

## REGULAR MEETING

PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT  
9732 Pyramid Hwy #407, Sparks, NV 89441

Thursday, October 21, 2021

### MINUTES

Trustee John Patterson called the regular meeting of the Palomino Valley General Improvement District (PVGID or GID) to order at 6:00 p.m. Thursday, October 21, 2021 at 21555 Pyramid Highway, Reno, Nevada.

1. **Roll Call:** Trustees present were John Patterson, Larry Johnson, Dan Helton (by phone), and Don Otto (by phone). Trustee Greg Dennis was absent. Also present were Shawn Kelly, Operations Manager; Cathy Glatthar, Assistant to the Board; and Louie Test, Legal Counsel.

2. **Public Comment:**

Trustee Patterson asked if there were any public comments? Hearing no requests, he moved to the next agenda item.

3. **Approval of Minutes - September 16, 2021:**

Trustee Johnson made a motion to approve the September 16, 2021 minutes as written. Trustee Otto seconded the motion. Hearing no opposition, the motion passed.

4. **Payment of Bills and Other Financial Matters:**

a. **Transaction Report and Payment of Bills:**

Cathy Glatthar reviewed the transaction report (see attached). The total cash in all accounts was \$449,080.22. Income for the month was Ad Valorem \$6,815.67, Consolidated Tax (CTX) \$44,511.41, and LGTA (Fair Share) \$6,023.97.

Cathy reviewed several of the payments: 1) Eide Bailly \$7,000 audit progress billing approved at last month's meeting, and \$4,145.00 final billing; 2) Teichert \$19,449.35 for Class E material for Amy (Short) and Wilcox Ranch (b/n Amy and Crazy Horse), Crazy Horse (to finish section between Wilcox and Yellow Tail), and Yellow Tail (b/n Crazy Horse and approx. 1/2 mile short of Pioche); 3) Teichert \$12,016.78 for Class E material for Amy (b/n Whiskey Springs and James Ranch).

In answer to Trustee Otto's question, Cathy said there had not been any road committee meetings in the past few months, but when she attends road committee meetings, her time was included in her bill.

Trustee Otto said he would follow up later on something else.

George Boyce, in the audience, stated he noticed the \$129.87 payment to Sani-Hut for the restroom rental. He said he thought money was approved to put in a restroom?

Shawn explained, in between grading roads and doing road projects, the crew was still working on the water and sewer hookup to the office trailer.

Trustee Johnson made a motion to approve the transaction report and pay the bills. Trustee Helton seconded the motion, and hearing no opposition, the motion passed.

**b. Estimated Operating Funds Report:**

Cathy Glatthar stated the Estimated Net Operating Funds for Road Improvements as of August 15, 2022 was \$371,309 (see attached).

**5. Road Maintenance Reports:**

**a. Road Reports:**

Trustee Patterson stated he spoke with Shawn and the crew was working on Class E surfacing projects on Yellow Tail, Crazy Horse, Wilcox Ranch, and Amy Roads. He said he drove those roads and said it looked really good, and with the amount of material the crew put down, he thought the residents who drive those roads, would be very happy with it. He said, at the same time, we had a few maintenance requests come in and he thanked Cathy for sending an email to those residents who had outstanding requests letting them know that the crew would address those requests after the special project was completed.

Trustee Otto asked why haven't they had road committee meetings over the past two months?

Trustee Patterson said the last road committee meeting was probably six weeks ago. He explained, as he stated earlier, he has spoken with Shawn a couple of times over the past week to find out how the projects were going and where they were at with their operations. He opined that road committee meetings were not needed weekly, and usually when he or Trustee Dennis felt a road committee meeting was needed, that they would have a meeting. Generally, since he's been on the road committee, they have meetings once or twice in between the monthly Board meetings. He responded to Trustee Otto's comment that it had been six weeks since the last road committee meeting, and explained that there were five weeks between Board meetings and Trustee Dennis went out of town.

Trustee Otto said one of the things he hoped they could stay on top of was preparation for winter. He said he wished he could come to the road committee meetings, but they would probably not want him there because he would bring up too much stuff. He said he thought they should have the road committee meetings more often; that Trustee Johnson used to have them once a week.

Trustee Patterson said regarding prepping the roads for winter, when Trustee Dennis gets back, they would have a conversation and work with the road crew and make sure that work gets done.

**b. Operations Manager's Report:**

[Operations Manager's Report - Period 9/13/2021 to 10/17/2021 (see attached)]

Shawn confirmed that they had been busy putting down Class E on a number of roads. He said they did have enough moisture in the ground on Monday [October 11th] so both crew members went out and did a quick grading of a number of roads. He said he had kudos for the residents of Curnow Canyon Road. He had been out surveying roads and Curnow Canyon Road was in really bad shape, but no one had called in. He stated they graded that road today and spoke with some of the residents and they were happy. He explained that they were trying to get to everybody as they could.

Trustee Johnson asked where the 6,000 gallons of mag-chloride was applied?

Shawn stated, per the report: Amy (b/n Whiskey Springs and James Ranch), Amy (Short), and Wilcox Ranch (b/n Amy and Crazy Horse).

In answer to Trustee Otto's question, Shawn explained we started with 21,000 gallons of mag-chloride in the tank. He said they applied the 6,000 gallons of mag-chloride to 3.22 miles of road.

In answer to Trustee Johnson's question, Shawn said there would not be an issue with freezing; they tied a water line into the tank and flush the lines and pump with water. He added that they will not apply anymore mag-chloride for now because winter weather was coming in.

Trustee Johnson stated this time of year they normally get into winterizing efforts and there was a major storm forecasted for Sunday and Monday. He asked the crew and road committee if our roads were sufficiently winterized to handle large-volume flows?

Shawn replied that he thought a majority of the roads were ready to handle the forecasted storm.

In answer to Trustee Johnson's follow up question, Shawn stated the crew was still working four, ten-hour days.

Trustee Johnson said he thought the Board should consider having the crew work tomorrow [Friday, October 22nd] on drainage issues and cover as much ground as possible and try to prepare for Sunday's storm. He said when these storm flows top our roads, they cause us major grief. He said he asked the question first as to where we were as far as winterization, because there was a whole lot of work that he would have liked to have seen done. He said nobody would have thought we would [have a forecast of] two-inches of rain in 24 hours in October; that's unexpected, and he was not criticizing the crew. He said we had something forecasted and we could have major damage, and he asked if we were prepared?

Shawn said he didn't think we would have any major damage. He explained that any of the roads they had been working on, they also did the escapes. He said the only spot that needed work was at Wayside and Grass Valley, and they were considering putting down some pit material and raising that section of road. He said, other than that, he hadn't seen any erosion happening that would be detrimental to our roads.

Trustee Johnson said this may come back to haunt Shawn. He added that he was giving the crew a chance; we have tomorrow and two blades, are there things they needed to be doing?

Shawn said he thought they would be okay. Shawn said if not, he would take the responsibility and go out on Sunday and do whatever it takes. He said they did have a lot of issues with some of the equipment; cutting edges needed to be changed, the water truck needed to be welded up again, and he had somebody coming out tomorrow to change all the brakes on the belly dump.

Trustee Johnson said he would have liked to have seen all the paved areas shouldered, escapes cleaned, ditches cleaned; there were a lot of areas even along our paved roads where our ditches were clogged with weeds.

Trustee Otto said we still had clean outs to do, and he had been harping on that all summer long and he was told that was something that would be done in the fall and now the crew was busy and had equipment repairs to do. He said now Trustee Johnson was proposing the crew work a Friday, when they already had 40 hours in, so that would be time-and-a-half, even if the crew was available and wanted to work tomorrow. He asked if all the culverts had been cleaned out? He said he has brought up having another employee on a part-time basis and that always got sidelined, too.

Shawn explained that he actually had a part-time employee, but when that person attended one of these meetings and saw how bad some of the Board members treated the crew, that person didn't want anything more to do with working for the GID and no longer works here; now we'd have to hire somebody from outside.

Trustee Otto said then that's what we have to do, because work isn't getting done.

Trustee Johnson reiterated that he made a suggestion and wanted to know what the Board wanted to do and were they going to act on it; did the Board want the crew to work tomorrow?

Shawn said he was busy tomorrow; that he already had plans.

Trustee Otto said that was fine; that he didn't expect the crew to drop everything at the last second.

Trustee Johnson said he took a different attitude; that we're a GID and we perform road maintenance and when we have an atmospheric river headed our way, Sunday and Monday, he wanted to do everything possible to prep these roads in front of it. He said at that point, as a Trustee, he expected the crew to say, "yes," but that was his old-fashioned work ethic. He said if the Board was not in favor of this, just drop it and let's go on.

Trustee Patterson said he thought Shawn would be available for any emergency, and if something happened Sunday, that the crew would respond.

Trustee Otto said he thought Trustee Johnson did bring up a good thought about a five-day week now that it's winter, so that the crew is available all five days.

Trustee Johnson said in previous discussions, in the summertime, four-day work weeks were more efficient, and, when needed in the wintertime, they would extend that to five days. He explained he thought that was up to the discretion of the Operations Manager, and the Operations Manager has stated that he didn't feel it was necessary [to work overtime] tomorrow.

**c. Range Land Road Project:**

Trustee Johnson stated he had presented a proposal last month to take excess material from the shoulders on the west end of Range Land Road and use that material to raise the east end of Range Land Road from Pyramid Highway to Grey Van. He said he met with Trustee Dennis and Trustee Dennis came up with a proposal that would have material hauled in from [Teichert] instead of "borrowed" from the west end of Range Land. He stated the economics of Trustee Dennis' proposal would have to be determined.

Shawn said he had met with a representative at Teichert, and Teichert does have piles of material that they are not using. Shawn said he was waiting for gradations

on that material, but it should be three-inch-minus and the cost would only be for Teichert to load the trucks. He said he needed to go look at the material and would report back next month.

George Boyce stated he lives on Range Land Road and has lived there since 1988, and he has never seen water cross the top of that road. He said what the Board was proposing was a large amount of money from the highway to Grey Van. He agreed there was a problem from Easy Jet west, because there was a low spot there where the water does cross the road because there is nowhere for it to drain. He thought it would be a lot cheaper to improve the drainage instead of raising the road. He agreed that road base was needed to cover up the deteriorating [Cape seal]. He said there was a good way to prove this; just wait until Tuesday [after the forecasted storm] and if there is water across the road, then he would go for the project.

Trustee Johnson addressed Louie Test and stated, that he was aware of, all the property lines on the parcels in the valley have a [20-foot] easement for public utilities. He asked Louie if that easement also applied to drainage and can we construct a drainage ditch down a property line from the road under the existing subdivision easement or do we need a separate agreement with the property owners?

Louie said he would have to look at the language of the easement itself. He said, for example, Washoe County has easements specifically for drainage.

Trustee Johnson clarified there was a low spot west of Easy Jet and east of Grey Van, and the natural topography, and the roadway, slope to that low spot. He said, close to that, there is a property line that runs to the north; two properties abut and there should be the same 20-foot utility easement that runs up that property line.

Louie said he had a concern about where the water would dump out?

Shawn said into the culvert on Mr. Boyce's property.

Mr. Boyce agreed.

Trustee Johnson said you can't get the area to west into Mr. Boyce's culvert.

Mr. Boyce said Easy Jet was working as a dam; there were no culverts on either side of Easy Jet, so the water has no place to go.

Trustee Johnson agreed and said the road has been improperly graded for decades; they needed to do something to alleviate the problem.

Mr. Boyce reiterated that correcting the drainage would be less expensive than raising the road.

Trustee Johnson said it was flat with a low spot further to the west. The improper drainage was because, over the years, the road had been lowered and the sides of the road had been raised with the excess material.

Louie said if he could be provided with a map of the location, he would go talk with a County engineer.

Trustee Johnson explained it is the only property line that runs north from Range Land between Easy Jet and Grey Van.

In answer to Trustee Patterson's question, Trustee Johnson said he has already discussed Mr. Boyce's concerns with Trustee Dennis.

6. **Old Business:** None

7. **New Business:** None

8. **Judicial/Government Affairs:**

Louie Test said he didn't have anything at this point, but there had been some questions about the necessity of bylaws. He said he was checking into that matter.

9. **Calendar Review:** Cathy Glatthar reviewed the upcoming items:

- Next month's meeting would be on November 18th.
- The acceptance of the audit would be on the November agenda.

10. **Correspondence:** None

11. **Public Comment:**

Pam Roberts said she noticed Shawn had made a comment about the weeds, but she didn't know what weeds or what roads. She said a couple of meetings ago she brought up the weeds on Whiskey Springs Road and it was discussed that the property owner would mow some of those side weeds and he did up to a certain point. She said the weeds continued to grow and she had said animals would come from the fields and you couldn't see them because the weeds were there. She said her spouse hit a deer on that road; slowed down as fast as she could, but couldn't see the deer because of all the weeds on the side of the road; weeds that she had asked to be mowed down. She said, fortunately, they have zero comprehensive deductible, so the Board won't be sued.

Debra Shirk asked if Amy Road would be paved.

Trustee Patterson said the Board had not discussed that.

Trustee Patterson asked if there were any further public comments? Hearing no requests, he moved to the next agenda item.

12. **Board Member and Staff Items:**

Trustee Otto stated that the willows growing along Quaking Aspen Road were hitting vehicles on both sides, and Ms. Roberts had brought up the weeds obscuring animals. He wanted to know if the GID should be contacting the owners of these properties and request that they cut back the weeds and if so, how far back?

Louie Test interjected and stated this item needed to be placed on next month's agenda; that way people who live on those roads can attend and make comment.

Trustee Helton asked to have on the next agenda that when the GID replaces a culvert, the old culverts and any concrete pieces should be removed.

Louie said that would be appropriate to bring up under road reports at next month's meeting.

Trustee Otto asked to also have review of winterizing roads and review of road committee meetings on next month's agenda.

Trustee Johnson stated those items should be discussed under the road reports agenda item.

13. **Adjournment:** Trustee Johnson made a motion to adjourn the meeting. Trustee Helton seconded the motion, and hearing no opposition, the meeting adjourned at 6:45 p.m.

**PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT**

**TRANSACTION REPORT AS OF October 18, 2021**

Submitted by Vickie DiMambro, Bookkeeper

<b>Total of all Bank Accounts:</b>	<b>Balance as of October 18, 2021 - Almost CD #5010</b>	<b>431,015.30</b>
	<b>Balance as of October 18, 2021 - A/P / General Ckg #4179</b>	<b>664.92</b>
	<b>Balance as of October 18, 2021 - Payroll #4430</b>	<b>17,000.00</b>
	<b>Balance as of October 18, 2021 - Petty Cash</b>	<b>400.00</b>
	<b>Total Cash In All Accounts</b>	<b>449,080.22</b>

<b><u>Wells Fargo - Almost CD #5010</u></b>	<b>Balance as of September 14, 2021</b>	<b>447,998.06</b>
Income for the Month		
Ad Valorem/Property Tax	6,815.67	
Consolidated Tax (CTX)	44,511.41	
LGTA/Fair Share	6,023.97	
Other Income	0.00	
<b>TOTAL</b>	<b>57,351.05</b>	
Interest Income	3.42	57,354.47
Transfer to Wells Fargo #4179	(35,000.00)	
Transfer to Wells Fargo #4430	(39,337.23)	(74,337.23)
	<b>Balance as of October 18, 2021</b>	<b>431,015.30</b>

<b><u>Wells Fargo - A/P / General Ckg #4179</u></b>	<b>Balance as of September 14, 2021</b>	<b>534.16</b>
Transfer from Wells Fargo #5010	35,000.00	
Interest Income	0.07	35,000.07

NAME	CK #	AMOUNT	DESCRIPTION	
Catherine Glatthar	9931	1,956.21	Secretarial Services \$1,382.21, Accounting/Financial Work \$516.25, Office Supplies \$57.75	
Eide Bailly LLP	9932	4,145.00	Final billing for audit of financial statements for fiscal year ending 6/30/2021	
Equipment Blades Inc.	9933	3,304.88	Grader blades for 770 Carbide 6@\$379.20 \$2,275.20, for 670 4@\$186.17 \$744.68, shipping \$285.00	
Flyers Energy	9934	4,474.92	Fuel	
Hoffman & Test	9935	640.00	August 2021 Retainer \$400.00, and additional work \$240.00	
Pyramid Business Services	9936	898.95	Monthly Bookkeeping and Payroll	
Teichert/Western NV Materials	9937	19,449.35	Class E for Amy (Short) and Wilcox Ranch (b/n Amy and Crazy Horse) - 1,580.72 Tons @ \$6/ton, and for Crazy Horse (to finish section between Wilcox and Yellow Tail) and Yellow Tail (b/n Crazy Horse and ~1/2 mile short of Pioche) - 1,693.59 tons @ \$6/ton	
<b>TOTAL</b>		<b>34,869.31</b>		<b>(34,869.31)</b>
			<b>Balance as of October 18, 2021</b>	<b>664.92</b>

**PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT**

**TRANSACTION REPORT AS OF October 18, 2021**

<b><u>Wells Fargo - Payroll #4430</u></b>		<b>Balance as of September 14, 2021</b>	<b>17,000.00</b>
Transfer from Wells Fargo #5010	39,337.23		
Interest	0.10		39,337.33
Net Payroll	9,780.62	Net Payroll	
LJ's BECC 10/3/2021 Stmt			
Western Nevada Supply	LJ's CC	239.71	Office trailer W & S hookup (Capital Outlay) \$28.09, Mag-chloride tank hookup \$24.59, Shop supplies \$187.03
Prominence	LJ's CC	2,819.16	Health Insurance
Motorola	LJ's CC	70.00	Monthly Two-way Radio Bill
Sani-Hut Company Inc.	LJ's CC	129.87	Monthly Restroom Bill
SK's BECC 10/3/2021 Stmt			
White Cap	SK's CC	635.71	Pump for mag-chloride tank
Silver State International	SK's CC	478.13	05 Int'l Water Truck Parts
Peterbilt Truck Parts	SK's CC	83.96	05 IR Roller Parts
Waste Management	SK's CC	31.74	Utilities - Waste Removal
United Central Industrial Supply	SK's CC	172.83	05 Int'l Water Truck parts
Home Depot	SK's CC	75.46	Office trailer W & S hookup (Capital Outlay) \$41.02, Mag-chloride tank hookup \$34.44
Motorola/Two Way Radio Gear	SK's CC	97.68	2 Single-Unit Rapid-Rate Chargers for Two-way radios
SK's BECC 11/3/2021 Stmt			
Alhambra	SK's CC	12.25	Monthly Office Water
Verizon	SK's CC	33.60	Monthly Cell Phone Bill
Eide Bailly LLP	Bill Pay	7,000.00	Progress billing for audit of financial statements for fiscal year ending 6/30/2021
NV Energy	Bill pay	113.20	Monthly Electric Bill
PERS	Bill pay	3,741.50	PERS Monthly Payment
Teichert/Western NV Materials	5977	12,016.78	Class E for Amy Rd (b/n Whiskey Springs and James Ranch) - 2,023.03 tons at \$6/ton
Employment Security Department	5976	136.69	NV Unemployment
Federal 941 Payment	EFTPS	1,668.44	Monthly Payroll Taxes
		<u><u><b>\$39,337.33</b></u></u>	<u><u><b>(\$39,337.33)</b></u></u>
		<b>Balance as of October 18, 2021</b>	<u><u><b>17,000.00</b></u></u>

<b><u>Wells Fargo - Petty Cash</u></b>		<b>Balance as of September 14, 2021</b>	<b>400.00</b>
Transfer from Wells Fargo #4430			0.00
	<u>AMOUNT</u>	<u>DESCRIPTION</u>	
	<b>TOTAL</b>	<u>0.00</u>	<u>0.00</u>
		<b>Balance as of October 18, 2021</b>	<u><u><b>400.00</b></u></u>

Reviewed by Cathy Glatthar, Assistant to the Board:          10/18/2021



## ESTIMATED OPERATING FUNDS FOR ROAD IMPROVEMENTS

Submitted by Cathy Glatthar, Assistant to the Board

### ATTACHMENT - 10/21/2021 Meeting - Agenda Item 4.b.

Total Cash in all Bank Accounts as of October 18, 2021					449,080	
Additional Revenue Expected Through August 15, 2022					675,073	
<b>ESTIMATED OPERATING FUNDS THROUGH AUGUST 15, 2022</b>					<b>1,124,153</b>	
<b>LESS</b> Average Monthly Expenses (\$30,000) x 10 Months					-300,000	
<b>LESS:</b> Capital Outlay FY21 Carryover (\$91,537 - \$1,335 = \$90,202);						
Capital Outlay FY22 (\$150,000 - \$7,534 = \$142,466);						
Unexpected Repairs (\$5,000/mo x 10 months);						
Workers' Comp \$1,473 (Nov, Feb, May) & \$1,800 (Aug);						
Insurance \$10,000 (July); Class E \$125,423 - \$31,466 = \$93,957					-392,844	
<b>LESS</b> Reserve Funds (= Ending Fund Balance per Budget)					-60,000	
<b>ESTIMATED EXPENSES &amp; RESERVES THROUGH AUGUST 15, 2022</b>					<b>-752,844</b>	
<b>ESTIMATED NET OPERATING FUNDS FOR ROAD IMPROVEMENTS AS OF AUGUST 15, 2022</b>					<b>371,309</b>	
<b>Additional Revenue Expected Through AUGUST 15, 2022:</b>						
From 2021/2022	Figures Used for					
<u>Final Budget</u>	<u>Est Op Funds Rpt</u>					
320,000	320,000	Ad Valorem	Nov '21 thru Aug '22		193,423	
567,000	540,000	CTX	45,000 x 10		450,000	
38,000	38,000	LGTA	3,165 x 10		31,650	
<b>925,000</b>	<b>898,000</b>				<b>675,073</b>	
	<b>-27,000</b>	<b>Difference between Budget and Estimated Operating Funds Report Projected Revenues</b>				
<b>MONTHLY EXPENSES:</b>						
	Average	Actual	Difference			
Payroll	17,000	18,146	-1,146			
Other (non Road Maint)	13,000	23,830	-10,830			
	30,000	41,977	-11,977			
			A/P Acct Exps		34,869	
Capital Outlay		69	P/R Acct Exps		39,337	
Road Maintenance		32,161	Petty Cash Exps		0	
<b>TOTAL EXPENSES</b>		<b>74,207</b>			<b>74,207</b>	

**REVENUE - ACTUAL AND ESTIMATED**

NOTE: As of 10/18/2021, Actual Revenue was More Than YTD Estimated By:

**\$20,865.18**

<b>AD VALOREM</b>				
Date	Estimated	Actual	Difference	YTD Difference
at 09/14/21 (35%)	112,000.00	119,761.39	7,761.39	7,761.39
at 10/18/21	0.00	6,815.67	6,815.67	14,577.06
November (21%)	67,200.00			
December	0.00			
January	0.00			
February (21%)	67,200.00			
March	0.00			
April (21%)	67,200.00			
May	0.00			
June	0.00			
July (2%)	6,400.00			
August	0.00			
	<b>320,000.00</b>	<b>126,577.06</b>	<b>-193,422.94</b>	
<b>CTX</b>				
Date	Estimated	Actual	Difference	YTD Difference
at 09/14/21	45,000.00	45,255.83	255.83	255.83
at 10/18/21	45,000.00	44,511.41	-488.59	-232.76
November	45,000.00			
December	45,000.00			
January	45,000.00			
February	45,000.00			
March	45,000.00			
April	45,000.00			
May	45,000.00			
June	45,000.00			
July	45,000.00			
August	45,000.00			
	<b>540,000.00</b>	<b>89,767.24</b>	<b>-450,232.76</b>	
<b>LGTA</b>				
Date	Estimated	Actual	Difference	YTD Difference
at 09/14/21	3,185.00	6,846.91	3,661.91	3,661.91
at 10/18/21	3,165.00	6,023.97	2,858.97	6,520.88
November	3,165.00			
December	3,165.00			
January	3,165.00			
February	3,165.00			
March	3,165.00			
April	3,165.00			
May	3,165.00			
June	3,165.00			
July	3,165.00			
August	3,165.00			
	<b>38,000.00</b>	<b>12,870.88</b>	<b>-25,129.12</b>	

2021 MONTHLY ROADWORK AND REQUESTS REPORT

Report Compiled by Cathy Glatthar from Monthly Operations Manager's Reports

ROADWORK: G=Grading (Incl Watering, Compacting, Escapes), CE=Class E, D=Ditching, CC=Culvert Cleaning, CI=Culvert Install, W=Watering, AM=Asphalt Maint (Patching, Crack Sealing, Striping, Shouldering, Sweeping, etc.), SR=Snow Removal, MC=Mag-chloride, CS=Chip Seal, EP=Edge Paving, R=Request Received

			2021 Operations Manager's Report Date											
P=Paved UP=Unpaved	Road Segment	Miles	01/17	02/14	03/14	04/11	05/16	06/13	07/11	08/15	09/12	10/17	11/14	12/12
UP	Amy (N)	0.1		SR										
UP	Amy (Whiskey Springs - James Ranch)	1.57		SR			G	W	G		G	G/CE/MC		
P	Amy (James Ranch - Ironwood)	0.88	AM	AM/SR					EP	AM	AM			
UP	Amy (Ironwood - Wilcox Ranch)	0.4	W	SR	W		G/MC					CE/MC		
UP	Amy (S) (Wilcox Ranch - End)	1.4		SR				G		G				
UP	Anniversary	0.5		SR					G					
P	Axe Handle (Pyramid - Curnow Canyon)	3		SR							AM			
P	Bacon Rind (N: Axe Handle - End of Surfacing)	0.5		SR							AM			
UP	Bacon Rind (N: End of Surfacing - End)	1.2		SR	G	G			G		G			
UP	Bacon Rind (S: Axe Handle to Sky Canyon)	1.25		SR	G	G	CI (2)		G/CE					
UP	Bacon Rind (S: Sky Canyon - End/Sage Cyn)	0.25		SR	G									
UP	Big Dog (Prairie - Turn/4700 Big Dog)	0.6		SR					G					
UP	Bootstrap	0.5		SR										
UP	Broken Spur (N)	0.2		SR				G						
UP	Broken Spur (S: Whiskey - Tumbleweed)	0.38		SR			G				R/G			
UP	Broken Spur (S: Tumbleweed - Morgan Ranch)	1.12		SR			G				R/G			
P	Broken Spur (S: Morgan Ranch - Sharrock)	0.9	AM	AM/SR		D				AM				
UP	Chantry Flats	1.1		SR										
UP	Chieftan (Pasture View - Vista Trail)	0.8		SR		G								
UP	Crazy Horse (Wilcox - Yellow Tail)	0.73		SR		CE 1/4					R/G	G/CE		
UP	Crazy Horse (Yellow Tail - End)	0.37		SR										
UP	Crossover (N)	0.2		SR										
UP	Crossover (Wild Horse - Twin Springs)	0.6		SR						R/G		G		
UP	Curnow Cyn (Axe Handle - Quonset)	0.9		SR		G				G				
UP	Curnow Cyn (Quonset - Top of Hill 455 CCRd)	0.9		SR		G				G				
UP	Curnow Cyn (Top of Hill - Stop/190 CCRd)	0.8		SR		G				G				
UP	Easy Jet (Range Land S - End)	0.4		SR										
UP	Flagstone	0.2		SR		G								
UP	Grass Valley (W) (Pyramid - Flying Eagle Air)	1.6	G	SR		G		G		R	G	R/G		
UP	Grass Valley (W) (Flying Eagle Air - End)	2.25		SR		G				R	G	R/G		
UP	Grass Valley (Pyramid - Wayside)	2.6	G	SR					G					
UP	Grass Valley (Wayside - Whiskey)	0.5	G	SR			G		G	G				
UP	Grass Valley (S) (Whiskey - Turf Farm)	0.8		SR						G				

2021 MONTHLY ROADWORK AND REQUESTS REPORT

			2021 Operations Manager's Report Date											
P=Paved UP=Unpaved	Road Segment	Miles	01/17	02/14	03/14	04/11	05/16	06/13	07/11	08/15	09/12	10/17	11/14	12/12
UP	Grass Valley (Sharrock N - Turn Around)	0.8		SR		G								
UP	Grey Van (Range Land S - End)	1.2		SR			G			G		R/G		
UP	Hay Canyon	0.3		SR										
UP	Hockberry	1		SR						R/G				
P	Ironwood (Pyramid - Ironwood Crossover)	0.7	AM	AM/SR	AM	AM		CS		AM	AM			
P	Ironwood (Ironwood Crossover - Pit)	2	AM	AM/SR	AM	AM		CS		AM	AM			
P	Ironwood (Pit - Amy)	2.2	AM	SR	AM	AM				AM	AM			
UP	Ironwood (Crossover/Little)	1	G	SR										
UP	Jackrabbit (S)	0.5		SR			G				R	G		
UP	Jackrabbit (N)	0.5		SR							R			
UP	Lost Spring	1	G	SR					G					
UP	Mid	0.3		SR										
UP	Morning Dove	0.2		SR										
UP	Pasture View (Whiskey - Sharrock)	1.5		SR				CI				G		
UP	Pasture View (Sharrock - South End)	0.5		SR				CI				G		
UP	Pasture View (N)	0.8		SR		G								
UP	Peak (E - W)	0.7		SR			G			G		G		
UP	Peak (N - S)	1.7		SR			G			G		R/G		
UP	Pioche	0.2		SR										
UP	Piute Creek (Whiskey - Turn)	0.5		SR				G						
UP	Piute Creek (Turn - Stop/2155 PCRd)	1.2		SR				G						
UP	Pony Springs	0.8		SR										
UP	Prairie (Winnemucca - Big Dog)	0.45	G	SR			G		G		R	G		
UP	Prairie (Big Dog - Jackrabbit)	0.55	G	SR			G				R	G		
UP	Quaking Aspen (Wilcox - O'Hara)	2		SR			G					R/G		
UP	Quakng Aspen (O'Hara - Microwave)	1.4		SR				G						
UP	Quaking Aspen (Microwave - Rossow)	1		SR										
UP	Quaking Aspen (Rossow - Mtn Aspen)	0.9		SR										
UP	Range Land (Pyramid - Cattle Guard)	0.03		SR						G		R		
P	Range Land (Cattle Guard - Easy Jet)	0.37		SR			AM			R/AM	AM			
P	Range Land (Easy Jet - Grey Van)	0.5		SR						R/AM				
UP	Range Land (Grey Van - Rebel Cause)	0.5		SR			G/MC							
UP	Range Land (Rebel Cause - Peak)	0.5		SR						R/G	G	G		
UP	Range Land (Peak - Winnemucca)	1		SR	G					R/G				
UP	Rebel Cause	1.2		SR				G			R/G			



# PVGID OPERATIONS MANAGER'S REPORT

Report Period 9/13/2021 to 10/17/2021

ATTACHMENT: 10/21/2021 Meeting Agenda Item 5.b.

## ROADS GRADED AND/OR COMPACTED:

1. Prairie: Winnemucca to Jackrabbit
2. Jackrabbit (South)
3. Wilcox Ranch: Amy to 2800 Wilcox
4. Pasture View: Whiskey to Sharrock
5. Pasture View: South end
6. Sharrock: Amy to Pasture View
7. Crazy Horse and Yellow Tail: Compact rock areas
8. Amy: Whiskey Springs to James Ranch
9. Amy: Whiskey Springs to James Ranch, Spread 2,023.03 tons Class E
10. Amy Short: Spread 295.98 tons Class E
11. Wilcox Ranch: Amy to Crazy Horse: Spread 1,284.74 tons Class E
12. Right Hand Cyn: End of pavement to 3300 RHC
13. Wild Horse: Whiskey Springs to Crossover
14. Crossover: Wild Horse to Twin Springs
15. Quaking Aspen: Wilcox to O'Hara
16. Sage Flat
17. Grey Van
18. Grass Valley (West): Pyramid to almost end
19. Peak: E-W and N-S
20. Range Land: Rebel Cause to Peak
21. Crazy Horse: Near 3700 CH to Yellow Tail: Spread 387.37 tons Class E
22. Yellow Tail: Crazy Horse to near 3355 YT: Spread 1,306.22 tons Class E

## OTHER ROAD WORK:

1. Yellow Tail: Install 33' x 15" culvert with upper flare
2. Amy (b/n Whiskey Springs and James Ranch), Amy (Short), and Wilcox Ranch (b/n Amy and Crazy Horse): Apply 6,000 gallons of mag-chloride to 3.22 miles of newly Class E roads

## OTHER:

1. Office work
2. Road committee meetings
3. GID Meeting
4. Post Agenda
5. Road Surveys
6. Town for parts
7. Misc. Yard work
8. Office trailer: Water and sewer hookup (in progress)
9. Mag-chloride tank: Install water line and hydrant from 10,000 gallon tank

## EQUIPMENT:

1. 05 Int'l Water Truck: Front crank seal leaking, R&R. Change oil & filter. Fuel line leaking, Hard lines came loose, Tighten
2. 05 IR Compactor: Quit running. Trouble shoot problem, Found wire behind fuse block in engine compartment had bad wire, Installed new fuse holder
3. 03 770 Grader: Compactor wheels frame cracked, Welded up
4. 02 Peterbilt Tractor: Upper radiator hose leak, Replace 2 upper hoses