

REGULAR MEETING

PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT
9732 Pyramid Hwy #407, Sparks, NV 89441

Thursday, November 17, 2022

MINUTES

Trustee Greg Dennis called the regular meeting of the Palomino Valley General Improvement District (PVGID or GID) to order at 6:00 p.m. Thursday, November 17, 2022 at 21555 Pyramid Highway, Reno, Nevada.

1. **Roll Call:** Trustees present were Greg Dennis, John Patterson, Don Otto, and Larry Johnson. Trustee Dan Helton was absent. Also present were Shawn Kelly, Operations Manager; Cathy Glatthar, Assistant to the Board (by phone); Vickie DiMambro, Assistant to the Secretary/Bookkeeper; and Patrick Mansfield, Legal Counsel.

2. **Public Comment:**

Trustee Dennis asked if there were any public comments? Hearing no requests, he moved to the next agenda item.

3. **Approval of Minutes - October 20, 2022:**

Trustee Dennis asked to have the words "source money" added after the word "taxation" in the first sentence of the fourth paragraph on page 4.

Trustee Patterson made a motion to approve the minutes as amended. Trustee Johnson seconded the motion. Hearing no opposition, the motion passed.

4. **Payment of Bills and Other Financial Matters:**

a. **Transaction Report and Payment of Bills:**

Vickie DiMambro reviewed the transaction report (see attached). The total cash in all accounts was \$459,830.04. Income for the month was Ad Valorem/Property Tax \$64,374.03, Consolidated Tax (CTX) \$47,237.89, LGTA/Fair Share \$6,016.96, and income from the sale of the 1998 Peterbilt 377 water truck for \$40,385.00.

Vickie reviewed several of the payments: 1) Eide Bailly \$4,250.00 for the final billing for the FY 2021-2022 audit; 2) Amazon.com \$1,394.25 for five (5) Toyo tires for the 2001 F450; 3) Sunbelt Rentals \$882.34 for rental of a water truck for Curnow Canyon Road; 4) Western NV Materials/Pyramid Materials/Teichert \$4,082.11 for Class E material for Bacon Rind Road (south) [601.94 tons]. She mentioned repair parts for the 2005 International water truck were purchased but many of those parts were returned.

Trustee Dennis said he liked what Shawn and the crew did when they had some moisture on the roads, they went out and graded a number of roads and then came back a day or two later and compacted those roads; they took advantage of the moisture in the soil.

Trustee Johnson commended the crew and stated that was the proper thing to do.

Trustee Johnson made a motion to approve the transaction report and pay the bills. Trustee Patterson seconded the motion, and hearing no opposition, the motion passed.

b. Estimated Operating Funds Report:

Cathy Glatthar reviewed the Estimated Operating Funds report (see attached). She stated the Estimated Net Operating Funds for Road Improvements as of August 31, 2023 was nearly \$371,000; which was down from last month due primarily to the overage of \$35,000 on the road restoration project recently completed by Sierra Nevada Construction (SNC).

c. Possible Acceptance of Annual Audit of Financial Statements:

Cathy Glatthar stated the Board was being asked to accept the audit of the June 30, 2022 financial statements. This is the required annual audit by an independent auditing firm that is certified to conduct government audits. The auditing firm of Eide Bailly performed the audit and concluded, "The District conformed to all significant statutory constraints on its financial administration during the year."

Trustee Johnson made a motion to accept the annual audit of the financial statements. Trustee Patterson seconded the motion, and hearing no opposition, the motion passed.

5. Road Reports:

a. Road Operations and Maintenance Reports:

[Operations Manager's Report - Period 09/12/2022 to 10/16/2022 and Roadwork and Requests Report - Period 01/01/2022 to 10/16/2022 (see attached)]

- Shawn stated they had been having issues with the '05 International water truck, and Silver State International's mechanic came out to diagnose the problems and the mechanic said the engine was worn out and needed to be replaced. Shawn reviewed some of the items they had repaired and said they could use the water truck on the low lands, but had to rent a water truck to grade Curnow Canyon Road.
- In answer to Trustee Otto's questions, Shawn explained that the water truck that was purchased about five months ago did not work out, so it was sold at auction; we bought it for \$45,000 and it sold for \$45,000.

Trustee Otto clarified that we still had the 2005 International water truck, and Shawn was still looking for another water truck to replace the International water truck.

Shawn said that was correct, that he was diligently looking for another water truck.

Trustee Otto asked that Shawn not buy a water truck without a hitch that's adequate to pull the trailer with the roller.

Shawn explained that none of the trucks the GID has owned had provisions in the cab to haul a trailer. He explained that he would most likely have to build a water truck by purchasing a tractor and have a tank mounted on it and it would have a pintle hitch.

Cathy confirmed the estimated budget amount for a water truck was \$60,000.

Shawn said a tractor and tank would probably cost more than the pre-COVID amount of \$60,000; possibly \$10,000 more. He said he would also have the tank lined, especially since we are using mag-chloride.

Trustee Otto mentioned a place in Oregon off of I-5 north that has a huge lot with rows of water trucks.

- Shawn explained with the no Class E available from Teichert, they used DG from the Ironwood pit to cover some of the rocky roads.
- Shawn explained they had an issue at the yard where somebody came in and took water from our well and left the valves the wrong way, which could have caused serious damage to the system. He stated he had a fence company coming out on Monday to give an estimate for installing two 20-foot gates.

Trustee Dennis stated that's a security issue.

Trustee Johnson made a motion to authorize Shawn up to \$10,000 to have gates installed at the Wayside pit. Trustee Patterson seconded the motion. Upon a vote, the motion passed unanimously.

b. Broken Spur Road Improvement Project:

Trustee Patterson explained he wanted the Board to have another discussion on the mile and a half section of Broken Spur from Morgan Ranch to Whiskey Springs. He wanted this to be put on the schedule for a future road project.

Shawn stated they needed material from Teichert. He said he spoke with the salesman, Rick, at Teichert and learned that production of aggregate had yet to resume after the fatal accident two months ago.

Trustee Patterson said we could postpone this matter until material becomes available.

Trustee Otto suggested bringing in six inches of one-and-a-half-inch aggregate base to give the road some more integrity, and the road might be able to withstand some sheet-flows over the top of it.

In response to Trustee Dennis' question, Trustee Otto said he would not cover the one-and-a-half-inch rock with road base; that the one-and-a-half-inch rock could be graded.

Trustee Johnson said you could blade the one-and-a-half-inch rock, but it would not make a good riding surface.

Trustee Patterson said it looked like from Tumbleweed to Morgan Ranch that there was a lot of material on the sides of the road that could possibly be brought back onto the road before base material was put down.

Trustee Johnson said the issues with Broken Spur were identical to Range Land. He asked Trustee Patterson to draw the road segments on the board. Trustee Johnson discussed several sections and what could be done with each section, including issues with driveway culverts. He stated the Board members needed to drive the road and be prepared to discuss at the next meeting. Another analysis that should be done was whether or not to have our crew do the work or have the project contracted out.

Trustee Otto mentioned there would probably be a need to replace some driveway culverts.

Shawn stated they would install a culvert at the intersection of Whiskey Springs and Broken Spur.

Trustee Patterson said he appreciated the discussion and this item would remain on the agenda for next month.

c. Surfacing Roads with Aggregate Material - Planning, Implementation, and Funding:

Trustee Otto stated quite a few months back they discussed pre-buying Class E material, and asked if that was done?

Shawn said they did not have to pre-purchase the Class E; there was a pile available and all that material has been used on our roads.

d. Status of Maintenance Building Project:

Trustee Dennis referred to a quote (see attached) for the 40 foot by 50 foot metal building structure, but there were more items that go into this to come up with the actual cost of the project such as concrete, etc.

Shawn interjected and stated this was just a start to get the permits going. He said to get the certified plans from the metal building supplier we needed to give them a deposit. The salesman with the Metal Building Outlet (MBO) would have some companies to recommend to erect the building. In referring to the quote, Shawn stated once we make the deposit, the MBO will supply us with the engineer-stamped building plans (in approximately two-to-three weeks), and once those plans were approved by Washoe County, MBO will supply us with the engineered foundation plans (which will take about two weeks). He explained in approximately 16 weeks the building would be delivered. Because the building will be less than 5,000 square feet, no sprinkler system would be required. He explained it's an [accessory structure] and they would erect the building so they have a shelter, and get permits for electrical and plumbing later.

In answer to audience member Laurie Squartsoff's question, Trustee Johnson explained any contract for [more than \$50,000, but not more than \$100,000], we have to solicit [quotes from two or more sources]; more than \$100,000 must be advertised. [Note: From NRS Chapter 332 - Purchasing: Local Governments]

Cathy confirmed that quotes were received from three metal building companies.

In response to Trustee Otto's question, Shawn said he thought the foundation plans were quoted at \$2,000. [Note: The engineer stamped foundation plans/anchor bolt plans were listed on the quote for \$950.00.]

Trustee Johnson explained to Ms. Squartsoff that this quote being discussed was just for the metal building and the engineered plans that will be presented to the County as part of a package to obtain a building permit from the County. There are separate structural engineers who can do the foundation design, and separate electrical contractors who can do the electrical portion.

Cathy clarified that the total, estimated budget amount for the maintenance building project was \$150,000.

Trustee Johnson explained any portions of the project that were [estimated at not more than \$50,000] could be directly awarded [sole sourced].

Trustee Dennis added that our crew could dig the foundations.

Trustee Johnson said the other option would be to ask a contractor to do a design/build contract, where all the work is done by the contractor and the contractor adds a 15% profit to the total cost.

Trustee Johnson requested an itemized list of all the components and the estimated costs for those items for the Board to review at the next meeting.

[Note: The MBO deposit check would not be sent.]

e. Discuss Replacing Faded Signs Throughout the District:

Trustee Otto said he wanted the crew to keep their eyes open and create a list of faded signs that needed to be replaced throughout the Valley.

Shawn stated he had already done that, and he ordered replacement decals, which cost less than replacing the entire metal signs. He said those decals had come in and were ready to be installed.

6. Old Business:

a. Current and Future Development Impacts, Funding Needs and Recommendations About Washoe County Warm Springs Area Plan or Specific Plan Area:

i. Warm Springs Area Plan and Warm Springs Specific Plan Updates:

Trustee Dennis stated last month Eric Young, Washoe County Planner, was present and they had an in-depth discussion that was reflected in the meeting minutes. Nothing had been done in the meantime, because everyone was awaiting the outcome of the elections.

Trustee Dennis said Mr. Boyce had a great idea last month: that the County require anyone who wanted to divide their parcel to have to bring a County-standard paved road to that property. He said he had not heard anything back from the County on that idea.

ii. Palomino Farms/Truckee Meadows Water Authority (TMWA) Feasibility Study

There was nothing new to report on this matter.

iii. Discussion of and Possible Language for a New Resolution to Establish Parceling/Division of Land (Second Division) Requirements for Properties Within the District Boundaries and the Specific Plan Area (SPA):

There was nothing new to report on this matter.

b. Update on the First American Rescue Plan Act (ARPA) Subgrant from Washoe County and Possible Second Subgrant Request:

Trustee Patterson stated he and Cathy had completed the final activity report and financial reports for the County. He confirmed with Cathy that they were still waiting for reimbursement from the County. He said he hoped to be able to closeout this subgrant before the next meeting.

In response to Trustee Johnson's questions, Cathy explained the check had been written to SNC (Sierra Nevada Construction) and would be paid within the 30-day timeframe.

Trustee Patterson addressed the second part of this agenda item, and stated as soon as we've closed out this grant, he'd immediately make a request to the Assistant County Manager for additional grant funds.

Trustees Dennis and Johnson thanked Trustee Patterson again for his work on getting the grant money.

c. Possible Grant Request to the Federal Highway Administration for Improvement of Range Land Road From the Pyramid Highway to Winnemucca Ranch Road:

Trustee Dennis stated that Trustee Patterson had offered to take on this grant proposal.

Trustee Patterson said he would utilize Trustee Johnson after Trustee Johnson was off the Board [term expires at the end of the year]. He explained he looked up this Federal grant and it's supposed to open for project requests early in 2023.

Trustee Johnson said he remains committed to the good of the Valley and he'd be readily available for all of these projects in the future.

George Boyce asked if they were going to put in any projects on the west side of the Valley? Such as maybe putting the road base on Range Land from Grey Van to Winnemucca Ranch?

Trustee Dennis said that's always a possibility, if we have the money.

Trustee Johnson said there are a couple of roads on the west side of the Valley that are in need such as Roadrunner, Grass Valley west, and the west end of Range Land.

Trustees Otto and Johnson talked about moving soil that has built up on the sides of far west end of Range Land Road back onto the road and building the road up and then capping it with aggregate base.

Trustee Dennis said when they get moisture on that section of Range Land Road it has consistently turned to "muck." He stated that Trustee Otto's idea of putting down larger, one-and-a-half-inch rock first, was a good idea, and then you would top that with aggregate base.

Trustee Johnson said if the GID doesn't get this Federal grant, than a road improvement project for this section of Range Land Road should be discussed.

Trustee Dennis agreed and addressed Mr. Boyce and said they would try to spread the money around.

d. Maintenance Agreement Letter to the Virginia Peak Communications Site Users:

Trustee Dennis said he had not worked on this item.

Trustee Johnson said he gave Trustee Dennis the list of Virginia Peak site users months ago and said, "get it done."

7. New Business: None

8. Judicial/Government Affairs:

- Mr. Mansfield said he was happy to see the Board was understanding the quorum rules.

- Trustee Otto asked Trustee Dennis to review the election results.

Trustee Dennis stated the election results showed two candidates were elected, himself and Tom [Baker]. He said he didn't know what the County was doing because there were three open seats. He said he didn't know what Dan Helton was going to do; he knew Trustee Helton's been very, very busy running the propane business and didn't know if Trustee Helton was going to be able to do both. He said he needed Trustee Helton to make up his mind.

Trustee Johnson stated the election ballots were incorrect; there were three positions available, but the ballot only stated to vote for two.

Trustee Dennis said the County could simply say the next one in line is Dan Helton, but he said he didn't know if Mr. Helton has the time to be a trustee; that Mr. Helton has missed a number of meetings.

Trustee Dennis stated the next candidate would be Jim Currivan. He said he needed to find out what Mr. Helton's intentions were. Also, he said he needed to find out what the County's intentions or methodology was going to be when they were supposed to have three people get elected instead of two.

Trustee Patterson said regarding Mr. Helton, if Mr. Helton goes in January and swears in to be on the GID then, Mr. Helton is a Board member. If he doesn't go get sworn in then ...

Trustee Johnson interjected and said he thought, for the functioning of this Board, it was completely inappropriate for Trustee Helton to have missed seven straight monthly meetings. That discussion needed to be held, either by our President, Trustee Dennis, or possibly even by our legal counsel.

Trustee Otto said we've been kind of through this before though.

Trustee Johnson explained that we learned we have no authority to remove anyone from the Board for missing meetings. But a discussion needed to be had; Trustee Helton was not serving the public with his absence. Trustee Johnson said he didn't care if you're busy, or what the reason was; you can't be absent from this Board for seven months and be doing your job.

Trustee Otto said we had this once before with Marty Breitmeyer and it got nowhere as far as discussions.

Trustee Johnson said and it worked really good because Mr. Breitmeyer didn't run again.

Mr. Mansfield interjected and said they should table this item; that he thought they were going too far about the election. He said he wanted to do some research on it, and then we'll move on.

Trustee Johnson said the County was responsible for screwing up the ballot.

Mr. Mansfield agreed.

Trustee Johnson said at that point, what is the County's position? Would the results of the election been different if the ballot had said vote for three of the above versus vote for two of the above? Are the results of the election even valid?

Trustee Otto said don't you think the County was under the assumption that Mr. Helton was going to be here, or stay, and that's why they thought they only needed two [candidates elected]?

Shawn stated Mr. Helton was appointed.

Cathy Glatthar interjected and stated the County did not handle the ballot properly. The ballot should have stated, "Vote for no more than three." She stated she had an email into the Registrar's Office, and was planning to call them since she hadn't heard back.

Trustee Johnson said he thought Mr. Mansfield should call the Registrar's Office.

Mr. Mansfield told Cathy he would get with her tomorrow.

In response to Trustee Otto's question, Trustee Dennis said he would get in touch with Trustee Helton.

9. Calendar Review: Cathy Glatthar reviewed the upcoming items:

- Next month's meeting will be on December 15, 2022.
- Vickie will be sending two hardcopies of the audit to the Department of Taxation and a digital file to the Washoe County Clerk.
- In biennial years (even years) the Washoe County Debt Management Commission solicits nominations from local governments for commission members. In the past, the PVGID has not participated because we have had no debt, and had replied that they did not wish to participate. Cathy asked if the Board wanted to keep it that way? The Board agreed, and Cathy asked Vickie to respond accordingly when Vickie receives the nomination form in the mail.

10. Correspondence: None

11. Public Comment:

- Matthew Lambert said he has lived in Palomino Valley for a couple of years, and this was his first meeting coming to. He said it was not really what he totally expected. He said he thought it was just going to be all about what's going on with the roads and how can we improve them. He said he knew how when there's damage to the roads, you're able to send an email to the Palomino website. He said he got the website and was reading to refresh on what's going on. He said he found it interesting because it says on there currently there are only two employees, so it's kind of like, "Please bear with us, there's only two employees." He said he understood that, that there's a budget and everything else, but he didn't understand why, if we have two employees, why we're going to build a \$150,000 building with skylights? It didn't quite make sense to him that if we have two employees, why those two employees' number one responsibility wasn't the road, and was not digging footings for a building that we're building to put equipment in that in poor weather, the equipment should be operated on the road. He said he really didn't understand it, but he guessed he did understand it's just bureaucracy. He said if you look at the estimated operation funding of \$1.4 million and divide that by 90 miles, it's \$15,000 per mile that we can be doing the roads. But we're going to build a \$10,000 fence. He said it didn't make sense to him, and he thought maybe we should start thinking more of how we improve the roads. Get rid of some of this equipment we have; we need the grader, we need some equipment, but there's no purpose to have 16 or whatever, however many pieces of equipment, we have two operators. It didn't make sense. He said he had spent 12 years in the military and logistics and operations; he was not saying he knew how to build roads, but he just didn't

understand why we're going down this road of building a workshop for two employees. He said, "That's all I have to say. Thank you very much."

Trustee Dennis said he could refer Mr. Lambert back to a number of the GID meeting minutes, and Mr. Lambert's questions were brought up by himself and other people, and we were not allowed to discuss it any further under public comment. He thanked Mr. Lambert for his comment.

Trustee Dennis asked if there were any further public comments? Hearing no requests, he moved to the next agenda item.

12. **Board Member and Staff Items:** None
13. **Adjournment:** Trustee Johnson made a motion to adjourn the meeting. Trustee Patterson seconded the motion, and hearing no opposition, the meeting adjourned at 7:23 p.m.

PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT

TRANSACTION REPORT AS OF NOVEMBER 14, 2022

Submitted by Vickie DiMambro, Bookkeeper

Total of all Bank Accounts:	Balance as of November 14, 2022 - Almost CD #5010	438,657.41
	Balance as of November 14, 2022 - A/P / General Ckg #4179	772.63
	Balance as of November 14, 2022 - Payroll #4430	20,000.00
	Balance as of November 14, 2022 - Petty Cash	400.00
	Total Cash In All Accounts	459,830.04

<u>Wells Fargo - Almost CD #5010</u>	Balance as of October 17, 2022	320,957.42
Income for the Month		
Ad Valorem/Property Tax	64,374.03	
Consolidated Tax (CTX)	47,237.89	
LGTA/Fair Share	6,016.96	
Other Income	40,385.00	Sale of 1998 Peterbilt 377 Water Truck
TOTAL	158,013.88	
Interest Income	2.91	158,016.79
Transfer to Wells Fargo #4179	(11,000.00)	
Transfer to Wells Fargo #4430	(29,316.80)	(40,316.80)
	Balance as of November 14, 2022	438,657.41

<u>Wells Fargo - A/P / General Ckg #4179</u>	Balance as of October 17, 2022	656.92
Transfer from Wells Fargo #5010	11,000.00	
Interest Income	0.02	11,000.02

NAME	CK #	AMOUNT	DESCRIPTION	
Catherine Glatthar	10014	1,921.12	Secretarial Services \$1,372.50, Accounting/Financial \$450.00, Office Supplies \$23.62, Public Relations \$75.00	
Eide Bailly LLP	10015	4,250.00	Final billing for the FY 2021 - 2022 audit	
Flyers Energy	10016	3,186.53	Fuel	
Pyramid Business Services	10017	1,526.66	Monthly Bookkeeping and Payroll \$1,367.40, Office Supplies \$159.26	
TOTAL		10,884.31		(10,884.31)
		Balance as of November 14, 2022		772.63

ESTIMATED NET OPERATING FUNDS FOR ROAD IMPROVEMENTS

Submitted by Cathy Glatthar, Assistant to the Board

ATTACHMENT - 11/17/2022 Meeting - Agenda Item 4.b.

Total Cash in all Bank Accounts as of November 14, 2022	459,830	
ARPA Subgrant Award	250,000	
Additional Revenue Expected Through August 31, 2023	693,563	

ESTIMATED OPERATING FUNDS THROUGH AUGUST 31, 2023	1,403,393
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LESS Average Monthly Expenses (\$35,000) x 9.5 Months	-332,500	
LESS: ARPA Subgrant Project \$250,000; ARPA Project Overage \$35,502;		
Capital Outlay FY21&22 Carryover + FY23 \$270,548*;		
[\$*5,000 for 2 Pickup Trucks from TMFire (Pending)];		
Unexpected Repairs (\$5,000/mo x 9 mos); Class E \$2,418;		
Workers' Comp \$1,728 (Feb, May) & \$2,000 (Aug);		
Insurance \$12,000 (July); Mag-chloride \$19,000	-639,924	
LESS Reserve Funds (= Ending Fund Balance per Budget)	-60,000	

ESTIMATED EXPENSES & RESERVES THROUGH AUGUST 31, 2023	-1,032,424
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ESTIMATED NET OPERATING FUNDS FOR ROAD IMPROVEMENTS AS OF AUGUST 31, 2023	370,969
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Additional Revenue Expected Through AUGUST 31, 2023:

From 2022/2023	Figures Used for			
<u>Final Budget</u>	<u>Est Op Funds Rpt</u>			
340,854	340,000	Ad Valorem	Dec '22 thru Aug '23	146,063
645,531	615,000	CTX	51,250 x 10	512,500
40,000	42,000	LGTA	3,500 x 10	35,000
1,026,385	997,000			693,563

	-29,385	Difference between Budget and Estimated Operating Funds Report Projected Revenues
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MONTHLY EXPENSES:

	Average	Actual	Difference	
Payroll	18,000	19,155	-1,155	
Other (non Road Maint)	17,000	16,082	918	
	35,000	35,237	-237	
				A/P Acct Exps 10,884
				P/R Acct Exps 29,317
Road Maintenance		4,964		Petty Cash Exps 0
TOTAL EXPENSES		40,201		40,201

REVENUE - ACTUAL AND ESTIMATED

NOTE: As of 11/14/2022, Actual Revenue was More Than YTD Estimated By: **-\$6,394.62**

AD VALOREM (Normally received around the 10th of the month)

Payment Posted Date	Estimated	Actual	Difference	YTD Difference
at 09/12/22 (35%)	119,000.00	0.00	-119,000.00	-119,000.00
9/15 and 10/13/22	0.00	129,562.84	129,562.84	10,562.84
11/07/22 (21%)	71,400.00	64,374.03	-7,025.97	3,536.87
December	0.00			
January	0.00			
February (21%)	71,400.00			
March	0.00			
April (21%)	71,400.00			
May	0.00			
June	0.00			
July (2%)	6,800.00			
August	0.00			
	340,000.00	193,936.87	-146,063.13	

CTX (Normally received at the end of the month)

Payment Posted Date	Estimated	Actual	Difference	YTD Difference
9/28/2022	51,250.00	45,936.66	-5,313.34	-5,313.34
10/26/2022	51,250.00	47,237.89	-4,012.11	-9,325.45
November	51,250.00			
December	51,250.00			
January	51,250.00			
February	51,250.00			
March	51,250.00			
April	51,250.00			
May	51,250.00			
June	51,250.00			
July	51,250.00			
August	51,250.00			
	615,000.00	93,174.55	-521,825.45	

LGTA (Normally received mid-month)

Payment Posted Date	Estimated	Actual	Difference	YTD Difference
9/16/2022	3,500.00	377.00	-3,123.00	-3,123.00
10/18/2022	3,500.00	6,016.96	2,516.96	-606.04
November	3,500.00			
December	3,500.00			
January	3,500.00			
February	3,500.00			
March	3,500.00			
April	3,500.00			
May	3,500.00			
June	3,500.00			
July	3,500.00			
August	3,500.00			
	42,000.00	6,393.96	-35,606.04	

PVGID OPERATIONS MANAGER'S REPORT

Report Period 10/17/2022 to 11/13/2022

ATTACHMENT: 11/17/2022 Meeting Agenda Item 5.a.

ROADS GRADED AND/OR COMPACTED:

1. Range Land: Grey Van to Rebel Cause
2. Range Land: Peak to Winnemucca Ranch
3. Roadrunner
4. Bacon Rind S: Axe Handle to Sky Canyon - Re-cover the Class E where native soil came through with 601.94 tons of Class E
5. Bacon Rind S: Sky Canyon to End of Maintenance
6. Wilcox Ranch: Amy to Big culvert
7. Sharrock: Amy to Wild Horse
8. Grass Valley (East): Whiskey Springs to Wayside
9. Wayside Rd: Grass Valley to Near 5105 Wayside
10. Curnow Canyon: Axe Handle to End of Maintenance (Used rented water truck)
11. Twin Springs: Spillway to Cul-de-sac
12. Grey Van
13. Rebel Cause
14. Two Forty
15. Hockberry
16. Wilcox Ranch: Crazy Horse to Quaking Aspen
17. Crossover

OTHER ROAD WORK:

1. Twin Springs: Culvert full, clean out with Vactor
2. Wilcox Ranch: Culvert near 2855, Install 2 culvert markers
3. Ironwood: At Hockberry, Install culvert marker

OTHER:

1. Office work
2. Attend Meeting
3. Post Agenda
4. Road and Sign Surveys
5. Town for parts
6. Misc. Yard work
7. Monthly Vehicle hours / mileage and well readings
8. Water truck rental
9. 2 Holidays

EQUIPMENT:

1. 05 Int'l Water Truck: Checked exhaust manifold with heat gun, #1 cylinder not firing, R&R Injector and it was still not firing, but at this time we were able to use the water truck on low-elevation areas of the Valley, very low on power, looking for a used engine and water truck
2. Ironwood well: Generator would not start, Rodent had accessed start switch and chewed wires, Repaired
3. 02 Peterbilt Tractor: Suspension air bag leaking, R&R
4. 03 770 Grader: Cut crown out of cutting edges
5. 01 F450: Headlights faded, R&R headlights; New tires; Snow plow blade inoperable, Bad solenoid, R&R; Pump motor has lots of wear and should be replaced
6. 93 Kick Broom: Brushes worn, R&R
7. 95 Pete Water Truck: Not building air, Repair governor
8. 98 Belly Pup: Electrical 7-way plug bad, R&R

2022 MONTHLY ROADWORK AND REQUESTS REPORT

Report Compiled by Cathy Glatthar from Monthly Operations Manager's Reports

ROADWORK: G=Grading (Incl Watering, Compacting, Escapes), CE=Class E, D=Ditching, CC=Culvert Cleaning, CI=Culvert Install, W=Watering, AM=Asphalt Maint (Patching, Crack Sealing, Striping, Shouldering, Sweeping, etc.), SR=Snow Removal, MC=Mag-chloride, CS=Chip Seal, EP=Edge Paving, ER=Emergency Repairs, DR=Debris Removal, DG=DG Added, R=Request Received

			2022 Operations Manager's Report Date											
P=Paved UP=Unpaved	Road Segment	Miles	01/16	02/13	03/13	04/17	05/15	06/12	07/17	08/14	09/11	10/16	11/13	12/11
UP	Amy (N)	0.1												
UP	Amy (Whiskey Springs - James Ranch)	1.57				R			CE prtl	G				
P	Amy (James Ranch - Ironwood)	0.88	CC(1)					AM	CS					
UP	Amy (Ironwood - Wilcox Ranch)	0.4	CC(3)		R prtl		G prtl			RGMC prtl	MC prtl			
UP	Amy (S) (Wilcox Ranch - End)	1.4	CC(1)	D				G						
UP	Anniversary	0.5				G						R/G		
P	Axe Handle (Pyramid - Curnow Canyon)	3	SRx2						CS prtl	CC(1)				
P	Bacon Rind (N: Axe Handle - End of Surfacing)	0.5												
UP	Bacon Rind (N: End of Surfacing - End)	1.2												
UP	Bacon Rind (S: Axe Handle to Sky Canyon)	1.25	SR			G				R		R	R/G/CE	
UP	Bacon Rind (S: Sky Canyon - End/Sage Cyn)	0.25	SR			G							G	
UP	Big Dog (Prairie - Turn/4700 Big Dog)	0.6							G					
UP	Bootstrap	0.5												
UP	Broken Spur (N)	0.2												
UP	Broken Spur (S: Whiskey - Tumbleweed)	0.38	G		R	G		R	R/G			R/G	R	
UP	Broken Spur (S: Tumbleweed - Morgan Ranch)	1.12			R	G		R	R/G prtl			R/G prtl	R	
P	Broken Spur (S: Morgan Ranch - Sharrock)	0.9			R	AM						AM	EP/CS	
UP	Chantry Flats	1.1		D				G	G			G/D/DG		
UP	Chieftan (Pasture View - Vista Trail)	0.8											R	
UP	Crazy Horse (Wilcox - Yellow Tail)	0.73	CC(1)	D				G						
UP	Crazy Horse (Yellow Tail - End)	0.37		D										
UP	Crossover (N)	0.2												
UP	Crossover (Wild Horse - Twin Springs)	0.6									R		R/G	
UP	Curnow Cyn (Axe Handle - Quonset)	0.9	R/SRx3					G				R	G	
UP	Curnow Cyn (Quonset - Top of Hill 455 CCRd)	0.9	R/SRx3					G				R	G	
UP	Curnow Cyn (Top of Hill - Stop/190 CCRd)	0.8	R/SRx3					G					G	
UP	Easy Jet (Range Land S - End)	0.4												
UP	Flagstone	0.2												
UP	Grass Valley (W) (Pyramid - Flying Eagle Air)	1.6	D			R/G		R	G		G prtl			
UP	Grass Valley (W) (Flying Eagle Air - End)	2.25				R/G			G prtl		G prtl			
UP	Grass Valley (Pyramid - Wayside)	2.6					G prtl							
UP	Grass Valley (Wayside - Whiskey)	0.5					G		G				R/G	

2022 MONTHLY ROADWORK AND REQUESTS REPORT

2022 Operations Manager's Report Date														
P=Paved UP=Unpaved	Road Segment	Miles	01/16	02/13	03/13	04/17	05/15	06/12	07/17	08/14	09/11	10/16	11/13	12/11
UP	Grass Valley (S) (Whiskey - Turf Farm)	0.8												
UP	Grass Valley (Sharrock N - Turn Around)	0.8												
UP	Grey Van (Range Land S - End)	1.2	G			R	G			G			G	
UP	Hay Canyon	0.3												
UP	Hockberry	1	CC(1)				G						G	
P	Ironwood (Pyramid - Ironwood Crossover)	0.7	AM			AM								
P	Ironwood (Ironwood Crossover - Pit)	2	AM			AM								
P	Ironwood (Pit - Amy)	2.2	D/AM	CC(1)	R	AM		AM	AM/CS	AM				
UP	Ironwood (Crossover/Little)	1						G						
UP	Jackrabbit (S)	0.5							G					
UP	Jackrabbit (N)	0.5							G					
UP	Lost Spring	1							G					
UP	Mid	0.3		D							R			
UP	Morning Dove	0.2												
UP	Pasture View (Whiskey - Sharrock)	1.5										G		
UP	Pasture View (Sharrock - South End)	0.5										G		
UP	Pasture View (N)	0.8				R/G						G		
UP	Peak (E - W)	0.7				G			G			G		
UP	Peak (N - S)	1.7							G		Sign			
UP	Pioche	0.2												
UP	Piute Creek (Whiskey - Turn)	0.5										R		
UP	Piute Creek (Turn - Stop/2155 PCRd)	1.2	SR											
UP	Pony Springs	0.8												
UP	Prairie (Winnemucca - Big Dog)	0.45				G/CE/MC								
UP	Prairie (Big Dog - Jackrabbit)	0.55				G/CE/MC								
UP	Quaking Aspen (Wilcox - O'Hara)	2		D		R	G/D	R	R	G	CE/ER/MC	MC prtl		
UP	Quakng Aspen (O'Hara - Microwave)	1.4	R					R	R					
UP	Quaking Aspen (Microwave - Rossow)	1						R						
UP	Quaking Aspen (Rossow - Mtn Aspen)	0.9												
UP	Range Land (Pyramid - Cattle Guard)	0.03					Ctl Grd			G				
P	Range Land (Cattle Guard - Easy Jet)	0.37		CE	MC	MC				MC				
P	Range Land (Easy Jet - Grey Van)	0.5		CE	MC	MC	AM			MC				
UP	Range Land (Grey Van - Rebel Cause)	0.5	G	CE	MC	MC				G/MC			G	
UP	Range Land (Rebel Cause - Peak)	0.5	G	CE	MC	MC				G/MC				
UP	Range Land (Peak - Winnemucca)	1	G	G		G		G					G	



Building Quote/Purchase Order

page 1 of 3

Date: 11/17/2022
Project Manager: John Strine

7651 Shaffer Parkway Unit A, Littleton, CO 80127 :: 303-948-2038 :: Fax: 303-904-0172

Customer Details Job Site Details

Name: Palomino Valley GID
Mailing Address: 9732 Pyramid Way #407
Sparks, NV 89441
Phone: 775-848-6788 Mobile: 775-848-6788

Name: PVGID - Shawn Kelly
Job Site Address: 5105 Wayside Rd
Reno, NV 89510
Email:

Table with columns: Walls, Roof, Building Details. Includes specifications for Color, Panel, Girts, Trim, Finish, Purlins, Use, Code, Live Load, Reduction, Collateral Load, Exposure, Ground Snow Load, Roof Snow Load, Wind Speed, Enclosure, Seismic, OCC Class.

Table with columns: Width, Length, Eave Height, Bays, Pitch, Span, Main Frame, Roof Design, Endwall Frame. Includes dimensions for Bldg. A and Bldg. B.

Table with columns: QTY., Base Building(s), Option Price, P.O. Price. Lists items like Engineer Stamped Building Permit Drawings, Anchor Bolt Plans, Warranties, Framing, Bolts, Sheeting, Fasteners, Project Manager, Gutters, Vents, Doors, and Insulation.

SELLER'S ORDER TO SUPPLIER TO COLLECT FUNDS IS NOT AN ASSIGNMENT OF THE CONTRACT TERMS AND CONDITIONS.
Deposit of _____ is hereby assigned to Supplier.
C.O.D. Balance of _____ is hereby assigned to Supplier.
If applicable, Owner to sign before submission to Manufacturer.

Subtotal: \$ 57,758.00
Reduced Freight: \$ 890.00

Construction Included in Building Price? [] NO [] YES
NV TAX EXEMPT (See Paragraph XII.) \$ -

CONTRACT PRICE \$ 58,648.00
Deposit \$ 14,662.00
Progress Payment Due Within 3 weeks of Approved Plans \$ 8,797.20
Balance: Prepay To Be Paid By Guaranteed Funds On Unassembled Materials Only At Seller's Discretion (Tax is to be added) Progress payments may be required at the discretion of the seller. Balance Due \$ 35,188.80

Accepted by Seller
Date:
By:
Authorized officer of Metal Building Outlet Corp.

Printed Name:
Date:
** Please read and initial all pages, print name above, sign below and return **

Signature:
(Individually and on behalf of the Company, if any, identified herein)
Buyer unconditionally guarantees payments as agreed upon delivery of the building. Hold backs of payments are not allowed and any claims relating to freight, or discrepancies will be handled through the limited warranty.

Dalomino Valley General Improvement District

9732 Pyramid Hwy #407, Sparks, NV 89441

2023 CALENDAR OF MEETING DATES

Meetings start at 6:00 p.m. except for June which starts with a closed session at 5:00 p.m.
All meetings are held at the Washoe County Regional Shooting Facility

2023		2023	
<p>JANUARY 2023</p> <p>S M T W T F S</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30 31</p>	<p>FEBRUARY 2023</p> <p>S M T W T F S</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28</p>	<p>JULY 2023</p> <p>S M T W T F S</p> <p>1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30 31</p>	<p>AUGUST 2023</p> <p>S M T W T F S</p> <p>1 2 3 4 5</p> <p>6 7 8 9 10 11 12</p> <p>13 14 15 16 17 18 19</p> <p>20 21 22 23 24 25 26</p> <p>27 28 29 30 31</p>
<p>MARCH 2023</p> <p>S M T W T F S</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28 29 30 31</p>	<p>APRIL 2023</p> <p>S M T W T F S</p> <p>1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30</p>	<p>SEPTEMBER 2023</p> <p>S M T W T F S</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p>	<p>OCTOBER 2023</p> <p>S M T W T F S</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30 31</p>
<p>MAY 2023</p> <p>S M T W T F S</p> <p>1 2 3 4 5 6</p> <p>7 8 9 10 11 12 13</p> <p>14 15 16 17 18 19 20</p> <p>21 22 23 24 25 26 27</p> <p>28 29 30 31</p>	<p>JUNE 2023</p> <p>S M T W T F S</p> <p>1 2 3</p> <p>4 5 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 26 27 28 29 30</p>	<p>NOVEMBER 2023</p> <p>S M T W T F S</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28 29 30</p>	<p>DECEMBER 2023</p> <p>S M T W T F S</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p> <p>31</p>