CONSTRUCTION DOCUMENTS

2023 SEAL COAT AND PATCHING PROGRAM

PORTIONS OF IRONWOOD, AMY, AND WHISKEY SPRINGS ROADS

[EXCERPT]

1. Scope

Item No. 1 of the project consists of placement of Type 3 Micro-pave Slurry Seal on approximately two (2) miles of Whiskey Springs Road from Amy Road to Right Hand Canyon Road at an average width of 21 feet. The seal coat shall consist of an application of a Type 3 slurry seal. The slurry seal shall conform to Section 318.00 for a Type 3 gradation applied at an average rate of 25 pounds per square yard.

Item No. 2 of the project consists of areas of patching on Ironwood and Amy Roads which will be marked in the field by the PVGID. Patching shall consist of:

- Removal by saw or blade cutting of the existing Cape seal surface.
- Overexcavation and removal of at least 12 inches of native subgrade soil. Excavated material shall be disposed of at the GID's Ironwood pit.
- The bottom of the excavation shall be densified to the extent practical.
- The overexcavation shall be backfilled with Type 2 Class B aggregate base placed in a single lift and densified with a small drum roller. The resulting surface shall be smooth, firm, and unyielding.
- A minimum 2.5 inch thick Type 3 plantmix shall be placed to match the existing surface of the adjacent Cape seal. The AC patch shall be compacted with 5 minimum passes with a drum roller.
- The patched surface shall receive a fog seal of SS-1 asphalt emulsion diluted 50:50 with water at an application rate of approximately 0.10 gallons per square yard.