

PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT

TRANSACTION REPORT AS OF September 18, 2023

Submitted by Kersten Schreier, Bookkeeper

Total of all Bank Accounts:	Balance as of September 18, 2023 - Almost CD #5010	435,507.45
	Balance as of September 18, 2023 - A/P / General Ckg #4179	512.02
	Balance as of September 18, 2023 - Petty Cash	400.00
	Balance as of September 18, 2023 - Payroll #4430	20,000.00
	<i>Total Cash In All Accounts</i>	<u>456,419.47</u>

<u>Wells Fargo - Almost CD #5010</u>		Balance as of August 14, 2023	286,924.53
Income for the Month			
	Ad Valorem/Property Tax	143,545.32	
	Consolidated Tax (CTX)	48,577.76	
	LGTA/Fair Share	7,715.21	
	Other Income	0.00	
	TOTAL	<u>199,838.29</u>	
	Interest Income	24.68	199,862.97
	Transfer to Wells Fargo #4179	0.00	
	Transfer to Wells Fargo #4430	(51,280.05)	(51,280.05)
			<u>Balance as of September 18, 2023</u>
			<u>435,507.45</u>

<u>Wells Fargo - A/P / General Ckg #4179</u>		Balance as of August 14, 2023	512.00
Transfer from Wells Fargo #5010			
	Interest Income	0.02	0.02
-			
	TOTAL	<u>0.00</u>	0.00
			<u>Balance as of September 18, 2023</u>
			<u>512.02</u>

<u>Wells Fargo - Petty Cash</u>		Balance as of August 14, 2023	400.00
			<u>Balance as of September 18, 2023</u>
			<u>400.00</u>

PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT

TRANSACTION REPORT AS OF September 18, 2023

<u>Wells Fargo - Payroll #4430</u>		Balance as of August 14, 2023	20,000.00
Transfer from Wells Fargo #5010		\$51,280.05	
Interest		1.73	51,281.78
<hr/>			
Net Payroll	Patriot	10,959.65	Net Payroll
Chuck Blower	Ck 1053	144.89	Reimbursement for 588SM Backhoe Hoses
Humana Insurance Co	Bill pay	207.13	Monthly Vision and Dental Insurance
United Healthcare	Bill pay	3,582.13	Monthly Health Insurance
Alhambra/Primo Water	Bill pay	12.25	Monthly Water
TID Systems	Bill pay	3,994.52	Final Payment on Surveillance System
Heather Kelly	Bill pay	75.00	Casual Labor to print documents for Board meeting
Don Otto	Bill pay	345.97	Reimbursement for Personal Vehicle Mileage
Flyers Energy	Bill pay	1,577.18	Fuel
Catherinie A. Glatthar	Patriot	3,725.57	Secretarial \$3,007.50, Accounting/Financial \$620.00, Website Maintenance \$75.00, Office Supplies \$23.07
Vickie DiMambro	Patriot	1,809.71	Bookkeeping \$1,755.00, Office Supplies \$54.71
Kersten Schreier	Patriot	1,088.29	Bookkeeping \$892.50, Office Supplies \$195.79
Hobbs Company Limited	Bill pay	7,394.40	Water Tank Installation on 2000 Peterbilt Water Truck
SK's BECC 9/3/23 Stmt			
Amazon	SK's CC	77.94	Lincoln Grease Gun Battery
The Wave Carwash	SK's CC	9.50	Truck Wash
Waste Management	SK's CC	34.98	Monthly Waste Removal
Sonsray Machinery LLC	SK's CC	85.84	Seal Kit for Backhoe
Office Depot	SK's CC	29.45	Copies for August Meeting
Office Depot	SK's CC	53.56	Copies for August Meeting
Office Depot	SK's CC	5.40	Tape
SK's BECC 10/3/23 Stmt			
DriveLine & Gear Service	SK's CC	365.88	PTO Driveshaft for 2000 Peterbilt Water Truck
Peterbilt Truck Parts & Equipment	SK's CC	207.80	Stock of T-bolt Clamps
United Central Industrial Supply	SK's CC	251.19	Stock & Parts for 10,000 Gallon Water Tank
Silver State International	SK's CC	67.13	2000 Peterbilt Water Truck Adj Band
Peterbilt Truck Parts & Equipment	SK's CC	102.95	2000 Peterbilt Water Tank Transfer
GD's BECC 9/3/23 Stmt			
Peterbilt Truck Parts & Equipment	GD's CC	122.46	Battery for Peterbilt Belly Dump
Sani-Hut Company Inc.	GD's CC	129.64	Portable Restroom
North State Drug & Alcohol Testing	GD's CC	45.00	Drug Testing K Schreier
Washoe County Treasurer	GD's CC	34.97	Annual Water Rights Administration Fee
Patriot Payroll	GD's CC	79.00	Monthly Payroll Processing Fee
Motorola	GD's CC	70.00	Monthly Two Way Radio Service
Intuit	GD's CC	749.00	QuickBooks Software
Dyer Lawrence, LLP	GD's CC	6,596.28	Attorney Fees for June 15 through July 31, 2023
GD's BECC 10/3/23 Stmt			
Knoblock Pump & Well	GD's CC	471.00	Replace Float Switch in 10,000 Gallon Water Tank
Verizon	GD's CC	34.90	Monthly Telephone Bill
NV Energy	Bill pay	134.95	Monthly Electric Bill
Granite Construction	Bill pay	163.98	Concrete, Stop Sign, & Post Hole Digger
Granite Construction	Bill pay	228.73	DuraPatch: 1.42 Tons (Whiskey, RHC, & Broken Spur)
PERS	Bill pay	3,809.30	PERS Monthly Payment
Payroll Taxes - Patriot Payroll	EFT	2,404.26	Payroll taxes (941, NV Unemployment)
		<u>\$51,281.78</u>	
			<u>(\$51,281.78)</u>
		Balance as of September 18, 2023	20,000.00

ESTIMATED OPERATING FUNDS FOR ROAD IMPROVEMENTS

Submitted by Cathy Glatthar, Assistant to the Board

Attachment - 09/21/2023 Meeting - Agenda Item 5.c.

REVENUE SUMMARY AS OF AUGUST 31, 2023

12-MONTH REPORTING PERIOD: September 1, 2022 - August 31, 2023

TO REPORT:

(1) 12-MONTH REPORTING PERIOD BUDGET VS ACTUAL

(2) 12-MONTH REPORTING PERIOD EST OP FUNDS REPORT FIGURES VS ACTUAL

(3) AUGUST CTX AND LGTA REVENUE

REVENUE - BUDGET VS ACTUAL

	From 2022/2023			
<u>Revenue Source</u>	<u>Final Budget</u>	<u>ACTUAL</u>	<u>Difference</u>	
Ad Valorem	340,854	344,265	3,411	
CTX	645,531	531,846	-113,685	
LGTA	40,000	51,335	11,335	
	1,026,385	927,446	-98,939	

REVENUE - EST OP FUNDS REPORT FIGURES VS ACTUAL

	Figures Used for			
<u>Revenue Source</u>	<u>Est Op Funds Rpt</u>	<u>ACTUAL</u>	<u>Difference</u>	
Ad Valorem	340,000	344,265	4,265	
CTX	615,000	531,846	-83,154	
LGTA	42,000	51,335	9,335	
	997,000	927,446	-69,554	

NOTES:

1. Trustee Patterson secured an ARPA Grant for \$250,000 that was spent on road improvements

2. For fiscal year 2023, \$626,000 was spent on road maintenance and improvement projects

Fiscal year 2023: July 1, 2022 - June 30, 2023

[Asphalt Rehab Projects: \$225,492 & 285,502; Aggregate Surfacing: \$101,531; Other: \$13,475]

REVENUE - ACTUAL AND ESTIMATED

NOTE: As of 8/31/2023, Actual Revenue was LESS Than YTD Estimated By: **-\$69,554.39**

AD VALOREM (Normally received around the 10th of the month)

Payment Posted Date	Estimated	Actual	Difference	YTD Difference
at 09/12/22 (35%)	119,000.00	0.00	-119,000.00	-119,000.00
9/15 and 10/13/22	0.00	129,562.84	129,562.84	10,562.84
11/07/22 (21%)	71,400.00	64,374.03	-7,025.97	3,536.87
at 12/12/22	0.00	0.00	0.00	3,536.87
12/15/22 & 1/12/23	0.00	6,562.02	6,562.02	10,098.89
02/10/2023 (21%)	71,400.00	64,001.77	-7,398.23	2,700.66
3/10/2023	0.00	160.48	160.48	2,861.14
4/7/2023 (21%)	71,400.00	59,888.06	-11,511.94	-8,650.80
5/11/2023	0.00	982.56	982.56	-7,668.24
at 6/12/23	0.00	0.00	0.00	-7,668.24
6/15 & 7/13/2023 (2%)	6,800.00	17,732.90	10,932.90	3,264.66
8/11/2023	0.00	1,000.56	1,000.56	4,265.22
	340,000.00	344,265.22	4,265.22	

CTX (Normally received at the end of the month)

Payment Posted Date	Estimated	Actual	Difference	YTD Difference
9/28/2022	51,250.00	45,936.66	-5,313.34	-5,313.34
10/26/2022	51,250.00	47,237.89	-4,012.11	-9,325.45
11/28/2022	51,250.00	46,585.40	-4,664.60	-13,990.05
12/28/2022	51,250.00	46,204.99	-5,045.01	-19,035.06
1/27/2023	51,250.00	43,409.06	-7,840.94	-26,876.00
2/24/2023	51,250.00	48,938.57	-2,311.43	-29,187.43
3/29/2023	51,250.00	39,446.75	-11,803.25	-40,990.68
4/26/2023	51,250.00	37,351.89	-13,898.11	-54,888.79
5/26/2023	51,250.00	48,515.15	-2,734.85	-57,623.64
6/28/2023	51,250.00	35,357.24	-15,892.76	-73,516.40
7/27/2023	51,250.00	44,284.29	-6,965.71	-80,482.11
8/29/2023	51,250.00	48,577.76	-2,672.24	-83,154.35
	615,000.00	531,845.65	-83,154.35	

LGTA (Normally received mid-month)

Payment Posted Date	Estimated	Actual	Difference	YTD Difference
9/16/2022	3,500.00	377.00	-3,123.00	-3,123.00
10/18/2022	3,500.00	6,016.96	2,516.96	-606.04
11/16/2022	3,500.00	4,116.04	616.04	10.00
12/16/2022	3,500.00	5,282.26	1,782.26	1,792.26
1/17/2023	3,500.00	3,635.55	135.55	1,927.81
2/17/2023	3,500.00	3,848.69	348.69	2,276.50
3/16/2023	3,500.00	5,650.11	2,150.11	4,426.61
4/18/2023	3,500.00	3,022.61	-477.39	3,949.22
5/16/2023	3,500.00	4,637.30	1,137.30	5,086.52
6/16/2023	3,500.00	3,496.98	-3.02	5,083.50
7/12/2023	3,500.00	3,536.03	36.03	5,119.53
8/15 & 8/29/2023	3,500.00	7,715.21	4,215.21	9,334.74
	42,000.00	51,334.74	9,334.74	

ESTIMATED NET OPERATING FUNDS FOR ROAD IMPROVEMENTS

Submitted by Cathy Glatthar, Assistant to the Board

ATTACHMENT - 09/21/2023 Meeting - Agenda Item 5.c.

Total Cash in all Bank Accounts as of September 18, 2023		456,419	
Additional Revenue Expected Through August 31, 2024		795,655	
ESTIMATED OPERATING FUNDS THROUGH AUGUST 31, 2024			1,252,074
LESS Average Monthly Expenses (\$35,000) x 11.5 Months		-402,500	
LESS: Capital Outlay FY23 Carryover \$36,875 + FY24 \$75,000; [Includes \$2,500 for 1 Pickup Truck from TMFire (Pending)]			
Aggregate Surfacing \$102,418;			
Mag-chloride \$19,000 - \$6,300 - \$6,308 = \$6,392;			
Broken Spur Road Improvement Project \$38,000;			
Workers' Comp \$1,902 x 3 (Nov, Feb, May) & \$2,500 (Aug);			
Audit \$14,500 (Oct); Insurance \$12,500 (July)		-293,891	
LESS Reserve Funds (= Ending Fund Balance per Budget)		-60,000	
ESTIMATED EXPENSES & RESERVES THROUGH AUGUST 31, 2024			-756,391
ESTIMATED NET OPERATING FUNDS FOR ROAD IMPROVEMENTS AS OF AUGUST 31, 2024			495,683
Additional Revenue Expected Through AUGUST 31, 2024:			
From 2023/2024	Figures Used for		
<u>Final Budget</u>	<u>Est Op Funds Rpt</u>		
347,256	347,000	Ad Valorem	Oct '23 thru Aug '24
605,034	550,200	CTX	45,850 x 12
42,000	42,000	LGTA	3,500 x 12
994,290	939,200		795,655
	-55,090	Difference between Budget and Estimated Operating Funds Report Projected Revenues	
MONTHLY EXPENSES:			
	Average	Actual	Difference
Payroll	18,000	20,962	-2,962
Other (non Road Maint)	17,000	17,690	-690
	35,000	38,653	-3,653
			A/P Acct Exps
Capital Outlay		12,055	P/R Acct Exps
Road Maintenance		575	Petty Cash Exps
	TOTAL EXPENSES	51,282	51,282

REVENUE - ACTUAL AND ESTIMATED

NOTE: As of 09/18/2023, Actual Revenue was MORE Than YTD Estimated By: **\$22,095.32**

AD VALOREM (Normally received around the 10th of the month)

Payment Date	Estimated	Actual	Difference	YTD Difference
at 09/14/23 (35%)	121,450.00	143,545.32	22,095.32	22,095.32
October	0.00			
November (21%)	72,870.00			
December	0.00			
January	0.00			
February (21%)	72,870.00			
March	0.00			
April (21%)	72,870.00			
May	0.00			
June	0.00			
July (2%)	6,940.00			
August	0.00			
	347,000.00	143,545.32	-203,454.68	

CTX (Normally received at the end of the month)

Payment Date	Estimated	Actual	Difference	YTD Difference
September	45,850.00			
October	45,850.00			
November	45,850.00			
December	45,850.00			
January	45,850.00			
February	45,850.00			
March	45,850.00			
April	45,850.00			
May	45,850.00			
June	45,850.00			
July	45,850.00			
August	45,850.00			
	550,200.00	0.00	-550,200.00	

LGTA (Normally received mid-month)

Payment Date	Estimated	Actual	Difference	YTD Difference
September	3,500.00			
October	3,500.00			
November	3,500.00			
December	3,500.00			
January	3,500.00			
February	3,500.00			
March	3,500.00			
April	3,500.00			
May	3,500.00			
June	3,500.00			
July	3,500.00			
August	3,500.00			
	42,000.00	0.00	-42,000.00	

PVGID OPERATIONS MANAGER'S REPORT
Report Period 8/14/2023 to 9/17/2023
ATTACHMENT: 7/21/2023 Meeting Agenda Item 8.a.

ROADS GRADED AND/OR COMPACTED:

1. Amy Short
2. Wilcox Ranch: Amy to Twin Springs
3. Range Land: Pyramid to Peak
4. Wilcox Ranch: Near 2850 in the Cottonwood Creek narrows - use the belly dump to put 30 yards of Class E to fill in low spot, spread and compact
5. Wilcox Ranch Hill: Goodher to Mid
6. Hockberry
7. Pony Springs
8. Crossover (N)
9. Sharrock: Amy to Wild Horse

OTHER ROAD WORK:

1. Twin Springs upper culvert: Dig out gravel in creek to get flow back in alignment
2. Ironwood: Pyramid to Ironwood Pit, Restripe center line
3. Whiskey Springs: Pyramid to just past Broken Spur, Restripe center line
4. Amy Short: Applied Mag-chloride
5. Wilcox Ranch: Amy to Quaking Aspen, Applied Mag-chloride
6. Range Land: Cattle guard to Peak (N-S), Applied Mag-chloride
7. Prairie Road: Winnemucca Ranch to Jackrabbit, Applied Mag-chloride
8. Whiskey Springs: Right Hand Canyon to Piute Creek, Fill pot holes with 1 ton patch mix
9. Right Hand Canyon: Paved section, .20 ton patch mix
10. Broken Spur: Paved section, .22 ton patch mix

OTHER:

1. Office work
2. Attend Meetings
3. Post Agenda
4. Road Surveys
5. Town for parts
6. Misc. yard work
7. Holiday

EQUIPMENT:

1. '95 Pete Water Truck: Found suspension shims at Grass Valley mailboxes: Performed safety inspection on truck and the shims found were from this truck, red-tagged. Found a brake chamber mount was missing and had loose mounting nuts; brake shoes worn! Had Cashman's mechanic replace all four rear shoes with new spring kits. All new air lines to the brake chambers were installed. Reinstalled the shims and checked rear axle alignment. Les Schwab R&R 8 rear tires.
2. '05 Backhoe: Lubed all. When I was digging using the extend-a-hoe portion of the hoe, the hydraulic cylinder gland seals failed, so while Cashman was here working on the '95 water truck, I went to town and picked up a seal kit and two hydraulic hoses. Cashman's was able to use their crane to pull it off and reseal the cylinder. Reinstall assembly with new hydraulic hoses, check for leaks.
3. '00 Peterbilt Transfer: Greased all fittings. Performed safety inspection, found bed tarp guide cable was broken. Needs tires, Les Schwab R&R 8 rear tires.
4. '90 Case Loader: Bucket squealing very badly! Checked bucket bushings, "they have play." Greased the entire machine. Performed safety check, found safety bolt on left turn cylinder pin broken and missing part of it, replaced.
5. '02 Pete Tractor: Les Schwab R&R 8 rear tires.
6. '00 Pete Water Truck: Had new 4,000-gallon tank installed and hooked up plumbing and electrical. Had PTO driveshaft built and installed.
7. Wayside shop: Had rollup doors installed.
8. '03 770 Grader: Trans hydraulic pump driveshaft to fan failed, also hitting hydraulic return hose, R&R. Greased machine.
9. '05 772 Grader: Greased machine.

2023 MONTHLY ROADWORK AND REQUESTS REPORT

Report Compiled by Cathy Glatthar from Monthly Operations Manager's Reports

ROADWORK: G=Grading (Incl Watering, Compacting, Escapes), CE=Class E, D=Ditching, CC=Culvert Cleaning, CI=Culvert Install, W=Watering, AM=Asphalt Maint (Patching, Crack Sealing, Striping, Shouldering, Sweeping, etc.), SR=Snow Removal, MC=Mag-chloride, SC=Seal Coats, EP=Edge Paving, ER=Emergency Repairs, DR=Debris Removal, DG=DG Added, R=Request Received

			2023 Operations Manager's Report Date											
P=Paved UP=Unpaved	Road Segment	Miles	01/15	02/12	03/12	04/16	05/14	06/11	07/16	08/13	09/17	10/15	11/12	12/17
UP	Amy (N)	0.1												
UP	Amy (Whiskey Springs - James Ranch)	1.57	SR		G									
P	Amy (James Ranch - Ironwood)	0.88	SR	AM					AM					
UP	Amy (Ironwood - Wilcox Ranch)	0.4	SR	G							G, MC			
UP	Amy (S) (Wilcox Ranch - End)	1.4	R/SR				CC(1)			R/G prtl				
UP	Anniversary	0.5												
P	Axe Handle (Pyramid - Curnow Canyon)	3	SR	AM		ER,AM			R prtl					
P	Bacon Rind (N: Axe Handle - End of Surfacing)	0.5												
UP	Bacon Rind (N: End of Surfacing - End)	1.2								G				
UP	Bacon Rind (S: Axe Handle to Sky Canyon)	1.25								G prtl				
UP	Bacon Rind (S: Sky Canyon - End/Sage Cyn)	0.25												
UP	Big Dog (Prairie - Turn/4700 Big Dog)	0.6												
UP	Bootstrap	0.5												
UP	Broken Spur (N)	0.2												
UP	Broken Spur (S: Whiskey - Tumbleweed)	0.38	SR	R	R	G				R/G	R			
UP	Broken Spur (S: Tumbleweed - Morgan Ranch)	1.12	SR	R	R	G				R/G	R			
P	Broken Spur (S: Morgan Ranch - Sharrock)	0.9	SR								AM prtl			
UP	Chantry Flats	1.1	SR											
UP	Chieftan (Pasture View - Vista Trail)	0.8												
UP	Crazy Horse (Wilcox - Yellow Tail)	0.73	SR				R/CC(1)		R prtl	G				
UP	Crazy Horse (Yellow Tail - End)	0.37	SR											
UP	Crossover (N)	0.2									R/G			
UP	Crossover (Wild Horse - Twin Springs)	0.6								G				
UP	Curnow Cyn (Axe Handle - Quonset)	0.9	SR		G									
UP	Curnow Cyn (Quonset - Top of Hill 455 CCRd)	0.9	SR		G									
UP	Curnow Cyn (Top of Hill - Stop/190 CCRd)	0.8	SR		G									
UP	Easy Jet (Range Land S - End)	0.4												
UP	Flagstone	0.2												
UP	Grass Valley (W) (Pyramid - Flying Eagle Air)	1.6	R Base	R/SR		R/G,ER			R/G					
UP	Grass Valley (W) (Flying Eagle Air - End)	2.25							R/G prtl					
UP	Grass Valley (Pyramid - Wayside)	2.6						G prtl						
UP	Grass Valley (Wayside - Whiskey)	0.5						G		G prtl				

