

**PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT**

**TRANSACTION REPORT AS OF October 16, 2023**

Submitted by Kersten Schreier, Bookkeeper

<b>Total of all Bank Accounts:</b>	Balance as of October 16, 2023 - Almost CD #5010	347,184.96
	Balance as of October 16, 2023 - A/P / General Ckg #4179	512.04
	Balance as of October 16, 2023 - Petty Cash	400.00
	Balance as of October 16, 2023 - Payroll #4430	20,000.00
	<b>Total Cash In All Accounts</b>	<b>368,097.00</b>

<b><u>Wells Fargo - Almost CD #5010</u></b>		Balance as of September 18, 2023	435,507.45
Income for the Month			
Ad Valorem/Property Tax	205.57		
Consolidated Tax (CTX)	48,103.99		
LGTA/Fair Share	265.36		
Other Income	0.00		
<b>TOTAL</b>	<b>48,574.92</b>		
Interest Income	32.09		48,607.01
Transfer to Wells Fargo #4179	0.00		
Transfer to Wells Fargo #4430	(136,929.50)		(136,929.50)
		<b>Balance as of October 16, 2023</b>	<b>347,184.96</b>

<b><u>Wells Fargo - A/P / General Ckg #4179</u></b>		Balance as of September 18, 2023	512.02
Transfer from Wells Fargo #5010	0.00		
Interest Income	0.02		0.02
<b>TOTAL</b>	<b>0.00</b>		<b>0.00</b>
		<b>Balance as of October 16, 2023</b>	<b>512.04</b>

<b><u>Wells Fargo - Petty Cash</u></b>		Balance as of September 18, 2023	400.00
		<b>Balance as of October 16, 2023</b>	<b>400.00</b>

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<b><u>Wells Fargo - Payroll #4430</u></b>		<b>Balance as of September 18, 2023</b>	<b>20,000.00</b>
Transfer from Wells Fargo #5010		<b>\$136,929.50</b>	
Interest		0.45	136,929.95
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Net Payroll	Patriot/ NVPS	8,952.74	Net Payroll
Payroll Taxes - Patriot Payroll/NVPS	EFT	1,747.26	Payroll taxes (941, NV Unemployment)
Nevada Payroll Services	Auto	49.75	**NEW** Monthly Payroll Service
PERS	Bill pay	3,923.77	PERS Monthly Payment
Humana Insurance Co	Bill pay	207.13	Monthly Vision and Dental Insurance
United Healthcare	Bill pay	3,582.13	Monthly Health Insurance
Alhambra/Primo Water	Bill pay	12.25	Monthly Water
Flyers Energy	Bill pay	4,204.90	Fuel
NV Energy - Wayside	Bill pay	128.65	Monthly Electric
Catherinie A. Glatthar	Patriot	4,281.32	Secretarial \$2,932.50, Accounting/Financial \$1,200.00, Website Maintenance \$75.00, Office Supplies \$44.92 (\$28.90 Credit to be applied on October Final Billing)
Vickie DiMambro	Patriot	2,868.82	Bookkeeping \$2,795.00, Office Supplies \$73.82
Kersten Schreier	Patriot	1,659.57	Bookkeeping \$940.00, Office Supplies \$266.60
Powerplan / Pape	Bill pay	2,037.13	770 Grader repair parts, 772 Grader service call
Powerplan / Pape	Bill pay	127.83	770 Grader repair parts
Sierra Rental & Transport Co., Inc	Bill pay	508.50	Transport 770 Grader to Yard
Bar None Auction	Check	73,700.00	Purchase of 2005 Caterpillar 950G Series 2 Loader
<b>SK's BECC 10/3/23 Stmt</b>			
Waste Management	SK's CC	34.98	Monthly Waste Removal
Costco	SK's CC	259.81	F450 Battery
Costco	SK's CC	35.98	Stock
Autozone	SK's CC	38.99	F450 Idler Pulley
<b>SK's BECC 11/3/23 Stmt</b>			
Napa Auto Parts	SK's CC	57.98	F450 Sway Bar Link
Peterbilt Truck	SK's CC	169.52	Peterbilt Transfer repair parts
United Central	SK's CC	123.52	2000 Peterbilt Water Truck Clamp T Bolt & Hoses
Big R Sparks	SK's CC	95.94	Stock
Driveline & Gear	SK's CC	420.44	F450 Driveline Rebuilt
United Central	SK's CC	(47.58)	RETURN 2000 Peterbilt Water Truck Clamp T Bolt
<b>GD's BECC 10/3/23 Stmt</b>			
Cashman Equipment	GD's CC	4,831.93	Service Call for repairs to '95 Pete Water Truck & Backhoe
Les Schwab	GD's CC	13,438.53	2000 Peterbilt Transfer - 8 Tires, 2002 Peterbilt Tractor - 8 Tires, 1995 Peterbilt Water Truck - 8 Tires
Thompson Garage Door	GD's CC	5,193.00	Installed 3 Overhead Doors on Shop Building
Intuit	GD's CC	(685.56)	Accounting Software Refund (Multi-User)
Intuit	GD's CC	547.50	Accounting Software Purchase (Single User)
Dyer Lawrence, LLP	GD's CC	4,251.23	Attorney Fees for August 2023
<b>GD's BECC 11/3/23 Stmt</b>			
Verizon	GD's CC	34.99	Monthly Telephone Bill
Motorola	GD's CC	70.00	Monthly Two Way Radio Service
Patriot Payroll	GD's CC	67.00	Monthly Payroll Processing Fee
		<u><b>\$136,929.95</b></u>	<u><b>(\$136,929.95)</b></u>
		<b>Balance as of October 16, 2023</b>	<b>20,000.00</b>

## ESTIMATED NET OPERATING FUNDS FOR ROAD IMPROVEMENTS

Submitted by Cathy Glatthar, Assistant to the Board

### ATTACHMENT - 10/19/2023 Meeting - Agenda Item 5.b.

Total Cash in all Bank Accounts as of October 16, 2023		368,097	
Additional Revenue Expected Through August 31, 2024		746,099	
<b>ESTIMATED OPERATING FUNDS THROUGH AUGUST 31, 2024</b>			<b>1,114,196</b>
<b>LESS</b> Average Monthly Expenses (\$35,000) x 10.5 Months		-367,500	
<b>LESS:</b> Capital Outlay - Beg Bal \$111,875 - \$78,893 = \$32,982; [Includes \$2,500 for 1 Pickup Truck from TMFire (Pending)]			
Aggregate Surfacing \$102,418;			
Mag-chloride \$19,000 - \$6,300 - \$6,308 = \$6,392;			
Broken Spur Road Improvement Project \$38,000;			
Workers' Comp \$1,902 x 3 (Nov, Feb, May) & \$2,500 (Aug);			
Audit \$14,500 (Nov); Insurance \$12,500 (July)		-214,998	
<b>LESS</b> Reserve Funds (= Ending Fund Balance per Budget)		-60,000	
<b>ESTIMATED EXPENSES &amp; RESERVES THROUGH AUGUST 31, 2024</b>			<b>-642,498</b>
<b>ESTIMATED NET OPERATING FUNDS FOR ROAD IMPROVEMENTS AS OF AUGUST 31, 2024</b>			<b>471,698</b>
<b>Additional Revenue Expected Through AUGUST 31, 2024:</b>			
From 2023/2024	Figures Used for		
<u>Final Budget</u>	<u>Est Op Funds Rpt</u>		
347,256	347,000	Ad Valorem	Nov '23 thru Aug '24
605,034	550,200	CTX	45,850 x 11
42,000	42,000	LGTA	3,500 x 11
<b>994,290</b>	<b>939,200</b>		<b>746,099</b>
	<b>-55,090</b>	<b>Difference between Budget and Estimated Operating Funds Report Projected Revenues</b>	
<b>MONTHLY EXPENSES:</b>			
	Average	Actual	Difference
Payroll	18,000	18,530	-530
Other (non Road Maint)	17,000	39,507	-22,507
	35,000	58,037	-23,037
			A/P Acct Exps
Capital Outlay		78,893	P/R Acct Exps
Road Maintenance		0	Petty Cash Exps
	<b>TOTAL EXPENSES</b>	<b>136,930</b>	<b>136,930</b>

**REVENUE - ACTUAL AND ESTIMATED**

NOTE: As of 10/16/2023, Actual Revenue was MORE Than YTD Estimated By: **\$21,320.24**

**AD VALOREM** (Normally received around the 10th of the month)

Payment Date	Estimated	Actual	Difference	YTD Difference
09/14/23 (35%)	121,450.00	143,545.32	22,095.32	22,095.32
9/12/2023	0.00	205.57	205.57	22,300.89
November (21%)	72,870.00			
December	0.00			
January	0.00			
February (21%)	72,870.00			
March	0.00			
April (21%)	72,870.00			
May	0.00			
June	0.00			
July (2%)	6,940.00			
August	0.00			
	<b>347,000.00</b>	<b>143,750.89</b>	<b>-203,249.11</b>	

**CTX** (Normally received at the end of the month)

Payment Date	Estimated	Actual	Difference	YTD Difference
9/27/2023	45,850.00	48,103.99	2,253.99	2,253.99
October	45,850.00			2,253.99
November	45,850.00			
December	45,850.00			
January	45,850.00			
February	45,850.00			
March	45,850.00			
April	45,850.00			
May	45,850.00			
June	45,850.00			
July	45,850.00			
August	45,850.00			
	<b>550,200.00</b>	<b>48,103.99</b>	<b>-502,096.01</b>	

**LGTA** (Normally received mid-month)

Payment Date	Estimated	Actual	Difference	YTD Difference
9/19/2023	3,500.00	265.36	-3,234.64	-3,234.64
October	3,500.00			-3,234.64
November	3,500.00			
December	3,500.00			
January	3,500.00			
February	3,500.00			
March	3,500.00			
April	3,500.00			
May	3,500.00			
June	3,500.00			
July	3,500.00			
August	3,500.00			
	<b>42,000.00</b>	<b>265.36</b>	<b>-41,734.64</b>	

## PVGID OPERATIONS MANAGER'S REPORT

Report Period: 9/18/2023 to 10/15/2023

ATTACHMENT: 10/19/2023 Meeting Agenda Item 6.a.

### ROADS GRADED AND/OR COMPACTED:

1. Curnow Canyon: Axe Handle to End of Maintenance
2. Rebel Cause
3. Pasture View: Whiskey to near 5000 PV
4. Two Forty
5. Peak (E-W)
6. Lost Spring
7. Range Land: Peak to Winnemucca
8. Grass Valley (West): Pyramid to End
9. Broken Spur: Whiskey Springs to Morgan Ranch
10. Sage Flat

### OTHER ROAD WORK:

1. Axe Handle: @ Curnow Canyon, Clean culvert
2. Curnow Canyon: @ Sky Canyon, Clean culvert
3. Axe Handle: Patch asphalt, .05 tons
4. Ironwood: Patch asphalt, .40 tons
5. Whiskey Springs: Patch asphalt, .40 tons

### OTHER:

1. Office work
2. Attend Meetings
3. Post Agenda
4. Road Surveys
5. Town for parts
6. Misc. Yard work
7. Estimates for shop electrical
8. Drive to Sacramento to inspect 950 loader at Bar None Auction; "Won it"
9. Met with Washoe County Engineering and Building at 9th St (Cathy G. was on the phone) - Trying to re-establish sign off for new driveway access to GID roads.

### EQUIPMENT:

1. 01 F450 Pickup: Bad battery, R&R; Headlamps low beam stopped working, wiring loom for plow shorted, unplugged plow harness and plugged in headlamp plug direct, will deal with plow at later date; Idler pulley bad, R&R; Front driveline had bad CV U-joints, had driveline service rebuild, R&R; Front sway bar end links bad, R&R
2. 03 770 Grader: R&R cutting edges
3. 00 Pete Transfer: Manual fuel pump plunger leaking, R&R
4. 00 Pete Water Truck: Weld water baffles on water fill area

2023 MONTHLY ROADWORK AND REQUESTS REPORT

Report Compiled by Cathy Glatthar from Monthly Operations Manager's Reports

ROADWORK: G=Grading (Incl Watering, Compacting, Escapes), CE=Class E, D=Ditching, CC=Culvert Cleaning, CI=Culvert Install, W=Watering, AM=Asphalt Maint (Patching, Crack Sealing, Striping, Shouldering, Sweeping, etc.), SR=Snow Removal, MC=Mag-chloride, SC=Seal Coats, EP=Edge Paving, ER=Emergency Repairs, DR=Debris Removal, DG=DG Added, R=Request Received

			2023 Operations Manager's Report Date											
P=Paved UP=Unpaved	Road Segment	Miles	01/15	02/12	03/12	04/16	05/14	06/11	07/16	08/13	09/17	10/15	11/12	12/17
UP	Amy (N)	0.1												
UP	Amy (Whiskey Springs - James Ranch)	1.57	SR		G									
P	Amy (James Ranch - Ironwood)	0.88	SR	AM					AM					
UP	Amy (Ironwood - Wilcox Ranch)	0.4	SR	G							G, MC			
UP	Amy (S) (Wilcox Ranch - End)	1.4	R/SR				CC(1)			R/G prtl				
UP	Anniversary	0.5												
P	Axe Handle (Pyramid - Curnow Canyon)	3	SR	AM		ER,AM			R prtl			AM, CC (1)		
P	Bacon Rind (N: Axe Handle - End of Surfacing)	0.5												
UP	Bacon Rind (N: End of Surfacing - End)	1.2								G				
UP	Bacon Rind (S: Axe Handle to Sky Canyon)	1.25								G prtl				
UP	Bacon Rind (S: Sky Canyon - End/Sage Cyn)	0.25												
UP	Big Dog (Prairie - Turn/4700 Big Dog)	0.6												
UP	Bootstrap	0.5												
UP	Broken Spur (N)	0.2												
UP	Broken Spur (S: Whiskey - Tumbleweed)	0.38	SR	R	R	G				R/G		R/G		
UP	Broken Spur (S: Tumbleweed - Morgan Ranch)	1.12	SR	R	R	G				R/G		R/G		
P	Broken Spur (S: Morgan Ranch - Sharrock)	0.9	SR								AM prtl			
UP	Chantry Flats	1.1	SR											
UP	Chieftan (Pasture View - Vista Trail)	0.8												
UP	Crazy Horse (Wilcox - Yellow Tail)	0.73	SR				R/CC(1)		R prtl	G				
UP	Crazy Horse (Yellow Tail - End)	0.37	SR											
UP	Crossover (N)	0.2										R/G		
UP	Crossover (Wild Horse - Twin Springs)	0.6								G				
UP	Curnow Cyn (Axe Handle - Quonset)	0.9	SR		G							G, CC(1)		
UP	Curnow Cyn (Quonset - Top of Hill 455 CCRd)	0.9	SR		G							G		
UP	Curnow Cyn (Top of Hill - Stop/190 CCRd)	0.8	SR		G							G		
UP	Easy Jet (Range Land S - End)	0.4												
UP	Flagstone	0.2												
UP	Grass Valley (W) (Pyramid - Flying Eagle Air)	1.6	R Base	R/SR		R/G,ER			R/G			R/G		
UP	Grass Valley (W) (Flying Eagle Air - End)	2.25							R/G prtl			G		
UP	Grass Valley (Pyramid - Wayside)	2.6						G prtl						
UP	Grass Valley (Wayside - Whiskey)	0.5						G		G prtl				

2023 MONTHLY ROADWORK AND REQUESTS REPORT

2023 Operations Manager's Report Date															
P=Paved UP=Unpaved	Road Segment	Miles	01/15	02/12	03/12	04/16	05/14	06/11	07/16	08/13	09/17	10/15	11/12	12/17	
UP	Grass Valley (S) (Whiskey - Turf Farm)	0.8						G							
UP	Grass Valley (Sharrock N - Turn Around)	0.8	SR												
UP	Grey Van (Range Land S - End)	1.2		R Prtl		G						R Weeds			
UP	Hay Canyon	0.3													
UP	Hockberry	1	SR					R prtl			R/G				
P	Ironwood (Pyramid - Ironwood Crossover)	0.7		AM		AM	AM		AM		AM	AM			
P	Ironwood (Ironwood Crossover - Pit)	2		AM		AM	AM	ER	AM		AM	AM			
P	Ironwood (Pit - Amy)	2.2		AM		AM	RCulvs		AM			AM			
UP	Ironwood (Crossover/Little)	1										AM			
UP	Jackrabbit (S)	0.5		R		G									
UP	Jackrabbit (N)	0.5				G									
UP	Lost Spring	1						ER				G			
UP	Mid	0.3	SR												
UP	Morning Dove	0.2	SR												
UP	Pasture View (Whiskey - Sharrock)	1.5							R/G			G prtl			
UP	Pasture View (Sharrock - South End)	0.5							G						
UP	Pasture View (N)	0.8													
UP	Peak (E - W)	0.7				G				G		R/G			
UP	Peak (N - S)	1.7								G					
UP	Pioche	0.2													
UP	Piute Creek (Whiskey - Turn)	0.5	SR					G,D	ER						
UP	Piute Creek (Turn - Stop/2155 PCRd)	1.2	SR												
UP	Pony Springs	0.8	SR								R/G				
UP	Prairie (Winnemucca - Big Dog)	0.45									MC				
UP	Prairie (Big Dog - Jackrabbit)	0.55									MC				
UP	Quaking Aspen (Wilcox - O'Hara)	2	SR			R		R		R/G, CE, DG - prtl					
UP	Quakng Aspen (O'Hara - Microwave)	1.4				R/G prtl		R			R Widen				
UP	Quaking Aspen (Microwave - Rossow)	1				R/G prtl		R			R Mtrl	R			
UP	Quaking Aspen (Rossow - Mtn Aspen)	0.9						R				R			
UP	Range Land (Pyramid - Cattle Guard)	0.03			G										
UP	Range Land (Cattle Guard - Easy Jet)	0.37		R	G					G	R/G, MC				
UP	Range Land (Easy Jet - Grey Van)	0.5		R	G						G, MC				
UP	Range Land (Grey Van - Rebel Cause)	0.5			G						G, MC				
UP	Range Land (Rebel Cause - Peak)	0.5			G						G, MC				
UP	Range Land (Peak - Winnemucca)	1			G							G			

