

## REGULAR MEETING

PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT  
9732 Pyramid Hwy #407, Sparks, NV 89441

Thursday, January 20, 2022

### MINUTES

Trustee Greg Dennis called the regular meeting of the Palomino Valley General Improvement District (PVGID or GID) to order at 6:00 p.m. Thursday, January 20, 2022 at 21555 Pyramid Highway, Reno, Nevada.

1. **Roll Call:** Trustees present were Greg Dennis, John Patterson, Dan Helton (by phone), and Don Otto (by phone). Trustee Larry Johnson was absent. Also present were Shawn Kelly, Operations Manager; Cathy Glatthar, Assistant to the Board; and Louie Test, Legal Counsel.

2. **Public Comment:**

Trustee Dennis asked if there were any public comments? Hearing no requests, he moved to the next agenda item.

3. **Election of Officers by Board of Trustees:**

Trustee Patterson read the current list of officers, as follows:

President	Greg Dennis
Vice President	John Patterson
Secretary/Treasurer	Larry Johnson

Trustee Patterson made a motion to keep the current list of officers. Trustee Otto seconded the motion, and hearing no opposition, the motion passed.

4. **Approval of Minutes - December 16, 2021:**

Trustee Dennis requested a change for clarification of his statement on page 6, fourth paragraph up from the bottom of the page:

From: "Trustee Dennis said the generalities kind of don't fit for everybody here because we don't know the specifics of the place we're talking about exactly. There's stuff out there on different roads ..."

To: "Trustee Dennis said the generalities kind of don't fit for everybody here because we don't know the specifics of the place we're talking about exactly. There are very different soil types and conditions on the roads out here."

Trustee Patterson made a motion to approve the December 16, 2021 minutes as amended. Trustee Otto seconded the motion. Hearing no opposition, the motion passed.

5. **Payment of Bills and Other Financial Matters:**

a. **Transaction Report and Payment of Bills:**

Cathy Glatthar reviewed the transaction report (see attached). The total cash in all accounts was \$523,209.09. Income for the month was Ad Valorem \$67.18, Consolidated Tax (CTX) \$43,672.42, and LGTA/Fair Share \$4,850.80.

Cathy reviewed several of the payments: 1) United Rotary Brush Corp. \$1,324.11 for Broce kick broom parts; 2) Les Schwab \$3,686.83 for various tires purchased, tire repairs, and tire installations; 3) there were a number of repair parts purchased for various pieces of equipment and vehicles.

Trustee Dennis commented that a plasma cutter was purchased. He explained that one of the uses for the plasma cutter was for renewing the cutting edges on the grader blades.

Trustee Patterson made a motion to approve the transaction report and pay the bills. Trustee Helton seconded the motion, and hearing no opposition, the motion passed.

**b. Estimated Operating Funds Report:**

Cathy Glatthar explained she reserved \$70,000 for the Range Land Road project that was approved last month. She stated the Estimated Net Operating Funds for Road Improvements as of August 15, 2022 was \$323,956 (see attached).

Trustee Otto asked if that figure included payment to temporary employees?

Cathy explained \$15,000 for temporary (seasonal) employees was budgeted for this fiscal year. She said that was part of the \$30,000 average monthly expenses shown on this report.

Trustee Dennis said it was included in wages.

Trustee Otto said he would like to increase that amount.

Cathy explained the budget for this fiscal year, which ends on June 30, 2022, is already set.

Trustee Dennis said Trustee Otto could bring that up for next year's budget.

**6. Road Maintenance Reports:**

**a. Road Reports:**

- Trustee Dennis stated he had spoken with Trustee Otto about a drainage issue Trustee Otto had.

Trustee Otto explained the road he drives every day, Quaking Aspen, on the lower end, there really wasn't any ditch or swale there, and the water was encroaching out onto the roadway.

Trustee Dennis said he drove that road today and he understood, and Trustee Otto had sent him a picture of the road. He said one of the things Trustee Otto was talking about was the alluvial fan drops right into the road and it's a fairly sizeable area, and the ditches aren't quite adequate. He said he and Shawn had talked about a new piece of equipment that could be used to make the ditches sufficient so that the water could be channelized. Right now we only have blades and when we make a "V" ditch, it's not quite adequate. He said the distance the water is travelling and the amount of water that's coming down - it's almost a half mile. So we need to look at some kind of turnout. He said he noticed a grade break lower down on that road where we might be able to put something in there. He said we needed to look at it more closely and he requested Trustee Otto's input.

Trustee Otto said there is a phone line on that side of the road, so they would have to be careful about the depth. We do need to keep the escape clear. All we need is a one-foot ditch on that side, but it needed to be laid back.

Trustee Helton commented that if you do the back slope correctly, you would lose that material that's built up there.

Trustee Dennis added that there is nothing but rock there. That item needed to be put on a to-do list.

- Trustee Patterson asked to address some items that came out of the Road Committee meeting. He stated last month we had a resident talk about the signage around the workers, and when the crew is working on a long-term job, they are already implementing having signs out on each end of the road.
- Trustee Patterson said another resident talked about some tumbleweeds and the drainage on the south side of Sharrock between Amy and Broken Spur. He said since then, the crew has attended to that and the drainage has been corrected and the tumbleweeds pushed back so there is adequate drainage off that roadway.
- Trustee Dennis stated next month the Road Committee would come with options and ideas for the capital outlay and road improvement projects.
- Trustee Dennis said the "S" turn on Wilcox Ranch Road was graded; there would always be major wear and tear through that "S" turn. The only solution he could think of would be to pave that area, but that was a decision for the Board to think about. If anybody wished to discuss this further, it would be on the agenda for [road] improvement projects next month.
- Trustee Dennis said one of the things we heard was that the Board wasn't listening enough or taking care of what people wanted done. He said he wanted to be sure they got closure on those items, but it was rather difficult because there were a lot of items.
- Trustee Dennis addressed Trustee Otto and stated the [school] bus was sitting there where it should, at Amy and Whiskey Springs, when he went by this afternoon.
- Trustee Otto said he was wondering if we could get the grading of Wilcox Ranch Road finished; that he had a couple of complaints from neighbors.

Trustee Dennis said he talked with Shawn about that today and it's on the to-do list. He said you can see that the pot holes are beginning to form and if we get another storm, the pot holes will get worse.

- Trustee Otto said we need to get the tumbleweeds out of the ditches or we'll have water deviating out onto the roadways.

Trustee Dennis said if there was a specific place where Trustee Otto wished to have tumbleweeds removed from a drainage swale, to please let us know exactly where.

Trustee Patterson informed Trustee Otto that there was a public comment coming up later tonight that addresses that issue and the Road Committee would take that up and come to a resolution on it in the future and report back to the Board.

Trustee Dennis addressed Trustee Otto and said we would like these matters to get into the system just like everybody else does. We, as Board members, can't come to the Board meetings and start asking for all these different things when constituents have to send in an email; it's not fair that we (Board members) aren't doing the same thing.

Trustee Otto said the cleaning of sagebrush and the tumbleweeds out of ditches should be standard operating procedure, and we should be doing that right along as general maintenance.

Trustee Dennis said he did not disagree, but there are winds that come up and storms a few weeks ago blowing stuff all over the place.

- Trustee Dennis said he did follow up on the pot holes on Wilcox Ranch Road. The road was holding up extremely well, but there were obviously some soft soil spots that pot holed easily. He said when we add more Class E base, we need to fill in those pot holes.

Trustee Otto said the pot holes had to be cut out before you put material over the top of them or else they will just form right back in the same spot again.

Trustee Dennis said not if we put mag-chloride on the patches; we've done that elsewhere and it has performed very well. We'll make it work.

#### **b. Operations Manager's Report:**

[Operations Manager's Report - Period 12/13/2021 to 01/16/2022 (see attached)]

- Shawn stated, according to his rain gauge, we've had about seven inches of rain since this fall and he was pretty happy with how the roads have held up. He said we have some areas with the swales, where the sand continues to move and fills in the escapes and ditches and then widens out into the roadway. He said they will take care of that and ensure that the edges are re-graded. He said he has been grading in some areas and has found that the roads are still frozen in some places, and it comes up in chunks; they have to wait until it thaws. They have been cleaning culverts with the vactor truck.
- Trustee Dennis read into the record the written statement Mr. Chad Sousa handed in at the end of the December meeting (see attached) thanking Shawn for his assistance and for treating Mr. Sousa and his family with respect.

#### **c. Status of Range Land Road Project:**

Trustee Dennis stated it was dry enough to start the project. Part of the project entails raising and replacing the cattleguard, and the crew is preparing the replacement cattleguard. Hopefully, they'll be able to get to that soon; weather permitting, since we are still in winter.

George Boyce said the mag-chloride they used on the Range Land Road patches works great; it almost made it like concrete. As far as patching it, that was the way to go.

Trustee Dennis said the mag-chloride was working in more than one way to our benefit.

## **7. Old Business:**

### **a. Second Reading and Possible Adoption of Resolution [F22-R1], Policy to Standardize Weed Control Within Roadway Easements Maintained by the PVGID (as amended at December 16, 2021 meeting):**

Trustee Dennis read the resolution into the record, noting the resolution number change to F22-R1 (see attached).

Trustee Dennis opened public comment and read into the record public comment received via email from Susan Ambrose (see attached).

Trustee Dennis said nothing is ever going to be perfect, and the GID cannot maintain weeds for every 66-foot wide right-of-way for 92 miles without going broke. There is going to be talk where maybe Ms. Ambrose should have said, "This is a very rough piece of ground and there are rocks that were put here by the blade and it needs to be smoothed out so I can get the weeds taken care of." He said those kinds of comments are more constructive to help us get to where we need to go. He said he was not disagreeing with Ms. Ambrose; we just can't do everything.

Trustee Otto said he thought everything sounded good, but when he re-read the resolution, at the end, he thought we should state, "... the Board requires or requests."

Trustee Dennis re-read the final paragraph.

Trustee Otto said where it reads, "... as needed or desired." and asked by who?

Trustee Dennis said by the landowner.

Trustee Patterson agreed that he felt it clearly states the landowner is responsible. The GID is not requiring landowners to maintain the easement; we're not going to make them do it.

Trustee Otto said if that was clear, then we should leave it the way it is.

Trustee Helton said he actually didn't think it was a good idea to do any of what Trustee Dennis just said, but he didn't make it to the last meeting.

There was no further public comment.

Trustee Patterson made a motion to adopt Resolution F22-R1. Trustee Otto seconded the motion. Upon a vote, the motion passed with Trustees Patterson, Otto, and Dennis in favor, and Trustee Helton opposed.

## **8. New Business:**

### **a. Hiring Professional Engineering Service for Drainage Easement(s):**

Trustee Dennis explained that when he talked previously about Range Land Road that he mentioned wanting to get some drainage easements. He said, specifically, resident George Boyce had agreed to give us a drainage easement. He stated we will need to hire a surveyor and have a legal drainage easement drawn up. We will need to do this in order to negotiate with landowners in the future where we need drainage easements. For now, to get the drainage easement with Mr. Boyce, Trustee Dennis asked approval for an amount not to exceed \$3,000 for having the drainage easement surveyed, drawn up, and legally recorded in Washoe County.

Trustee Patterson made a motion to approve up to \$3,000 to hire professional engineering services for the Boyce drainage easement. Trustee Helton seconded the motion, and hearing no opposition, the motion passed.

**b. Discuss Eliminating Need for Constituents to Reaffirm Desire to Remain on Email List to Receive Notices:**

Cathy Glatthar explained currently she sends out an email every six months to constituents who are on the email list to receive agendas and notices, and asks if they wish to remain on the email list. She said she didn't see the need to do this; if someone wishes to be added to the list, she adds them, and if they wish to be removed from the list, she removes them. She said she would like to eliminate that process of reaffirming every six months.

Trustee Otto asked if we could just put it on the website that if someone wanted to receive notices that they could send in a request via email?

Cathy replied that it was already on the website.

The Board was in agreement to eliminate the every-six-months reaffirmation.

**9. Judicial/Government Affairs:**

**a. Letter to NOAA Re: Funding for Road Repairs:**

Trustee Dennis stated the Board requested that Louie Test write a letter to NOAA (National Oceanic and Atmospheric Administration), but the more he thought about it, there was a significant amount of money spent by the Federal Government to improve their road, Microwave Road. Whereas, when he considered our roads, we do not have a lot of money to spend on fixing our roads for their needs. One of the things he looked at when he drove up Quaking Aspen to Microwave Road was the tire marks left; that heavy equipment really tore up the roads. He said he wanted to postpone having a letter sent that requested a minimal amount of dollars, and ask for something that would give us a road and road improvements that would last significantly longer than an annual request for funds. He said his request would be significantly more to improve Quaking Aspen up to their turnoff to Microwave Road. Maybe even split the difference, because it would take a huge amount of dollars to do this work; maybe over \$150,000 to get the material on the road, and placing it was another big expense. He said we needed one of the Board members along with our attorney to negotiate with these entities and see if we could come up with a higher dollar value for that road improvement if we could, and make a more permanent road for their use and our ability to maintain it.

Trustee Otto said it made sense to him and he was hoping Trustee Patterson could work on that; it was right up his alley.

Trustee Helton said there were over 20 agencies up there other than NOAA.

Trustee Dennis said he was aware, and it would take time; that he had negotiated on this type of matter before. There had to be a spokesman or somebody who puts that contract together for use of the Microwave site. He said he thought it was premature to send any letters in and he hoped to have something ready for the Board's consideration next month. He said \$7,500 was really nothing for about three miles of roadway; we need to rethink that. NOAA was building a significant road up there, complete with drainage channels, and we should ask for the same.

Louie Test said he already talked with Joshua Davis (with NOAA) and Mr. Davis was going to get in touch with Timothy Calohan who is in charge of the project. Louie said he spoke with Mr. Davis about the damage done to the roads with the heavy equipment going up to Microwave Road. He said with contracts, normally there's a provision that says if the contractor does damage or is sued, then the contractor is responsible to go back and make the corrections. He said he did not say anything to Mr. Davis about prices or costs. He said he doesn't like emails because "e" stands for "evidence." He said he would get together with Trustee Patterson or whoever was going to work on this matter.

Trustee Dennis said there was a certain amount of negotiations that needed to take place, and who is going to represent everyone that uses that road is going to be part of that negotiation first.

Trustee Dennis said they were destroying one road and rebuilding another; it just wasn't fair in his mind.

Trustee Otto added that it was also the ongoing use of Quaking Aspen Road in the future. He commended Trustee Dennis for his work on this matter.

Louie said he would get together with Trustee Dennis and Trustee Patterson to work on the negotiations.

**10. Calendar Review:** Cathy Glatthar reviewed the upcoming items:

- The attorney must file a Tort Claims report with the Assistant to the Board by February 1st. Louie Test has reported receiving the report from the insurance company and will file that report with Cathy by the deadline.
- Determination of the Tax Rate will be on next month's agenda.
- Next month's meeting will be on February 17th.

**11. Correspondence:**

- Cathy Glatthar stated she received a letter from the Department of Taxation regarding the PVGID's annual audit report, as follows:

"Pursuant to NRS 354.6245, the Department of Taxation is charged with the review of all annual audits to determine their compliance with statutes and/or regulations. The Department must also identify all violations of statute and/or regulations reported therein.

The Department has completed its review of your audit report and NO violations of statute and/or regulations were noted. The auditor met the statutory provisions required by NRS 354.624 and NRS 354.6241."

Trustee Dennis asked if we would continue with the current auditor?

Cathy said yes, the Board had approved Eide Bailly for three years (through 2022).

**12. Public Comment:**

- Trustee Otto asked Cathy how long she would be with us?

Cathy said probably until the end of March.

Trustee Otto asked if they had a replacement for her fine work?

Cathy said not yet, they were still working on finding a replacement. She said she thought she had someone, but that person was unable to commit the time. She said she was going to propose to do a lot of the work she does now because she works from home now and home could be anywhere.

Trustee Dennis agreed and stated that he and Cathy had discussed that, and it made sense to not lose Cathy's valuable skills and knowledge with regards to the GID even though she would be far away. We'll try to make that a workable arrangement, if possible. It made sense to him.

Trustee Otto agreed.

Trustee Dennis asked if there were any further public comments? Hearing no requests, he moved to the next agenda item.

**13. Board Member and Staff Items:**

None

- 14. Adjournment:** Trustee Patterson made a motion to adjourn the meeting. Trustee Helton seconded the motion, and hearing no opposition, the meeting adjourned at 6:51 p.m.



CURRENT LIST OF OFFICERS AS OF JANUARY 20, 2022

President	Greg Dennis
Vice President	John Patterson
Secretary/Treasurer	Larry Johnson

ELECTION OF OFFICERS JANUARY 20, 2022

President	_____
Vice President	_____
Secretary/Treasurer	_____

\*\*\* OR \*\*\*

President	_____
Vice President	_____
Secretary	_____
Treasurer	_____

**PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT**

**TRANSACTION REPORT AS OF January 17, 2022**

Submitted by Vickie DiMambro, Bookkeeper

<b>Total of all Bank Accounts:</b>	<b>Balance as of January 17, 2022 - Almost CD #5010</b>	<b>505,231.58</b>
	<b>Balance as of January 17, 2022 - A/P / General Ckg #4179</b>	<b>577.51</b>
	<b>Balance as of January 17, 2022 - Payroll #4430</b>	<b>17,000.00</b>
	<b>Balance as of January 17, 2022 - Petty Cash</b>	<b>400.00</b>
	<b>Total Cash In All Accounts</b>	<b><u>523,209.09</u></b>

<b><u>Wells Fargo - Almost CD #5010</u></b>	<b>Balance as of December 13, 2021</b>	<b>488,324.77</b>
Income for the Month		
Ad Valorem/Property Tax	67.18	
Consolidated Tax (CTX)	43,672.42	
LGTA/Fair Share	4,850.80	
Other Income	<u>0.00</u>	
<b>TOTAL</b>	<b>48,590.40</b>	
Interest Income	4.27	48,594.67
Transfer to Wells Fargo #4179	(4,000.00)	
Transfer to Wells Fargo #4430	(27,687.86)	<u>(31,687.86)</u>
	<b>Balance as of January 17, 2022</b>	<b><u>505,231.58</u></b>

<b><u>Wells Fargo - A/P / General Ckg #4179</u></b>	<b>Balance as of December 13, 2021</b>	<b>919.68</b>
Transfer from Wells Fargo #5010	4,000.00	
Interest Income	0.03	4,000.03

NAME	CK #	AMOUNT	DESCRIPTION	
Catherine Glatthar	9951	1,717.58	Secretarial Services \$1,298.98, Accounting/Financial Work \$367.50, Office Supplies \$51.10	
Flyers Energy	9952	593.37	Fuel	
Hoffman & Test	9953	585.00	November 2021 Retainer \$400.00, Travel Expense 11/18/21 \$35.00, Additional Work \$150.00	
Pyramid Business Services	9954	<u>1,446.25</u>	Monthly Bookkeeping and Payroll	
<b>TOTAL</b>		<b>4,342.20</b>		<b><u>(4,342.20)</u></b>
			<b>Balance as of January 17, 2022</b>	<b><u>577.51</u></b>

**PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT  
TRANSACTION REPORT AS OF January 17, 2022**

<u><b>Wells Fargo - Payroll #4430</b></u>		<b>Balance as of December 13, 2021</b>	<b>17,000.00</b>
Transfer from Wells Fargo #5010		27,687.86	
Interest		0.10	27,687.96
Net Payroll		9,704.73	Net Payroll
SK's BECC 1/3/2022 Stmt			
Sonsray	SK's CC	81.52	Backhoe Repair Parts
Home Depot	SK's CC	(93.17)	Returns - Capital Outlay - Office Trailer Restroom
Autozone	SK's CC	119.96	'80 F350 oil \$29.99, Shop Supplies \$89.97
Autozone	SK's CC	110.95	Parts for '80 F350, '88 GMC
United Rotary Brush Corp	SK's CC	1,324.11	'93 Broce Kick Broom parts
Autozone	SK's CC	13.49	'88 GMC Parts
Waste Management	SK's CC	31.74	Monthly Waste Removal
Home Depot	SK's CC	387.68	Shop supplies
Napa	SK's CC	244.38	'05 IR Compactor Batteries
Linde Gas & Equipment Inc.	SK's CC	40.44	Shop/Cattle Guards
Grainger	SK's CC	310.89	Tools for Shop/Cattle Guards
Alhambra	SK's CC	12.25	Monthly Office Water
Big R	SK's CC	17.96	Shop supplies
SK's BECC 2/3/2022 Stmt			
Autozone	SK's CC	19.39	IR Compactor parts
Verizon	SK's CC	33.55	Monthly Cell Phone Bill
United Central Industrial Supply	SK's CC	792.49	Vactor Parts
Owen Equipment Company	SK's CC	448.83	Vactor Parts (to be returned/exchanged)
LJ's BECC 1/3/2022 Stmt			
Les Schwab	LJ's CC	3,686.83	Various tires, tire repairs, & tire installations
Prominence	LJ's CC	2,819.16	Health Insurance
Motorola	LJ's CC	70.00	Monthly Two-way Radio Bill
Sani-Hut Company Inc.	LJ's CC	129.87	Monthly Restroom Bill (Final Billing - Unit Picked Up)
Costco	LJ's CC	132.74	Office Supplies - Check Reorders
NV Energy	Bill pay	364.17	Monthly Electric Bill
PERS	Bill pay	3,741.50	PERS Monthly Payment
Craigslist purchase	ATM	800.00	PakMaster 100XL PLUS Plasma Cutter
Payroll Taxes - Patriot Payroll	EFT	674.06	Payroll taxes through new payroll service
Federal 941 Payment	EFTPS	1,668.44	Monthly Payroll Taxes
		<u><b>\$27,687.96</b></u>	<u><b>(\$27,687.96)</b></u>
		<b>Balance as of January 17, 2022</b>	<u><b>17,000.00</b></u>

<u><b>Wells Fargo - Petty Cash</b></u>		<b>Balance as of December 13, 2021</b>	<b>400.00</b>
Deposit		0.00	
		0.00	0.00
	AMOUNT	DESCRIPTION	
	0.00		
<b>TOTAL</b>	<u><b>0.00</b></u>		<u><b>0.00</b></u>
		<b>Balance as of January 17, 2022</b>	<u><b>400.00</b></u>

Reviewed by Cathy Glatthar, Assistant to the Board:           *CAG*                     1/18/2022

## ESTIMATED OPERATING FUNDS FOR ROAD IMPROVEMENTS

Submitted by Cathy Glatthar, Assistant to the Board

### ATTACHMENT - 01/20/2022 Meeting - Agenda Item 5.b.

Total Cash in all Bank Accounts as of January 17, 2022	523,209	
Additional Revenue Expected Through August 15, 2022	472,114	
<b>ESTIMATED OPERATING FUNDS THROUGH AUGUST 15, 2022</b>		<b>995,323</b>
<b>LESS</b> Average Monthly Expenses (\$30,000) x 7 Months	-210,000	
<b>LESS:</b> Capital Outlay FY21 Carryover (\$91,537 - \$2,254 = \$89,283);		
Capital Outlay FY22 (\$150,000 - \$7,534 = \$142,466);		
Range Land Road Project \$70,000;		
Unexpected Repairs (\$5,000/mo x 7 months);		
Workers' Comp \$1,473 (Feb, May) & \$1,800 (Aug);		
Insurance \$10,000 (July); Class E \$125,423 - \$75,551 = \$49,872	-401,367	
<b>LESS</b> Reserve Funds (= Ending Fund Balance per Budget)	-60,000	
<b>ESTIMATED EXPENSES &amp; RESERVES THROUGH AUGUST 15, 2022</b>		<b>-671,367</b>
<b>ESTIMATED NET OPERATING FUNDS FOR ROAD IMPROVEMENTS AS OF AUGUST 15, 2022</b>		<b>323,956</b>

#### Additional Revenue Expected Through AUGUST 15, 2022:

From 2021/2022 Final Budget	Figures Used for Est Op Funds Rpt			
320,000	320,000	Ad Valorem	Feb '22 thru Aug '22	134,959
567,000	540,000	CTX	45,000 x 7	315,000
38,000	38,000	LGTA	3,165 x 7	22,155
<b>925,000</b>	<b>898,000</b>			<b>472,114</b>

-27,000

**Difference between Budget and Estimated  
Operating Funds Report Projected Revenues**

#### MONTHLY EXPENSES:

	Average	Actual	Difference	
Payroll	17,000	18,608	-1,608	
Other (non Road Maint)	13,000	13,515	-515	
	<b>30,000</b>	<b>32,123</b>	<b>-2,123</b>	
Capital Outlay		(93)	A/P Acct Exps	4,342
Road Maintenance		0	P/R Acct Exps	27,688
<b>TOTAL EXPENSES</b>		<b>32,030</b>		<b>32,030</b>

**REVENUE - ACTUAL AND ESTIMATED**

NOTE: As of 1/17/22, Actual Revenue was More Than YTD Estimated By:

**\$9,095.35**

<b>AD VALOREM</b>				
Date	Estimated	Actual	Difference	YTD Difference
at 09/14/21 (35%)	112,000.00	119,761.39	7,761.39	7,761.39
at 10/18/21	0.00	6,815.67	6,815.67	14,577.06
at 11/15/21 (21%)	67,200.00	51,432.04	-15,767.96	-1,190.90
at 12/13/21	0.00	6,964.55	6,964.55	5,773.65
at 01/17/22	0.00	67.18	67.18	5,840.83
February (21%)	67,200.00			
March	0.00			
April (21%)	67,200.00			
May	0.00			
June	0.00			
July (2%)	6,400.00			
August	0.00			
	<b>320,000.00</b>	<b>185,040.83</b>	<b>-134,959.17</b>	
<b>CTX</b>				
Date	Estimated	Actual	Difference	YTD Difference
at 09/14/21	45,000.00	45,255.83	255.83	255.83
at 10/18/21	45,000.00	44,511.41	-488.59	-232.76
at 11/15/21	45,000.00	43,668.43	-1,331.57	-1,564.33
at 12/13/21	45,000.00	45,611.37	611.37	-952.96
at 01/17/22	45,000.00	43,672.42	-1,327.58	-2,280.54
February	45,000.00			
March	45,000.00			
April	45,000.00			
May	45,000.00			
June	45,000.00			
July	45,000.00			
August	45,000.00			
	<b>540,000.00</b>	<b>222,719.46</b>	<b>-317,280.54</b>	
<b>LGTA</b>				
Date	Estimated	Actual	Difference	YTD Difference
at 09/14/21	3,185.00	6,846.91	3,661.91	3,661.91
at 10/18/21	3,165.00	6,023.97	2,858.97	6,520.88
at 11/15/21	3,165.00	0.00	-3,165.00	3,355.88
at 12/13/21	3,165.00	3,658.38	493.38	3,849.26
at 01/17/22	3,165.00	4,850.80	1,685.80	5,535.06
February	3,165.00			
March	3,165.00			
April	3,165.00			
May	3,165.00			
June	3,165.00			
July	3,165.00			
August	3,165.00			
	<b>38,000.00</b>	<b>21,380.06</b>	<b>-16,619.94</b>	









## PVGID OPERATIONS MANAGER'S REPORT

Report Period 12/13/2021 to 1/16/2022

ATTACHMENT: 01/20/2022 Meeting Agenda Item 6.b.

### ROADS GRADED AND/OR COMPACTED:

1. Grey Van
2. Rebel Cause
3. Range Land: Grey Van to Peak
4. Range Land: Peak to Winnemucca Ranch
5. Broken Spur: Whiskey Springs to Tumbleweed
6. Wilcox Ranch: Crazy Horse to Quaking Aspen (Spot Grading)

### OTHER ROAD WORK:

1. Axe Handle: Plow snow x 2
2. Curnow Cyn: Plow snow x 3
3. Bacon Rind S: Plow snow
4. Whiskey Springs: Wild Horse to top - plow snow
5. Piute Creek: Upper - plow snow
6. Inspect culverts on East side of valley
7. Ironwood: Ponding water on road near pit. Deepen ditch to get water to flow
8. Grass Valley W: Ponding water on roadway. Deepen ditch to get water to flow
9. Ironwood: Re-stripe
10. Ironwood Pit: Someone pulled the gate open braking the chain and lock and ripping out a post - Reset
11. Crazy Horse: Clean culvert
12. Amy: Clean 5 culverts
13. Hockberry: Clean culvert

### OTHER:

1. Office work
2. Road committee meetings
3. GID Meeting
4. Post Agenda
5. Road Surveys
6. Town for parts
7. Misc. Yard work
8. Employees Off for Christmas and New Year's Holidays
9. Employees - 63.5 hours Time Off Taken

### EQUIPMENT:

1. 770 & 670 Graders: Install & pull chains
2. 05 Compactor: Les Schwab Drained Mag Chloride from old tires, Installed new tires and refilled with Mag. Fuel line leaking from tank to pump, and return line leaking back to tank R&R. Batteries bad. Replaced with deep cycle batteries
3. 03 580sm Backhoe: Les Schwab R&R new rear tires
4. 93 Broce Kick broom: Les Schwab Swapped tires from pull Kick broom
5. 02 Peterbilt: Les Schwab patched left front drive tire
6. 04 F450: Les Schwab Patched rear outer tire. Plow stopped working, has electrical problem - Diagnosing
7. 80 Weld truck: Transmission service
8. 88 6.2 Pickup Truck: Transmission would not engage in drive, did trans service, still would not drive. Trans bad - take to shop to have new trans installed.
9. 97 Vactor: Both suction hoses old and tearing - R&R. Have to prep for freezing temperatures at end of the day.

December 16th, 2021

Palomino Valley GID

9732 Pyramid Way #407

Sparks, NV 89441

Dear Board of Trustees,

I to write to express my commendation of your Operations Manager. At our last meeting, you recommended I reach out to Shawn Kelly. A little over two weeks ago, I had the opportunity. Shawn returned my call minutes later and met me shortly after. Shawn treated my Family and me with respect and curiosity that reminded me how honored I am to live in the Valley. Watching him work showed me the skill and passion he brings to the team.

Thank you for the opportunity to be present and all that your team does.

Sincerely,

A handwritten signature in black ink, appearing to read "Chad Sousa". The signature is written in a cursive style with a long, sweeping underline that extends to the left.

Chad Sousa

PVGID MINUTES JANUARY 20, 2022

ATTACHMENT

Public Comment for Agenda Item 7.a.

FROM: Susan Ambrose

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**Old business 7a public comment**

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**Maeve Ambrose**

Wed, Jan 19, 2022 at 12:43 PM

To: Palomino Valley GID <palvalgid@gmail.com>

Where does the public access easement begin that the homeowner is responsible for? Is there a certain footage from the center of the road? I was looking back to reading Resolution No. F21-R2 and as worded ( just for clarification) anything from the roadway edge to the property owner's fence line ,could be the responsibility of the homeowner if no drainage ditch is involved? If that is the case the ditches alongside the road cannot be cut so steep that the homeowner can not get in with his tractor to remove the weeds. Regarding the GID keeping tumbleweeds out of drainage ditches , I did see that the SouthWest portion of Broken Spur had so many tumbleweeds alongside the roadway edge that drainage was impeded after the heavy rains from the atmospheric river we had a while back. Susan Ambrose

Second Reading and Adoption  
Regular Meeting  
January 20, 2022

PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT

RESOLUTION NO. F22-R1

POLICY TO STANDARDIZE WEED CONTROL WITHIN  
ROADWAY EASEMENTS MAINTAINED BY THE PVGID

WHEREAS, THE PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT (the "District"), maintains approximately 92 miles of roadway within the District, and does not fully maintain portions of the public access easements for weed or brush control, the District hereby determines that this clarification is required;

WHEREAS, this resolution does not pertain to the clearing of ditches, escapes, and culverts in order to maintain drainageways;

NOW, THEREFORE, be it RESOLVED, that portions of roadway easements that are not used for vehicular traffic, and not part of PVGID-maintained surfaced or graded roadways, are the responsibility of the landowner should weed or brush maintenance be needed or desired.

Upon a motion by Trustee Patterson, seconded by Trustee Otto, the foregoing Resolution was passed and adopted this 20th day of January, 2022 by the following vote:

AYES: Trustee Dennis, Trustee Patterson, and Trustee Otto  
NAYS: Trustee Helton  
ABSENT: Trustee Johnson  
ABSTAIN: None

Board of Trustees of the Palomino Valley General Improvement District

By:   
Gregory Dennis, President

**NOTE:** This Resolution cannot be amended or cancelled without a vote of the PVGID Board of Trustees.