

## REGULAR MEETING

PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT  
PO BOX 615, SPARKS, NV 89432-0615

Thursday, November 15, 2018

### MINUTES

Larry Johnson called the regular meeting of the Palomino Valley General Improvement District (PVGID or GID) to order at 6:05 p.m. Thursday, November 15, 2018 at 21555 Pyramid Highway, Reno, Nevada.

1. **Roll Call:** Trustees present were Mitch Gerlinger, Greg Dennis, Jim Currivan, and Larry Johnson. Marty Breitmeyer was absent. Also present were Shawn Kelly, Operations Manager; Maureen Sidley, Assistant to the Secretary; and Cathy Glatthar, Assistant to the Board.

2. **Public Comment:**

Larry Johnson asked if there were any public comments? Hearing no requests, he moved to the next agenda item.

3. **Approval of Minutes – October 18, 2018:**

Greg Dennis made a motion to approve the minutes as written. Mitch Gerlinger seconded the motion. Hearing no opposition, the motion passed.

4. **Financial Reports and Payment of Bills:**

a. **Financial Reports:** None

b. **Payment of Bills:** Maureen Sidley explained on the front page of the transaction report, there are two checks listed that were written by Shawn Kelly. She said one was to Praxair for the purchase of tanks in the amount of \$668.62. She said the other check was to Peterbilt Truck Parts was for a hose and “O” rings with a charge for expedited shipping. Shawn said the parts were for the '04 [Peterbilt] water truck. He added the truck still has another leak that will be repaired Friday. Maureen continued and stated there is a check for the Nevada State Engineer for the water rights extensions (three permit extensions at \$120 each), but we have not received the letter from the State yet. She explained David Crook has left Tri State and gone to Lumos and Associates, and she asked the Board if she could follow Mr. Crook to Lumos? After some discussion, it was decided to stay with Tri State.

Maureen explained there are two credits on the back of the report. She said one is from Les Schwab, in the amount of about \$4,000. She said a refund check will be sent. She explained that it was her fault because she picked up the work order and the invoice and paid both. She said the other credit is with Western Nevada Supply for culverts Shawn exchanged for a smaller size. She said the amount is only a few hundred dollars and asked if they wanted a refund or leave the credit on the account. After a brief discussion, they decided to leave the credit on the account because Shawn would be purchasing more culverts in the near future.

Maureen explained the Kohn and Company payment of \$4,000 is the final bill [for the audit]. She said Kohn and Company have merged with a large national company, but Ms. Kohn has told her things would stay the same.

Maureen then stated Louie Test did some extra work and under his contract if he does extra work, he bills us for that. She said his normal retainer is \$435 a month. Larry asked to review those two payments.

Maureen explained there are two Verizon bills because the monthly bill usually doesn't come in until the 20th of the month, so she is paying ahead (\$38.69 a month). In answer to Cathy Glatthar's question, Maureen explained the \$38.69 at the top of the report [check number 9535] is included in the \$82.48 shown under the first Verizon payment near the bottom of the report. She said when she was in the Verizon store, she asked what the balance would be if she paid that day and they gave her the \$82.48 figure, which caught us up and the second check puts us ahead.

Cathy asked if the payment to Sani Hut was for two months? Maureen explained that Sani Hut is on a 13-month schedule and that's why the payment is for two months. Shawn Kelly spoke up and said that amount may change because he stopped having Sani Hut come every week to service the unit, and now they will come every two weeks. Maureen said there wasn't a payment last month, but Sani Hut does bill for 13 months a year.

Larry Johnson discussed the two checks payable to Hoffman Test. He stated the October 19th invoice that is attached to both checks has the identical breakdown, but one is for \$1,085 and the other is for \$930; it appears to be double billed. After some discussion, it was decided to have Maureen write a check for the \$435 monthly retainer and send that to Hoffman Test, and have Maureen verify the correct amount for the additional work and get with Larry to have him co-sign the check and send out an email to the Board as to what the correct amount was. Larry asked Maureen to request that all future invoices from Hoffman Test show the hourly breakdown and hourly rate. Cathy said Louie's contract states \$300 per hour but if he needs to go to court, it's \$350 an hour. Greg Dennis made a motion to approve the bills with Larry Johnson having authority to pay the correct amount owed to Hoffman Test for the additional work. Jim Currivan seconded the motion. Hearing no opposition, the motion passed.

- c. **Acceptance of Audit:** Maureen Sidley stated the audit had been sent out to the Board and asked if there were any questions? She said it was quite complicated this year because a new law was added requiring pension (PERS) liabilities to be included. She said it's a "no change, no adjustment" audit.

Larry Johnson said a list of Capital Assets begins on page 13, and asked what is the source of that information? Maureen explained the auditor is given a list of additions and deletions and the auditor puts together a schedule of depreciation. Larry said, for example, on page 13 it shows \$174,230 in buildings, and he said he would like to know what makes up that number? Maureen said she could not answer that question without seeing the depreciation schedule. Cathy Glatthar said it probably includes the infrastructure that had to be put in place for the SUP (special use permit), the fencing, the [fuel] tanks, etc. Greg Dennis requested a listing of the depreciable assets. Maureen said she would email the depreciation schedule.

Greg asked if some of this was repair work? Cathy said yes, if the amount is large enough, repair costs are added to the value of the asset. She cited the example of \$13,000 to repair a well pump.

After some additional discussion, Cathy suggested that Maureen request from the auditor a written statement on how the assets and depreciation are handled, and what the threshold is for adding repairs to an asset's value. Maureen agreed to make that request.

Maureen said on page 5 there's an "Economic Factors and Next Year's Budget and Rates" statement that Beth Kohn, the auditor, needs from the Board. Cathy explained that the current statement has been used as far back as 2012, and does not apply today. She suggested the statement include ad valorem has leveled out, but the sales tax, CTX, is increasing by quite a bit over previous years, and the economy has improved overall. Larry said the statement should include our expectation of receiving FEMA reimbursement.

Maureen said we can put off the acceptance of the audit until next month, but the economic factors statement and any other changes will have to be made before hand, so that the audit can be accepted in its final form at the December meeting. Cathy will write up the statement, Larry will review it, and then it will be sent to the auditor.

- d. **Status of Establishing a Line of Credit:** Maureen Sidley said she has submitted the paperwork to [Wells Fargo], but she has not heard back. She said we did switch over to a more secure account.

## 5. **Road Maintenance Reports:**

- a. **Road Reports:** Larry Johnson stated Shawn Kelly has been grading roads, but it's dry, and the roads Shawn has been grading, washboard. Shawn said the section between Twin Springs and just beyond the Wilcox Ranch Road bridge is holding up beautifully. Larry said Shawn had done such a great job there that a young lady came flying out there (from Twin Springs Road) at such a high rate of speed, she did not acknowledge the stop sign, and did a broad-side slide right in front of him and he locked up all four to keep from t-boning her.

Gretchen Miller said if the GID puts up speed signs on the roads and has somebody sit there and give out tickets, you could probably generate a lot of revenue. Larry Johnson said the GID has no authority to hand out speeding tickets, and the Washoe County Sheriff has no authority to hand out speeding tickets. Shawn Kelly said he values his life way more than anything out there and he has called the police because he can't get people to slow down when he's working on the roadside; they drive by at 60 miles per hour, and he doesn't tolerate that. He said he is going to get them on video and take them to court. Larry said Tom Pratt, himself, Shawn, and Chuck, were putting in the faux cattle guard the other day and pieces of equipment were parked to block one lane leaving one lane for traffic to use. He said trying to get people to slow down was something to behold.

- b. **Cattle Guard Striping:** Larry Johnson stated it was decided [at the last meeting] to start by trying the reflective paint [striping to keep the horses out of Pratt's unfenced field]. He said the existing [abandoned] cattle guard is at a location that just doesn't do any good. He said the striping, A-frames, and fencing have been put in at the most opportune spot; the west corner of the BLM fire station property. Shawn Kelly reported tonight the horses went in to get water at the BLM station and then left and headed back east, without attempting to cross the striping. Larry asked Shawn to put in more lines and make it deeper. Larry said it's more than just a safety issue;

it's an economic hardship for the farmer who is reportedly losing about \$400 in alfalfa a night. Larry said the water hole at the BLM station is drawing the horses to that area. Shawn said the BLM firefighters approached him while he was setting up to do the striping, and told him they had put in a request for a taller fence to keep the horses out. Shawn said just today, there were flakes of hay along Grass Valley Road. Larry said that's part of the problem; we have residents who are feeding and watering the horses, which is illegal. He added there are individuals who are cutting Tom Pratt's fence so the horses can get into the alfalfa fields.

Greg Dennis mentioned that Larry was going to write a letter to ask that the horses be removed. Larry apologized for not writing that letter yet. He said a common letter addressed to BLM, Nevada Department of Agriculture, and the Pyramid Lake Paiute Tribe that states collectively we realize nobody wants to accept jurisdiction over these horses, but it's a life safety issue. He said this year alone we've had five animals killed and a number of vehicles totaled. Gretchen Miller said she personally likes the horses and she sees people flying down Whiskey Springs and everybody knows those horses are there, so if they get their vehicle damaged, I say too bad. Shawn Kelly asked what about the horse? Ms. Miller said she feels bad about the horse, too, but there should be a penalty on the person who hits a horse with their car. Greg Dennis said he has talked with an individual who was only going about 15 miles per hour and hit a horse and now has a dented front end; the person said he couldn't see the horse, it was black, it was dark, and the horse just walked out in front of him. Greg said the horse was knocked down, but got up and walked away; so it's not just high rates of speed, there can be considerable damage at low speeds. Ms. Miller said people don't go 15 miles per hour through there; she sees this discussion on NextDoor all the time. She said she agrees people shouldn't be feeding the horses. She said they are wildlife. Larry said they are not wildlife; they are feral animals that do not belong on private property. He said if you want to have feral animals on your private property, then you should fence them in and keep them off a public road where they are a safety hazard. Larry reiterated that he would author a letter to these three agencies.

Pam Roberts said she was making an open meeting law challenge. She said she did not see the action the Board was about to make identified on the agenda. Larry said he believed it was discussed in the minutes of the last ... Ms. Roberts interjected and asked if it was agendized as something on how to deal with the wild horses? Larry said it was part of the road report. Ms. Roberts said she thought the Board was in violation of the open meeting law by talking about sending a letter to the various agencies and asking them to round up the horses. She added that she thought the members of the community who find out about this when the minutes are posted are going to challenge that decision by this Board because she didn't believe it was properly agendized. Larry directed Cathy to include this on next month's agenda. He said this was discussed a month ago when our legal counsel was here.

Jim Currivan said nobody wants to claim these horses, but when somebody gets killed out there, who do the heirs go after? Larry said we'll be lucky if this Board does not [get dragged into] litigation if someone gets killed. In response to Ms. Miller's comment, Larry said someone has been killed on a motorcycle [some] years ago. Greg said the liability for not doing something about it is more real than allowing the horses to stay on the roads. He said he's been by these horses many times and to him it's a very big hazard to have 50 to 100 horses that you are trying to

move through; it just doesn't make any sense. He said he can understand Ms. Miller's feelings about the horses, but he can't understand why Ms. Miller would not want them removed from the area where they are going to be an extreme hazard for drivers and the horses themselves.

- c. Report on Flood Repairs and Mitigation and FEMA and State Disaster Funding:** Larry Johnson stated that we finally have an inspection scheduled by State Emergency Management for November 28th. He addressed Shawn Kelly and said we will initially meet at the Wayside yard office. He said we have two of the four projects in which the State has received Federal funding; one of the projects is approximately \$70,000 and the other is approximately [\$15,000]. In response to Larry's comments about the other two projects that the Feds have not approved and funded to the State, Cathy Glatthar clarified that we did separate out mitigation from repairs, but we had moved forward and did some of the mitigation work and FEMA will not approve the mitigation work that has already been done. She said we were not told that we could not do the mitigation before FEMA awarded the project. She explained we installed the culverts at Whiskey Springs and Amy and that is what has been holding up project worksheet number three. She said we are waiting for FEMA to pull out any mitigation we have already done from those two projects and then award them to the State. Larry added that the mitigation work we did is a small fraction of those projects and the work needed to be done to prevent future damage.
- d. Status of Pasture View Road Diversion of Natural Drainage:** Larry Johnson said since Louie Test was not present, we would defer this matter until next month.
- e. Operations Manager's Report:** Shawn reported he's been grading roads and doing shoulder work on some roads. He said he's waiting on water trucks to be repaired and will get back to grading again. Greg Dennis asked Shawn if he had added material to the "super" on Amy at Wilcox, which was brought up by Don Otto at the last meeting? Larry said right now adding material to that area will not hold because it's dry and people take that turn too fast. Larry said the answer is to Cape Seal it next summer. Shawn said he thought people were slowing down a bit because that road is "hammered." Mitch Gerlinger said with the amount of dust he is seeing, he didn't believe people were slowing down any.

Jim Currivan addressed Shawn and told him he did a perfect job up on Axe Handle where it goes into Curnow Canyon when Shawn opened up the ditch on that side.

Larry said he received a comment that over the years Grey Van has been graded narrower and asked Shawn to add some additional width next time he grades that road.

Don Otto asked Shawn to be sure when he's grading Wilcox Ranch Road at Amy to be sure the drainage is forced into the escapes. Shawn said he would do that in the future; that up till now, he'd been just grading the roads to keep them smooth and he wasn't even doing drainage. Larry agreed and said that is pre-winter type of grading.

Shawn Kelly asked if an account could be set up at Costco? Greg Dennis asked what the GID's policy is in regards to expenditures Shawn can make without prior Board approval? Maureen Sidley explained that Shawn has a checking account and he can write checks up to \$1,000. Larry Johnson asked if that was a policy or a resolution and if so, when was that initiated? He suggested the policy be modified to add the use of a credit card. Cathy Glatthar said she would look into it. Greg said

we'll approve this for now and bring back a policy for review at the December meeting. Pam Roberts suggested putting a limit on the credit card. Mitch Gerlinger said we need to determine what the limit should be; that \$1,000 may not be enough. Gretchen Miller asked if the receipts are turned in, compared to the statement, and the expenditures itemized? Maureen said they are. Don Otto asked if there was an annual [fee]? Mitch said it's either \$110 or \$120 for the executive membership. Mitch Gerlinger made a motion to have a Costco executive membership and credit card account set up for the Operations Manager to use to purchase supplies with a limit of \$1,500, and add this to the existing check-writing policy. Greg Dennis seconded the motion, with the understanding that the credit card limit and use by the Operations Manager be discussed at next month's meeting. Hearing no opposition, the motion passed.

## 6. **Old Business:**

- a. **Status of Draft Agreement with LW Land Company:** Larry Johnson said there is nothing new on this item.
- b. **Washoe County Proposed Refund of SPA Developer Fees and Master Plan Amendment:** Larry Johnson said we have nothing new to report on this matter.
- c. **Report from Subcommittee to Explore Revenue Generation:** Greg Dennis said we have discussed this with legal counsel and some of those items will take a little time to put together in terms of the meetings and the documentation.

Cathy Glatthar stated she did the research on which GIDs in Nevada maintain roads. She said she was able to determine that on all but five GIDs. She reported that Douglas County has the most GIDs that maintain roads with 14 or possibly 15 of their 20 GIDs that maintain roads; Humboldt County *may* have two; and we are the only GID in Washoe County that maintains roads (there are only six GIDs in Washoe County).

- d. **Health Insurance Interlocal Agreement with Washoe County:** Cathy Glatthar stated that Louie Test contacted her and asked her report on this item. She explained that Louie was instructed by Mary Kandarous [a County attorney] to talk with John Slaughter, the [County] Manager (this was reported by Louie last month) to find out if the County Manager was willing to propose this interlocal agreement. Louie did contact John Slaughter and Mr. Slaughter believed Washoe County does have other entities covered under the County's health insurance. Cathy explained that Mr. Slaughter suggested Louie contact Ashley Berrington who handles health benefits at the County; which Louie has done and is waiting to hear back from Ms. Berrington.

## 7. **New Business:**

- a. **Report on Outcome of General Election:** Cathy Glatthar reported that Greg Dennis received the highest number of votes and Larry Johnson received the second highest, so Greg and Larry will fill the four-year-term seats that expire at the end of 2022. She said for Larry, it will be his last term because he is term-limited out (12 years). She said Don Otto was elected, and Jim Currivan and Zach Rhodes ended up in a tie at 373 votes each. She explained that NRS statutes [Nevada Revised Statutes] provide for tie breakers by drawing cards. She said in the interim, she received an email from Zach Rhodes that stated he wished to concede to Jim Currivan, however, NRS does not provide for that situation. She said the Registrar

of Voters' Office, in checking with the DA's office, said they will hold the tie breaker, but Zach Rhodes will not show up and by default, Jim Currivan will become the fourth trustee. She said the tie breaker has been set up for Wednesday, December 21st at 10:00 at the Registrar's office. Jim Currivan said he has already made contact with the Registrar's office and has called and thanked Zach.

In answer to Don Otto's question, Cathy said the terms officially begin on the first Monday in January (2019). She said the newly elected Trustees will get a notice about swearing in and taking their oath of office. She said if a Trustee cannot attend the ceremony at the Board of County Commissioner's meeting, they can schedule another time with the County Clerk. Larry suggested for a Trustee's initial term, they should go to the BCC ceremony.

Pam Roberts said she thought people need to realize that the Board members are not paid and that they are volunteering their time. She said whether or not we agree on certain things, she thought everyone should recognize that the Board is serving the community in a volunteer capacity and she wanted to thank them and let them know they are appreciated for that.

- b. Water Rights Permits and Water Usage:** Larry Johnson said we have already discussed the extension of time for the water rights permits. As for water usage, he addressed Maureen Sidley and asked if she had meter readings for the year? Maureen said she did not; that they were taking readings every month until they had trouble with the wells and they stopped taking readings. She said since the wells are back up, they will continue taking readings. Shawn said he is taking monthly well readings and hours on equipment and recording those on the computer. Larry said he would be interested to compare our actual usage of water with our permitted water rights. He said we are using much less water than what we have permitted. He said that is one of the reasons we have filed for extensions of time rather than filing for proof of beneficial use. He said the more roads we surface, the less water we use. He said at some point we will need to make a decision as to whether to continue filing for extensions. In answer to Larry's question, Cathy Glatthar said two of the permits in the Wayside well are certificated; 9 acre feet are certificated and 4.98 acre feet in the Wayside well are not certificated. Larry said even if you are certificated, you still have to show usage and pumping records.

Shawn Kelly said he has been using the 10,000 gallon elevated water tank, and said he can fill the water truck's 5,000 gallon tank in three minutes. He said he has been strictly using the elevated tank to fill the water truck unless he is doing roads to the south such as Curnow Canyon.

Greg Dennis said there are things we can do; utility companies have construction permits that allow contractors to use their fill stations. He said the 10,000 gallon tank can be moved to another location in order to prove up the water rights in that location. Shawn said we've been asked if we sell water and we could allow the Ironwood well to be used for water sales. Greg said the State Engineers will allow a rancher to spread out his cumulative water rights over the entirety of his wells; we might be able to use this to prove up our water rights.

Shawn said when they were using the elevated tank and pumping quite a bit from the Wayside well, he observed that they went from about 230 gallons per minute down to 180 gpm, so he wasn't sure if it was keeping up enough or if it was deep enough. He

said he will be keeping track of that and watching the meter. Larry said Shawn will see that happen in late summer.

8. **Judicial/Government Affairs:** Louie Test was not present.

9. **Calendar Review:** Cathy Glatthar reviewed the upcoming items:

- Our next meeting is December 20th.
- Cathy referred to a handout with the meeting schedule for 2019 (see attached). She reported submitting the dates to the Washoe County Parks Department to reserve those dates for use of the range classroom. She said the only date that did not work was the third Thursday in March. She explained the County will be doing maintenance on the facility from March 10th through the 23rd, and were not going to allow the use of the facility during that time. She said she went ahead and chose Thursday, March 28th instead. She said the only other date in 2019 that was not the third Thursday, is May 23rd. She explained the annual budget hearing must be held between the third Monday in May and the end of May, so the May meeting was pushed out to the fourth Thursday in May.
- Cathy said the Debt Management Committee's (DMC) request for nominations is expected this month. She asked the Board if they wanted to participate in the DMC? Larry said we have no loans, no debt and therefore don't need to have representation on that committee. Cathy addressed Maureen Sidley and said when the nomination form comes in, to mark it the PVGID does not wish to participate.
- Cathy explained the final audit will be on the December agenda for acceptance and Maureen will need to file it no later than December 31st.

10. **Correspondence:**

- Letter from Kohn and Company stating they were merging with a larger company.
- Email from Susan Ambrose regarding Waste Management:

*Thu, Nov 15, 11:27 AM*

*We have made multiple complaints, including today to the route supervisor, about the waste management trucks depositing litter all along Ironwood and Hockberry on pick-up days and I imagine is along all the GID roads they travel. Why can't the GID cite waste management for littering on our private roads? Or why can't the GID demand that Waste Management send people out to pick up the litter left by their trucks on trash pick up days? Thanks Susan Ambrose*

Comments were made that the GID has no authority to cite individuals or companies, the garbage trucks leave hydraulic fluid on the Cape seal, they drive too fast, and they stop fast, which isn't good for any of the roads. Cathy said this will need to be agendized.

11. **Public Comment:**

Don Otto said there must be some kind of lid on the garbage truck that could be closed when they are driving from one pick up to the next. He complimented Shawn on the AC patch he put in over the newly installed culvert on Ironwood; that it matched the grade so well you could barely feel it when driving over it; good job.

Shawn thanked Mr. Otto for the compliment.

Jim Robotham asked who was responsible for the road signs? [Shawn Kelly turned to face Mr. Robotham.] He addressed Shawn and said he is across from the Ironwood pit and it's a blind road in a regular car, and since we're talking about speeding, the [school] bus stops right there and the sign that said "Bus Stop Ahead" has been gone for years. He said if he has to turn right there and he has a 25 foot trailer ... you guys are talking about the horses and worried about horses being hit and people being killed ... he asked if he gets killed there, who's responsible? Mr. Robotham asked what about the bus and kids getting killed with these cars flying down Ironwood and passing the bus when the stop light is extended? He wanted to know who was going to be responsible for the signs and the safety?

Larry said once it is brought to our attention, we will address it. Shawn said he would get some signs put up in that area.

Larry Johnson asked if there were any further public comments? Hearing no requests, he moved to the next agenda item.

**12. Board Member and Staff Items:**

- Greg Dennis asked for an agenda item to relook at speed control requests with the County Sheriff.
- Greg requested an agenda item to discuss development of a standard form agreement between the GID and property owners for use when the GID needs access to a parcel for drainage or other such purposes. He said such a form would need to be reviewed by legal.
- Larry Johnson asked Mitch Gerlinger if he was resigning from the Board effective next month? Mitch said he would put in his notification effective December 1st. Larry said he wanted the Board to acknowledge Mitch for his service and thank him. Everyone applauded Mitch. Mitch thanked everyone and said it was a pleasure working with them.

**13. Adjournment:** Greg Dennis made a motion to adjourn the meeting. Mitch Gerlinger seconded the motion, and hearing no opposition, the meeting adjourned at 7:40 p.m.

PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT

BANK & DISBURSEMENT RECONCILIATION

@November 15, 2018

**Total of all Bank Accounts:**

Balance'@November 15, 2018 - Money Market - #5010	271,152.77
Balance'@November 15, 2018 - PR/Petty Csh - #4430	17,000.00
Balance'@November 15, 2018 - General Ckng - #4179	414.49
<i>Total Cash IN All Accounts</i>	<u><u>288,567.26</u></u>

WELLS FARGO-ALMOST CD #5010

Balance'@October 18, 2018 216,231.18

Income for the Month

86,143.20

Consolidated Tax	35,346.97
Ad Valorem	50,790.22
LGTA	0.00

Total Income 86,137.19

Interest Income 6.01

Transfer to Wells Fargo #4430 (13,721.61)

Transfer to Wells Fargo #4658 0.00

Transfer to Wells Fargo #4179 (17,500.00)

'Balance'@November 15, 2018 271,152.77

Wells Fargo - PettyCsh/P/R Acct#4430

Balance'@October 18, 2018 17,000.00

Transfer from Wells Fargo #5010 13,721.61

Interest 0.34

Deposit

13,721.95

Net Payroll 7,353.35

Nevada State Engineer 5888 360.00

Praxair (formerly Sierra Welding) 1042 668.62

Peterbilt Truck Parts 1043 104.00

Public Employee ACH 1,338.00

Employment Security 5886 853.58

Wells Fargo - PERS Deposit 5884 1,478.40

Wells Fargo - 941 Deposit EFTPS 1,566.00

\$13,721.95

Net Payroll

Water Permit Extensions

Supplies

Parts

Workman's Comp

Payroll Report

PERS Deposit

Payroll Taxes

(\$13,721.95)

'Balance'@November 15, 2018 17,000.00

PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT  
BANK & DISBURSEMENT RECONCILIATION  
@November 15, 2018

NAME	CK #	DESCRIPTION	
<u>WELLS FARGO-GENERAL #4179</u>			Balance'@October 18, 2018      478.10
Transfer from W.F.#5010		17,500.00	
Interest Income		0.10	
Verizon	9535	38.69	17,538.79
 <b>PUBLIC WORKS</b>			
Alhambra & Sierra Springs	9554	119.12	Office/Shop Water
Catherine Glatthar	9555	1,158.21	Monthly Work
Coan Equipment	9569	3,010.00	Compactor Rental/Transportation
Flyers Energy	9556	1,543.45	Fuel
Granite Construction	9557	742.01	Materials
Hoffman, Test	9553	1,085.00	Add'l Legal Services
Hoffman, Test	9558	1,365.00	Monthly Retainer/Add'l Legal Services
Home Depot	9559	990.68	Cordless Combo Kit, Misc. Supplies
Kohn & Co.	9560	4,000.00	Final Billing - annual audit
Les Schwab		credit	Sending refund check
Maureen Sidley	9570	463.75	Monthly Bookkeeping, Copies, finalize audit
Nv Energy	9562	73.82	Office Utilities
Prominence Health	9563	1,592.61	Employee Health Insurance
Sani Hut	9564	259.74	Monthly Charge
Silver State Barricade & Sign	9565	146.00	Glass Beads Type 1/Ennis White Stock Solvent
			On-Line Parts - \$61.57 / Water Truck A/C & Hood
Sonsray Machinery LLC	9566	899.33	Mounts - \$837.76
Verizon	in store	82.48	Mobile Phone
Verizon	9567	38.69	Mobile Phone
Waste Management	9568	32.51	Waste Removal
Western Nevada Supply		credit	Holding on Account
<b>TOTAL</b>		17,602.40	(17,602.40)
			'Balance'@November 15, 2018      414.49

## PVGID OPERATIONS REPORT

Report Period 10-15-2018 to 11-11-2018

ATTACHMENT: 11/15/2018 Meeting - Agenda Item 5. e.

### ROADS GRADED:

1. Grey Van - Import 25 yards Wayside material for sink hole
2. Range Land – Peak to Winnemucca Ranch
3. Quaking Aspen - O'Hara to Mountain Aspen
4. Amy – Whiskey Springs to James Ranch
5. Amy – Ironwood to Wilcox Ranch
6. Wilcox Ranch - Build road – Amy to Morning Dove
7. Wilcox Ranch - Build road – Morning Dove to Crazy Horse
8. Wilcox Ranch - Build road – Crazy Horse to Twin Springs
9. Wilcox Ranch - Build road with 7 belly loads 225 yds imported - Twin Springs to 300' past bridge
10. Wilcox Ranch - Build road - 300' past bridge to Quaking Aspen
11. Wilcox Ranch - Quaking Aspen to Mid
12. Broken Spur - Whiskey Springs to Tumbleweed
13. Anniversary
14. Bacon Rind – S
15. Curnow Canyon – Axe Handle to end of maintenance

### OTHER ROAD WORK:

1. Install 40' 18" CMP culvert and raise driveway at 605 Ironwood Road
2. Installed new Yield sticker over faded one at Bacon Rind south
3. Restore ditch going up on Axe Handle

### OTHER:

1. Two dead horses on Whiskey; load and take to property on Wilcox Ranch
2. Import 60 yards de-icing sand from Ironwood pit to Wayside yard
3. Wayside yard - Pushed up 1000 yards of pit run, Screened 500 yards

### EQUIPMENT:

1. 770 Grader had left rear tire old patch fail - repaired
2. 770 Grader had right rear tire inside blowout - replaced with new tire
3. 770 Grader installed new cutting edges
4. Peterbilt water truck would not build air pressure, governor leaking - pulled apart and cleaned, OK now, but will need new governor
5. 2005 International water truck upper radiator hose repair failed - temporarily repaired by placing a hose over hole
6. 2005 International water truck left rear suspension rubber pad coming off perch - lifted rear of truck and reinstalled pad
7. On 11/07, 2005 International water truck down: clutch fan bad, engine/"Jake" brake inoperable, heater inoperable (only blows cold air out dash vents), fuel leaking from bad drain valve, coolant leaks, ABS light on, ECM light on, needs oil and filter changed - took to American Truck and Trailer to get estimate
8. On 11/07, 1994 Peterbilt water truck coolant filter housing has leak, fuel pump o-rings bad/leaking, fuel hose bad - had to order parts, Sonsray repaired



P.O. Box 615, Sparks, Nevada 89432

ATTACHMENT  
11/15/2018 Meeting  
Agenda Item 9.

## 2019 CALENDAR OF MEETING DATES

Meetings start at 6:00 p.m. except for June which starts with a closed session at 5:00 p.m.

All meetings are held at the Washoe County Regional Shooting Facility

2019		2019																																																																																																																																																																																																												
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There are two deviations from the third Thursday regular monthly meeting schedule:

1. March 28th - Change necessary because the shooting range will be closed for maintenance from March 10th through March 23 rd
2. May 23rd - Changed because statutorily required to hold budget hearing "... not sooner than the third Monday in May and not later than the last day in May."