

REGULAR MEETING

PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT
9732 Pyramid Hwy #407, Sparks, NV 89441

Thursday, April 18, 2019

MINUTES

Trustee Larry Johnson called the regular meeting of the Palomino Valley General Improvement District (PVGID or GID) to order at 6:10 p.m. Thursday, April 18, 2019 at 21555 Pyramid Highway, Reno, Nevada.

1. **Roll Call:** Trustees present were Donald Otto, Jim Currivan, and Larry Johnson. Marty Breitmeyer and Greg Dennis were absent. Also present were Shawn Kelly, Operations Manager; Cathy Glatthar, Assistant to the Board; and Louie Test, Legal Counsel.
2. **Public Comment:**
Trustee Johnson asked if there were any public comments? Hearing no requests, he moved to the next agenda item.
3. **Approval of Minutes – March 21, 2019:** Trustee Currivan made a motion to approve the minutes [as written]. Trustee Otto seconded the motion, and hearing no opposition, the motion passed.
4. **Financial Reports and Payment of Bills:**
 - a. **Financial Reports:** Cathy Glatthar reported receiving income from all three revenue sources: Ad Valorem \$39,251.43, Consolidated Tax \$31,200.90 and LGTA \$2,374.54. She mentioned the Ad Valorem was \$16,000 less than estimated. She stated the total of all bank accounts is \$505,972.25. Trustee Johnson stated the Estimated Operating Funds for Capital Improvements report (see attached) shows Net Operating Funds for Capital Improvements of \$417,152. Cathy said that figure is down from last month partly due to the \$16,000 not received from ad valorem.
 - b. **Payment of Bills:** Cathy Glatthar referred to the transaction report (see attached) and reviewed several items: (1) The E&C Excavation bill in the amount of \$9,700 for flood repair work done in Cottonwood Creek at the Amy Road bridge; (2) Louie Test's payment is for his monthly retainer and some extra work in February, March, and April; (3) Sonsray in the amount of \$3,545.53 for repairs to the Vactor truck. She added that her invoice for this month included reimbursement for the laser level that was approved at the last meeting for \$699.99.

Trustee Johnson remarked that the E & C Excavation bill was for nearly \$10,000. Cathy reviewed the charges and stated move in was \$1,000, move out was cut in half as agreed to with Shawn Kelly (\$500), and 41 hours at \$200 per hour. Trustee Johnson said the work is not done. Shawn Kelly explained the berm of dirt will be knocked down and smoothed out with a dozer. Trustee Johnson reiterated this work was not an emergency, but it did need to be done and Shawn was correct in having it done. He said the work on Ironwood will most likely be done with a dozer, and the dozer could be used to take care of this dirt berm. Shawn said the other work to be done is installing the k-rails, which were donated [by Q & D] and delivered this week.

Trustee Currivan made a motion to approve the bills. Trustee Otto seconded the motion. Hearing no opposition, the motion passed.

- c. **Operations Manager's Equipment and Vehicle Budget for 2019-2020:** Shawn Kelly said he had nothing at this time.
- d. **Work on Final Budget for Fiscal Year 2019-2020:** Cathy Glatthar reported the projected CTX (Consolidated Tax) revenue figure was reduced by 5,000 and is now estimated to be 492,091. She stated that is the only change from last month's tentative budget.

5. **Road Maintenance Reports:**

- a. **Road Reports:** Trustee Johnson stated he believed Shawn Kelly has kept up with road maintenance requests with the exception of Quaking Aspen. Shawn said he also has an outstanding request for Big Dog Road. Trustee Johnson stated we have been receiving numerous requests each week, and Shawn has been handling them when weather permits. Shawn said we have had a lot of wet weather since the last meeting, and they've been dealing with a lot of water.

Pam Roberts stated she has made two requests, one regarding the debris left on the side of Broken Spur Road after the asphalt patching was done. She wanted to know why the debris was removed when the patching was done on Ironwood and Whiskey Springs, but not removed from the sides of Broken Spur? She said her second request was about a new "creek" running across Broken Spur some 100 yards south of Whiskey Springs. She said she did see Shawn put some gravel in that area. She speculated about where the water was coming from and suggested a culvert be installed.

Shawn Kelly addressed Ms. Roberts and explained he has to wait until the water stops flowing; that the water is from snow melt. He said he will put more gravel in that spot. He added that he dug the ditch on the other side of Broken Spur to keep the water from flooding the resident's backyard. Ms. Roberts said she appreciated Shawn's explanation.

As for the asphalt patching debris, Shawn explained none of the debris was picked up on Ironwood; it's a bit different than Broken Spur and may appear that the debris was picked up.

In response to Trustee Johnson's request for an update on the patching work, Shawn explained Whiskey Springs is nearly complete and a lot of Right Hand Canyon has been patched. He explained we have put out ads for [laborers] but have not found anyone yet. Gretchen Miller offered to sweep out the areas on Broken Spur in preparation for the patching. Shawn explained he is working on something new for the chip seal on Broken Spur, and hopes to have something to report at the next meeting. Trustee Johnson explained that the chip seal on Broken Spur, Sharrock and Amy was placed by the developer with inadequate subgrade preparation, and it is falling apart; what to do about this will need to be discussed by the Board at future meetings.

- b. **Review Bids, Award Contract, and Authorize President to Issue Notice to Proceed and Sign Contract for 2019 Road Improvement Project:** Trustee Johnson reported the bids came in excessively high, and after some analysis, he said he had some alternatives the Board could pursue. He stated we do have a low bidder, Joy Engineering, and therefore, we do have the ability to negotiate legally with that individual to reduce scope and cost. Trustee Johnson said he spoke with Mr. Joy who explained they are too busy to do the work this summer; Trustee

Johnson said and frankly, so are all the other contractors. Trustee Johnson stated the low bidder is willing to hire a foreman and crew and rent equipment just for us. He said he will meet with Mr. Joy's estimator and foreman next week, drive the roads again, and they will prepare us a cost for doing a selected scope of work, and we will give them until November 1st.

Trustee Johnson explained he wants to reduce the scope of work so it's below \$250,000, so we don't have to pay prevailing wage rates. He stated what he saw as priorities are: (1) Grass Valley Road (west of Pyramid) - People had to park their cars and walk home because the road was impassable; (2 and 3) Amy Road (from Ironwood to Wilcox Ranch) and Wilcox Ranch Road (from Amy to the Quaking Aspen intersection) - This is the most heavily trafficked, unsurfaced road in the District; serves over 100 residents. He said beyond that, up to the \$250,000, we need to look at Right Hand Canyon and Wild Horse, and remove Big Dog; that's something we could do in-house.

Trustee Johnson explained he would also remove Ironwood from the scope of work because it is primarily CAT (dozer) work. For Ironwood, he proposed renting a dozer and hiring an outside operator to do the work, which has been done in the past.

Trustee Johnson stated the second alternate, if we cannot negotiate with the low bidder, would be to re-bid the contract; giving more time to bid and more time to complete the work. He said we would lose the ability to utilize the moisture in the soil, which would require an additional water truck and more demand on GID wells.

Trustee Johnson stated the third alternate would be for the District to hire operators and lease equipment. He said this would require having a foreman and he said he would probably end up having to supervise the work himself.

Trustee Johnson stated the fourth alternate would be to do nothing; which does not meet our mission and is unacceptable.

Trustee Johnson stated his recommendation is to negotiate with the low bidder. He said this will probably require us to have a special meeting to approve a contract and issue notice to proceed. Trustees Currivan and Otto agreed.

Trustee Otto discussed priorities, and stated his priority would be Ironwood Road. He said he believed we needed to do drainage work on both the south and the north sides. He said the road needs to be widened and in order to do the shoulder paving, both sides of the road need to be properly prepped. Trustee Johnson said that is exactly what is planned; prior to the shoulder paving, there will be proper shoulder width, proper compaction, and proper materials.

Trustee Otto opined that we could do Amy ourselves with a grader in a day to a day and a half. Trustee Johnson reiterated that he planned this work to be done by a contractor instead of in-house because it took us six weeks to do one mile of road; we are not road constructors.

Shawn Kelly suggested having Right Hand Canyon done with the dozer. Trustee Otto said with fences and utilities on Right Hand Canyon, we are not going to be able to get the cross section Trustee Johnson drew up. Trustee Johnson agreed there will be constricted points. He explained that's why this was put out to bid; we do not dictate to contractors means and methods. He said the contractors are the experts and the contract documents specify when they cannot build the cross section, it will be modified on a case-by-case basis.

After some discussion, the Board decided to tentatively set up a special meeting for Thursday, May 2nd at 6:00 p.m. Cathy Glatthar said she would check on availability of the range classroom and if it's available, reserve it. In answer to Trustee Currvan's question, Trustee Johnson explained a trustee can be on the phone and be considered in attendance, but would have to be on the phone for the entire meeting in order to constitute a quorum. In answer to Trustee Otto's question, Louie Test explained a trustee can submit comments and concerns by email and have them read into the record, but would have to be present in person or on the phone to constitute a quorum. In answer to Trustee Johnson's question, Louie Test said Trustee Johnson can distribute the low bidder's negotiated scope and costs with the Board members for their review prior to the May 2nd meeting. Cathy cautioned the Board members to not discuss the matter with each other outside of a public meeting. In answer to Trustee Johnson's question, Cathy explained Trustee Johnson cannot talk to one Trustee at a time; that is considered a "walking" quorum.

- c. **2019 Capital Improvements Program:** Trustee Johnson said beyond the \$250,000 grading project, he wants to have the drainage work on Ironwood done and have the shoulder paving and Cape seal done for the first mile and a half. He said he would have an estimate at the next meeting. Trustee Johnson agreed with Trustee Otto that the base should extend beyond the edge of the new shoulder paving. Trustee Johnson stated we have projected funds of \$417,000 less the \$250,000, leaves \$150,000; we'll have to see how the estimate comes in, and we may need to do some of the prep work in-house.
- d. **Report on Flood Repairs and Mitigation and FEMA and State Disaster Funding (2017 Flood):** Trustee Johnson said we have nothing new to report.
- e. **Equipment Needs Prior to End of Fiscal Year Including Water Truck Replacement:** Shawn Kelly reported finding a 2007 Ingersoll-Rand, smooth-drum, 84-inch wide, vibratory roller/compactor in Fallon listed for \$47,000, and has verbally gotten the price down to \$42,000. He said we can hold off on replacing the water truck. He mentioned he has purchased the culverts needed for Amy, Wilcox Ranch, and Grass Valley Roads. He stated the pneumatic roller unit is useful for fine grading, but there's not enough compaction. He said this smooth-drum roller is what is needed for these roads to pound down the rocks and smooth out and compact the soil after grading. Trustee Otto stated he thought this is the tool we should have had for years.

Trustee Johnson said he had mixed emotions because we have real budget constraints this year. He said last year we were told we needed the pneumatic roller unit and we spent \$24,000 on that piece of equipment, and now we are being told it's inadequate. He said he does not question the need for this roller, but he does question whether we have the money to purchase the roller and get the cost-benefit from that or what if there's not enough money to fix Ironwood? He said he would suggest holding off on any further discussion of purchasing this roller until we have some hard budget numbers on the priority capital improvements for this year.

There was some discussion about the pneumatic roller unit and the possibility of selling it and using the money from the sale to go towards the smooth-drum roller. Trustee Otto said this is what's needed when Shawn brings the material from the sides of the roads onto the roads to build them up, and he would purchase this roller even if it meant Ironwood could not be worked on this year. Trustee Johnson

disagreed. Shawn mentioned the line of credit card could be used to purchase this unit and then pay it off next year. Trustee Johnson said while that is true, we have done without a drum roller for 40 years; this is not an emergency. Trustee Johnson reiterated he wanted to get the priority projects under contract and have those hard figures before we buy any additional equipment. He thanked Shawn for pursuing the roller and having the information for the Board's consideration.

- f. **Operations Manager's Report:** Shawn Kelly said he wanted to suggest changes to the resolution for access to GID roads regarding the culvert lengths and diameters. Cathy Glatthar stated since this is an amendment to a resolution, this will have to be on next month's agenda. Shawn agreed to write up the changes.

Shawn said he has a problem grading roads when there are trashcans left in the roadway. He said he intends to contact Waste Management and ask that the drivers put the trashcans back off the road after emptying them. Trustee Johnson asked Cathy Glatthar to post a notice on the website.

6. **Old Business:**

- a. **Status of Draft Agreement with LW Land Company:** Trustee Johnson said there is nothing new to discuss at this time.
- b. **Washoe County Proposed Refund of SPA Developer Fees and Master Plan Amendment:** Cathy Glatthar reported the Master Plan Amendment for the removal of the financing plan from the Warm Springs Specific Plan was heard by the Truckee Meadows Regional Planning Commission on April 10th, and was found to be in conformance with the regional plan.
- c. **Employee Health Insurance Benefits and Possible Health Insurance Interlocal Agreement with Washoe County:** Shawn Kelly asked to postpone this matter to next month.

7. **New Business:**

- a. **Water Rights:** Cathy Glatthar explained Maureen Sidley had to go to Carson City because Tri-State [Surveying] dropped the ball and did not file for extensions of the three water rights that we have not been able to prove up beneficial use. She said Maureen was told that the State will not give us any further extensions. Cathy reported two of the five water rights have been certificated; proof of beneficial use was established in 2013. She said the two certificated water rights are for a total of nine acre feet and both are in the Wayside well. In answer to Trustee Johnson's question, Cathy said there's an additional, uncertificated water right of 4.98 acre feet at Wayside, and Ironwood has 8 acre feet that are not certificated. Trustee Johnson explained you have to show the area of beneficial use, the point of diversion, and provide well readings. After some discussion about dubious well meter readings, it was decided to have Louie Test find the contact number for George Lindesmith, formally with Tri-State Surveying, and Trustee Johnson will contact Mr. Lindesmith and get his professional opinion on this matter. The Board will also consider hiring a new company to handle the water rights. This matter will remain on the agenda for next month.

8. **Judicial/Government Affairs:**

- a. **AT&T Cut Cable:** Louie Test reported a cable was cut and it appears it was buried deep enough (between 30 and 36 inches). He explained the insurance company

has been apprised, but we have not received anything from AT&T at this time. Cathy Glatthar stated if we receive a bill from AT&T, it will be submitted to our insurance company and paid; we will be billed for our deductible (\$1,000). Louie explained that if the cables are not buried deep enough (30 to 36 inches), we will not pay the bill and our insurance company will deny the claim. He explained that the last time a cable was cut, the cable was only buried about eight inches below the surface. He said when we told AT&T we would call USA dig every week for normal road grading, and with phone-line location costs being charged to AT&T, AT&T dropped the matter and we haven't heard from them since.

b. Possible Follow Up on any or all of the following:

- **Status of Pasture View Road Diversion of Natural Drainage:** Louie Test reported sending the letter to the property owners and about a week later, the property owners fixed the diversion. He suggested that another letter be written to the property owners thanking them for abandoning the diversion, and because the property is for sale, the current owners should notify any new owners of the abandoned diversion in case it opens back up during a future storm event.
- **Letter Regarding Mailboxes:** Louie Test reported he spoke with our insurance carrier's chief adjuster and they concluded the GID will not approach a property owner unless a mailbox or other structure located in the roadway easement interferes with our maintenance of the roadway.

9. Calendar Review: Cathy Glatthar reviewed the upcoming items:

- Cathy will have a notice regarding the final budget hearing published on May 10th.
- Cathy will get the agenda for the special, May 2nd meeting prepared; it will need to be posted no later than 9:00 a.m. on Monday, April 29th.
- The May budget hearing meeting will be on the fourth Thursday - May 23rd.
- Maureen Sidley needs to submit the Quarterly Economic Survey by May 15th.

10. Correspondence:

Cathy Glatthar explained there are two property owners who hold equestrian events each year under special use permits: 1) Mexican Rodeos on Ernie Lane (off of Roadrunner), and 2) Horse Races on Grass Valley Road (west). She reported receiving 2019 schedules and road-watering contracts from both event operators. She further explained the GID's conditions of approval were that the roads leading to the property were to be watered before participants and spectators arrived and again, just prior to the end of the event.

11. Public Comment:

Trustee Johnson asked if there were any public comments? Hearing no requests, he moved to the next agenda item.

12. Board Member and Staff Items:

- Cathy Glatthar reiterated the amendment of the resolution regarding access to GID-maintained roadways will be on next month's agenda.

13. Adjournment: Trustee Currivan made a motion to adjourn the meeting. Trustee Otto seconded the motion, and hearing no opposition, the meeting adjourned at 7:58 p.m.

ESTIMATED OPERATING FUNDS FOR CAPITAL IMPROVEMENTS

ATTACHMENT - 04/18/2019 Meeting - Agenda Item 4a

TOTAL CASH IN ALL BANK ACCOUNTS AS OF APRIL 18, 2019	505,972
ADDITIONAL REVENUE EXPECTED THROUGH AUGUST 31, 2019	136,980
ESTIMATED OPERATING FUNDS THROUGH AUGUST 31, 2019	642,952
LESS AVERAGE MONTHLY EXPENSES* X 4 MONTHS	-120,000
LESS Hot Pot & Plow (\$10,500 max for both); Jumping Jack (\$2,700); Unexpected Repairs (\$5,000/mo x 4); Workers' Comp \$2,300 (May & Jul); Insurance (\$8,000 Jun or Jul);	-45,800
LESS RESERVE FUNDS (2 MONTHS OF EXPENSES*)	-60,000
ESTIMATED EXPENSES & RESERVES THROUGH AUGUST 31, 2019	-225,800
NET OPERATING FUNDS FOR CAPITAL IMPROVEMENTS - AUGUST 31, 2019	417,152

Additional Revenue Expected Through August 31, 2019:

265,000	Ad Valorem	May '19 thru Aug '19	5,300
360,000	CTX	30,000 x 4	120,000
35,040	LGTA	2,920 x 4	11,680
660,040			136,980

***Average Monthly Expenses Calculation:**

Payroll	18,000			
Other**	12,000			
	<u>30,000</u>			

**** Does not include any road improvement costs
such as Dura Patch, Chip Seal, etc.**

REVENUE - ACTUAL AND ESTIMATED

NOTE: As of 04/18/2019 Actual Revenue Exceeds Estimated By:

\$30,618.70

AD VALOREM				
Date	Estimated	Actual	Difference	YTD Difference
at 09/27/18 (35%)	92,750.00	95,230.94	2,480.94	2,480.94
at 10/18/18	0.00	7,072.60	7,072.60	9,553.54
at 11/15/18 (21%)	55,650.00	50,790.22	-4,859.78	4,693.76
at 12/20/18	0.00	10.22	10.22	4,703.98
at 01/17/19	0.00	54.94	54.94	4,758.92
at 02/21/19 (21%)	55,650.00	51,704.99	-3,945.01	813.91
at 03/21/19	0.00	7,463.83	7,463.83	8,277.74
at 04/18/19 (21%)	55,650.00	39,251.43	-16,398.57	-8,120.83
May	0.00			
June	0.00			
July (2%)	5,300.00			
August	0.00			
	265,000.00	251,579.17	-13,420.83	
CTX				
Date	Estimated	Actual	Difference	YTD Difference
at 09/27/18	30,000.00	68,256.39	38,256.39	38,256.39
at 10/18/18	30,000.00	0.00	-30,000.00	8,256.39
at 11/15/18	30,000.00	35,346.97	5,346.97	13,603.36
at 12/20/18	30,000.00	34,845.53	4,845.53	18,448.89
at 01/17/19	30,000.00	33,877.44	3,877.44	22,326.33
at 02/21/19	30,000.00	34,101.94	4,101.94	26,428.27
at 03/21/19	30,000.00	38,118.42	8,118.42	34,546.69
at 04/18/19	30,000.00	31,200.90	1,200.90	35,747.59
May	30,000.00			
June	30,000.00			
July	30,000.00			
August	30,000.00			
	360,000.00	275,747.59	-84,252.41	
LGTA				
Date	Estimated	Actual	Difference	YTD Difference
at 09/27/18	2,920.00	2,973.97	53.97	53.97
at 10/18/18	2,920.00	4,416.71	1,496.71	1,550.68
at 11/15/18	2,920.00	0.00	-2,920.00	-1,369.32
at 12/20/18	2,920.00	6,913.29	3,993.29	2,623.97
at 01/17/19	2,920.00	2,470.05	-449.95	2,174.02
at 02/21/19	2,920.00	2,879.85	-40.15	2,133.87
at 03/21/19	2,920.00	4,323.53	1,403.53	3,537.40
at 04/18/19	2,920.00	2,374.54	-545.46	2,991.94
May	2,920.00			
June	2,920.00			
July	2,920.00			
August	2,920.00			
	35,040.00	26,351.94	-8,688.06	

PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT

BANK & DISBURSEMENT RECONCILIATION

@April 18, 2019

Total of all Bank Accounts:	Balance @ April 18, 2019 - Money Market - #5010	488,594.71
	Balance @ April 18, 2019 - PR/Petty Csh - #4430	17,000.00
	Balance @ April 18, 2019 - General Ckng - #4179	<u>377.54</u>
	<i>Total Cash IN All Accounts</i>	<u><u>505,972.25</u></u>

<u>WELLS FARGO-ALMOST CD #5010</u>		'Balance'@ March 21, 2019	451,860.29
Income for the Month			
Consolidated Tax	31,200.90		
Ad Valorem	39,251.43		
LGTA	2,374.54		
Other Income			
Total Income	<u>72,826.87</u>		
Interest Income	12.05		72,838.92
Transfer to Wells Fargo #4430	(10,854.50)		
Transfer to Wells Fargo #4179	(25,250.00)		(36,104.50)
		Balance @ April 18, 2019	<u><u>488,594.71</u></u>

<u>Wells Fargo - PettyCsh/P/R Acct#4430</u>		'Balance'@ March 21, 2019	17,000.20
Transfer from Wells Fargo #5010	10,854.50	Deposit	
Interest	0.38		10,854.88
Net Payroll	6,979.01	Net Payroll	
SK's BECC	169.95	Vibra-Plate	
SK's BECC	23.75	Carburetor for Vibra-Plate	
Golden Gate	45.31	Fuel	
Equipment Purchase	600.00	Sweeper	
Wells Fargo - PERS Deposit	5900 2,406.40	PERS Deposit	
Wells Fargo - 941 Deposit	EFTPS 630.66	Payroll Taxes	
	<u><u>\$10,855.08</u></u>		<u><u>(\$10,855.08)</u></u>
		Balance @ April 18, 2019	<u><u>17,000.00</u></u>

**PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT
BANK & DISBURSEMENT RECONCILIATION
@April 18, 2019**

NAME	CK #	DESCRIPTION	
<u>WELLS FARGO-GENERAL #4179</u>		'Balance'@ March 21, 2019	251.03
Transfer from W.F.#5010	25,250.00		
Check Adj. #9570	(3.00)		
Void Ck #9381	29.86		
Void Ck # 9509 - Verizon	33.10		
Interest Income Adjustment	0.74		
Interest Income	0.16		25,310.86
 PUBLIC WORKS			
Catherine Glatthar	9640	2,791.41	Monthly Work, Office Supplies, Reimb for Laser Level
E & C Excavation	9644	9,700.00	Cottonwood Creek at Amy Road Bridge Flood Repairs
Flyers Energy	9645	2,604.79	Fuel
Granite Construction	9646	856.58	Asphalt Patch - 2.54 tons at \$93.50/ton & 6.16 tons at \$100.50/ton
Hoffman, Test	9647	2,025.00	Monthly Retainer, Extra Work
Home Depot	9648	165.39	Shop Supplies, Tools
Maureen Sidley	9649	419.30	Monthly Work , Tentative Budget, Copies, Stamps
NAPA	9650	125.10	Shop Supplies
Nv Energy	9651	210.95	Office Utilities
Prominence Health	9652	1,592.61	Employee Health Insurance
Sani Hut	9641	129.87	Monthly charge
			Transport 12 K-Rails from Q&D (2 for Cottonwood Creek
Sierra Rental & Transport	9653	945.00	Flood Repair at Amy Road Bridge)
Sonsray Machinery LLC	9654	3,545.53	Repair Vactor Truck Clutch
Verizon	9655	38.81	Cell Phone
Waste Management	9643	34.01	Waste Removal
TOTAL		<u>25,184.35</u>	<u>(25,184.35)</u>
		Balance @ April 18, 2019	<u><u>377.54</u></u>

PVGID OPERATIONS REPORT

Report Period 3-17-2019 to 4-14-2019

ATTACHMENT: 4/18/2019 Meeting Agenda Item 5.f.

ROADS GRADED:

1. Most road shoulders still have too much mud for proper grading
2. Little Ironwood, Whiskey Springs – Ironwood
3. Broken Spur, Whiskey Springs – Morgan Ranch
4. Amy, Whiskey Springs – James Ranch
5. Wild Horse, N
6. Pasture View, Whiskey Springs – Sharrock
7. Prairie, Winnemucca – Jackrabbit
8. Jackrabbit
9. Grass Valley W 1.5 Miles
10. Amy Short Quick one pass in & out, to take some bumps out
11. Wilcox Ranch, Amy Short – Quaking Aspen one pass in & out to take some bumps out
12. Lost Spring
13. Two Forty
14. Range Land, Peak - Winnemucca
15. Amy, Whiskey Springs – James Ranch – Ironwood – Wilcox R. – South
16. Pony Springs
17. Wild Horse, Sharrock – Silver Horse
18. Silver Horse

OTHER ROAD WORK:

1. Fill potholes on Whiskey Springs, Ironwood, Right Hand Cyn
2. Quaking Aspen and Guy Rd, Culvert plugged water out of ditch washing road out, Hand dig ditch to direct water back in creek
3. Amy & Whiskey Springs, Culvert outflow fills with debris has to be cleaned every day
4. Whiskey Springs, Amy – Pasture View, Multiple times water out of ditch, Repair breaks
5. Whiskey Springs, Grade north side of ditch, Amy – Broken Spur
6. 5300 Pasture View, Did some water flow control with backhoe and shovel, Open inlets & outlets at culverts
7. 4700 Pasture View, Owner let us on property and with the backhoe put a temp ditch back in old flow line putting runoff back in culvert
8. Twin Springs spillway North side had washed away three feet into roadway loaded six foot boulder in loader bucket took to spillway, Also used backhoe cleared away debris put boulder in place backfilled. Note: There is about a two-foot shelf under spillway, from being undermined by the water
9. Whiskey Springs, Repaired north side ditch escape, “Eroded away” Pasture View-5790 Whiskey
10. Axe Handle, repair #1 culvert, put 1 yard pit material to repair shoulder
11. Pasture View, where natural drainage was diverted, did road repair where water was going over roadway dig ditch, inlet and outlet of culvert
12. Fill pot holes on Range Land Rd, Pyramid - Grey Van

OTHER:

1. Grass Valley West & Wilcox Ranch, Assess culverts for R&R or extending prior to road reconstruction

EQUIPMENT:

1. Vactor, Replace pony engine clutch assembly for vacuum fan
2. 88 Chevy dump, Repair fuel line and gages
3. 670 Grader, Change oil& filter
4. Wacker Vibratory plate R&R belt, Clean gas tank

SUB CONTRACTOR

1. Cottonwood Creek @ Amy Bridge, Dig out channel 1100'