

PVGID MINUTES SEPTEMBER 21, 2023

ATTACHMENT - Agenda Item 5.b.

Attorney Use/Billing

John Patterson

Sun, Aug 20, 2023 at 10:42 AM

To: Tom Baker

Hello Tom,

After reviewing the itemized bill from the attorney and receiving an unsolicited email (concerning GID contract workers) from Frank, as a Trustee for the PVGID I have some concerns.

Regarding the Letter of Engagement from Schreier, this is the same template used by our District for many years and it clearly states on the back page "non-employee status". I am not interested in utilizing District funds to have the attorney redo what has worked, without issue, for the PVGID in the past.

The role of the GID attorney in the past has primarily been to attend the meetings and monitor adherence to the OML. Under specific direction from the Board, the attorney has researched legal matters, written letters to property owners regarding legal issues and at times has done research/interpretations of NRS statutes. The only specific Board request given to this attorney was at the June meeting, regarding HIPAA and workers' comp. information that is allowable for Board members to receive. Most of the itemized billing was for correspondence (email/phone) or review of items that did not require an attorney and had not been done by the GID attorney in the past. Almost all of the billing is for items or questions that could have easily been handled by one's own research, reaching out to other Trustees, and utilizing our tenured staff that possess decades of experience and history with the District. With limited resources and funding for the District, it is in our best interest as elected representatives to watch and safeguard the "people's" money more closely. The current FY 23-24 budget for legal/attorney is \$8,000.00 and we will surpass that by September of this year, on track to spend over \$30,000.00 this FY for legal/attorney fees. The additional funding needed to fill that budget shortfall can only come from 2 places in our current budget, Capital Outlay or Road Maintenance.

Per the agreement with Mr. Flaherty, the billing items may be disputed and questioned at no charge to the PVGID. It is apparent in the itemized bill that our attorney is acting on his own, at times, without specific direction from the Board. This is evident in the billing item for "reviewing minutes and agendas". Mr. Flaherty confirmed, when questioned by me at the July meeting and recorded in the minutes, that it was not specifically directed or asked for him to accomplish. There has not been an OML complaint filed with the Nevada Attorney General regarding our agendas or minutes. This unsolicited review of our agendas and minutes by the attorney and any other item not specifically directed by a Trustee or the Board should be disputed and reimbursed to the PVGID. This open communication between you and Mr. Flaherty will solidify the actual role and responsibilities of the attorney working on behalf of the PVGID.

With no pending litigation/lawsuits or any great legal crisis about to befall the PVGID, the role of the attorney is to attend the monthly meetings. Any questions for the attorney should happen at the monthly meetings in the course of the Board moving through the agenda. Any specific direction for requested work outside the monthly meeting should be made by the Board, Trustee or staff at the monthly meeting and that request transparent to the public we serve. This transparency is prudent, as the taxpaying public bears the cost.

Thank you.

John

Excerpt from PVGID Board Member's Handbook

Duties of Officers

- President
Prepares agendas and calls special meetings when necessary; conducts and presides over meetings; signs legal documents for and on behalf of the GID; is the primary contact person for the Road Maintenance Operations Manager.
- Vice President
Conducts and presides over meetings when the President is unavailable; assists and supports the President in GID activities.
- Secretary
Maintains minutes, files, and other records of the GID with the assistance of the Assistant to the Secretary; is the contact person for the Registrar of Voters' Office and the State Records Management Division (for records retention matters).
- Treasurer
Maintains financial records of the GID with the assistance of the Assistant to the Secretary.

Trustee Responsibilities

- Trustees are responsible for attending all regular and special GID meetings. A trustee should notify the President of the Board in advance of a meeting if the trustee will be unable to attend (the more notice, the better).
- Trustees are responsible for setting and carrying out the policies related to the basic power(s) granted to the District (as modified in October 1975): operation, maintenance and repair of roads.
- The trustees, as a group, are responsible for the general direction of the GID; not the day-to-day operations.
- General direction policies are established through an affirmative vote of no less than a quorum of the Board (three trustees) during a public, open meeting (see Open Meeting Law Manual, Appendix A).
- Trustees who are contacted by property owners with road maintenance concerns or complaints, are to refer the property owner to the following procedure:

Road Maintenance and Repair Requests:

To notify the PVGID of road maintenance needs, please send an email to palvalgid@gmail.com. Please include "Road Maintenance Request" in the subject line, and include the name of the road, the approximate location, and a brief description of the problem. These requests will be compiled into a weekly report.

Urgent requests:

The palvalgid@gmail.com email account is not necessarily monitored on a daily basis. To notify the PVGID of an urgent problem, please call the Operations Manager at 775-848-6788.

- Trustees who are approached by constituents requesting special road maintenance or a road improvement project, shall inform the constituent that their project request must be agendaized for discussion and consideration by the Board after hearing public comment, if any, on the matter.
- Trustees, when communicating with the public, need to thoroughly explain the policies and procedures which pertain to the particular situation. Trustees should be sure the constituent is fully aware of and understands their responsibilities in the process.

Excerpt from June 15, 2023 PVGID Regular Meeting Minutes

Item 3. - Judicial/Government Affairs:

- a. Review of Proposal and Possible Retention of the Law Firm of Dyer Lawrence, LLP for General Counsel Legal Representation:

"[Mr. Flaherty] explained he would be the PVGID's general counsel, and his client would be the District. He would represent the District by working with the Board and then, to the extent the Board directs him, he would work with staff as well. The Board basically steers the ship and gives him direction. He clarified that he would not represent any individual member of the Board.

Trustee Baker said the actual monthly cost would depend on how much we task Mr. Flaherty with doing, and we don't know how much we're going to have to task him with doing; as of the beginning of this, it's going to be just to monitor the meetings."

FRANCIS C. FLAHERTY
THOMAS J. DONALDSON
SUE S. MATUSKA*

* ALSO ADMITTED IN CALIFORNIA



OF COUNSEL

MICHAEL W. DYER
SANDRA G. LAWRENCE*

June 16, 2023

Via email to [REDACTED]

Thomas Baker
President
Palomino Valley General
Improvement District
9732 Pyramid Highway #407
Sparks, Nevada 89441

Re: *Expression of Interest; Service as Legal Counsel*

Dear Pres. Baker:

This letter confirms that at its meeting last night, the Board of Trustees of the Palomino Valley General Improvement District ("GID") retain us as legal counsel. We appreciate the confidence the Board has expressed by allowing us to be of assistance to the GID. Set forth herein are the terms of our engagement.

Our work will encompass general counsel representation for the GID, including Open Meeting Law compliance, factual investigation, legal research, analysis and litigation. In connection with the services covered by this letter, we will charge \$315 per hour, which is a 10% discount from our current hourly partner rate of \$350 per hour. Additionally, we have agreed that travel time to and from any regular monthly Board meetings that we attend in person will be \$157.50 per hour. We bill in increments of one-tenth of an hour (6 minutes) and round up to the nearest tenth of an hour. Ordinary disbursements, such as court costs, FedEx, postage, photocopies and printing (0.20), mileage reimbursements at the IRS rate, and fees advanced to others are billed separately and in addition to our fees for services.

It is our practice to bill fees and costs on a monthly basis with a detailed summary of the costs incurred and services performed for those fees. We expect payment of the balance due within (30) days of the date of billing. Interest at the rate of 18% per annum may be added to those balances that are outstanding for more than ninety (90) days.

If you think that there is a problem with any bill you receive, we do not charge our time for discussing questions about your bill. While we will promptly correct any errors, it is our policy not to discount our bills for any reason. If you have a particular billing requirement, I would be happy to discuss it with you and will accommodate any reasonable request consistent with our general policies and the capability of our billing system. Please indicate the Board's approval and undertaking of the terms of our representation by signing this letter in the space provided below and returning it to our office.

Pres. Baker
June 16, 2023
Page 2

Thank you for your cooperation in this retainer letter; we are looking forward to working with the *GID*

Sincerely,


DYER LAWRENCE, LLP

Francis C. Flaherty, Esq.

Approved and Accepted

PALOMINO VALLEY GENERAL
IMPROVEMENT DISTRICT

By:


Thomas Baker
President

KERSTEN SCHREIER

LETTER OF ENGAGEMENT

September 11, 2023

Palomino Valley General Improvement District
9732 Pyramid Hwy #407
Sparks, NV 89441

Dear Board of Trustees:

I am pleased to provide you with this Letter of Engagement, which outlines the terms of our agreement.

I will provide Assistant to the Secretary services to the Palomino Valley General Improvement District (PVGID), and the scope of services I will render, the manner of calculating fees, and other aspects of this arrangement, are mutually agreed to be as follows:

Services to be Provided:

- Meeting Preparation: Meeting Packets for Board & Staff and Extra Copies of All Meeting Handouts for the Public, Sign-in Sheet
- Attend Meeting: Record Meeting; Take Notes; Get any documents signed
- Post-Meeting: Upload/send meeting audio recording; File agenda, agenda posted statement, all handouts, and sign-in sheet in minutes binder; File final minutes in binder
- Write Up Meeting Minutes - Draft
- Filing and Records Retention

Fees and Expenses:

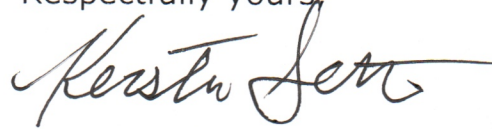
My fee for services provided will begin at \$25 per hour, and after a 90-day probationary period, the fee will increase to \$30 per hour. The billing will be for actual time worked without rounding.

I may incur various expenses in providing my services. The PVGID agrees to pay all such expenses, and to reimburse me for all out-of-pocket expenses that I pay on your behalf. Use of my personal vehicle for GID matters will be reimbursed at the per mile rate for business travel, as determined by the Internal Revenue Service.

Non-employee Status:

For the purposes of Nevada Revised Statutes Chapter 616A - Industrial Insurance, I am not an employee of the Palomino Valley General Improvement District.

Respectfully yours,

A handwritten signature in black ink, appearing to read "Kersten Schreier". The signature is written in a cursive style with a long horizontal stroke at the end.

Kersten Schreier

The terms, as outlined above, are hereby agreed to upon a unanimous vote of a quorum of the Board of Trustees on September 21, 2023.

Thomas Baker, President

Date

2023 EMPLOYEE COMPENSATION

Consumer Price Index and Hourly Pay Raise Scenarios

Prepared by Cathy Glatthar, Assistant to the Board, and Reviewed by Trustee Patterson

ATTACHMENT: 09/21/2023 Meeting - Agenda Item 7

CONSUMER PRICE INDEX *

Source: US Bureau of Labor Statistics
[\[https://www.bls.gov/data/\]](https://www.bls.gov/data/)

12-Month Percent Change

Series Id: CWUR0400SA0

Not Seasonally Adjusted

Series Title: All items in West urban, urban wage earners and clerical workers, not seasonally adjusted

Area: West

Item: All items

Base Period: 1982-84=100

Download:  [.xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2013	1.5	1.9	1.3	1.0	1.0	1.4	2.0	1.5	1.2	0.6	1.2	1.7	1.4	1.4	1.3
2014	1.6	1.1	1.4	1.7	2.2	2.2	2.2	2.0	1.9	1.8	1.3	0.8	1.7	1.7	1.7
2015	0.0	0.2	0.6	0.5	0.8	0.7	0.9	0.8	0.4	0.6	1.1	1.6	0.7	0.5	0.9
2016	2.6	1.9	1.1	1.5	1.0	1.2	0.9	1.1	1.7	2.1	2.2	2.3	1.6	1.6	1.7
2017	2.3	3.0	3.0	2.8	2.6	2.4	2.5	2.8	3.0	3.0	3.2	3.3	2.8	2.7	3.0
2018	3.3	3.2	3.3	3.5	3.7	3.9	3.9	3.8	3.5	3.7	3.5	3.1	3.5	3.5	3.6
2019	2.6	2.3	2.4	2.8	2.9	2.6	2.5	2.4	2.5	2.7	2.7	2.7	2.6	2.6	2.6
2020	2.9	3.1	2.5	1.2	0.6	1.1	1.7	2.2	1.9	1.3	1.5	1.7	1.8	1.9	1.7
2021	1.7	2.0	2.9	4.4	5.4	6.0	5.9	5.7	5.8	6.5	7.2	7.8	5.1	3.7	6.5
2022	8.4	8.5	9.4	8.9	8.8	9.2	8.7	8.4	8.5	8.5	7.3	6.1	8.4	8.9	7.9
2023	6.2	5.9	4.7	4.5	4.1	3.1	3.1	3.7						4.7	

* CPI Information obtained on September 15, 2023

OPERATIONS MANAGER - SHAWN KELLY

HOURLY PAY RAISE SCENARIOS (AFTER PERS Rate Increase Adjustment)

Operations Manager (OM) is on the PERS Employer Paid Contributions (EPC) plan with the OM and the PVGID each paying half of the rate increase. The EPC rate increases from 29.75% to 33.50% (3.75% increase - Employee's 50% Share = 1.875%)

The Board voted on 7/20/23 to offset SK's share of the PERS contribution rate increase with an equivalent wage increase, as follows:

Current Hourly Rate	40.87
Emps Share of Rate Incr (40.87 x 0.01875)	-0.77
"In Lieu of" Raise Offset (40.87 x 0.01875)	0.77
Hourly Rate Unchanged	\$40.87

Scenario 1 - \$1/hour raise minus \$0.77 rate increase given 7/20/2023 = \$0.33/hour add'l pay raise:

Current Hourly Rate	40.87
\$0.33/hour add'l pay raise	0.33
New Hourly Rate	\$41.20

Scenario 2 - \$2/hour raise minus \$0.77 rate increase given 7/20/2023 = \$1.33/hour add'l pay raise:

Current Hourly Rate	40.87
\$1.33/hour add'l pay raise	1.33
New Hourly Rate	\$42.20

Scenario 3 - 7.375% raise minus 1.875% rate increase given 7/20/2023 = 5.5% add'l pay raise:

Current Hourly Rate	40.87
5.5% add'l pay raise (40.87 x 0.055)	2.25
New Hourly Rate	\$43.12

Scenario 4 - 8.4% raise minus 1.875% rate increase given 7/20/2023 = 6.525% add'l pay raise:

Current Hourly Rate	40.87
6.525% add'l pay raise (40.87 x 0.06525)	2.67
New Hourly Rate	\$43.54

EQUIPMENT OPERATOR - CHUCK BLOWER

HOURLY PAY RAISE SCENARIOS (AFTER PERS Rate Increase Adjustment)

The Equipment Operator (EO) is on the Employee/Employer Pay Contributions plan (aka 50/50 plan) and the EO automatically pays half of the rate increase. The Employee/Employer rate increases from 15.50% to 17.50% = 2% increased deduction.

The Board voted on 7/20/23 to offset CB's share of the PERS contribution rate increase with an equivalent wage increase, as follows:

Current Hourly Rate	30.00
Hourly Rate Increase (30.00 x 0.02)	0.60
New Hourly Rate	<u>\$30.60</u>

Scenario 1 - \$1/hour raise minus \$0.60 rate increase given 7/20/2023 = \$0.40/hour add'l pay raise:

Current Hourly Rate	30.60
\$0.40/hour add'l pay raise	0.40
New Hourly Rate	<u>\$31.00</u>

Scenario 2 - \$2/hour raise minus \$0.60 rate increase given 7/20/2023 = \$1.40/hour add'l pay raise:

Current Hourly Rate	30.60
\$1.40/hour add'l pay raise	1.40
New Hourly Rate	<u>\$32.00</u>

Scenario 3 - 7.5% raise minus 2% rate increase given 7/20/2023 = 5.5% add'l pay raise:

Current Hourly Rate	30.60
5.5% add'l pay raise (30.60 x 0.055)	1.68
New Hourly Rate	<u>\$32.28</u>

Scenario 4 - 8.4% raise minus 2% rate increase given 7/20/2023 = 6.4% add'l pay raise:

Current Hourly Rate	30.60
6.4% add'l pay raise (30.60 x 0.064)	1.96
New Hourly Rate	<u>\$32.56</u>

Second Reading and Adoption
Regular Meeting
August 20, 2020

PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT

RESOLUTION NO. F20-R1

ROADS ACCEPTED FOR MAINTENANCE AND
LEVEL OF MAINTENANCE DESIGNATIONS

WHEREAS, Resolution No. F06-R1 - Roads Accepted for Maintenance and Level of Maintenance (LOM) Designation - was intended to supersede Resolution No. F77-R4 - Road Maintenance, Seasonal Roads - but the resolution, as written, did not specifically state that it superseded the earlier resolution; and;

WHEREAS, Resolution No. F93-R1 - Resolution for Accepting Seasonal and Future Roads for Normal Maintenance by Palomino Valley General Improvement District - was revised by Resolution No. F16-R2 - Revision of Resolution No. F93-R1 - Procedure for Accepting Roads for Maintenance by the PVGID and the Requisite Road Standards. The revised resolution did not include any language regarding roads designated and listed as "Seasonal Roads" in the 1977 resolution.

NOW, THEREFORE, be it RESOLVED:

1. This resolution supersedes previous resolutions F77-R4, F93-R1, and F06-R1 for maintenance of existing roads.
2. Acceptance of new roads for maintenance is covered by Resolution No. F16-R2.
3. The classification of "Seasonal Roads" described in previous Resolution No. F77-R4 is hereby terminated. These roads will be elevated to LOM 3. Residents on roads previously listed as seasonal who desire to have road improvements beyond normal grading shall bear the cost of road improvements. It will not be the responsibility of the PVGID to upgrade these roads except where deemed practical and cost effective by the Board. These roads shall be maintained in their present condition and width.
4. The list of Palomino Valley GID Accepted Roads and Level of Maintenance Amended August 20, 2020 is attached and made a part hereto. This list should be reviewed and possibly updated every ten (10) years as growth occurs within the District.
5. Upon a resolution to add, delete, or change the level of maintenance for an accepted road, the Board of Trustees must draft a resolution to amend the list of "Accepted Roads and Level of Maintenance." The resolution must include the following:
 - Name of Road
 - Portion of Road to be Added or Deleted (if applicable)
 - Number of Miles to be Added or Deleted (if applicable)
 - Level of Maintenance Designation (1, 2, or 3)

6. The Level of Maintenance designation for each road or road segment was based on the level of traffic when Resolution No. F06-R1 was written in 2006, and generally correlates with the number of residences served. The LOM classifications are not a guarantee of how many times a year any particular road segment will be graded since other factors such as weather events, and subgrade soil characteristics are also involved. The Operations Manager shall, on a regular basis, survey roadways and establish priorities for maintenance. Requests for maintenance received from residents shall be analyzed by the Operations Manager who will determine validity and establish priorities for grading and other maintenance. The LOM designations set standards that can be used as a guide with the understanding that in certain situations a road may require repair or maintenance that is not commensurate with its LOM, but is necessary to keep a road serviceable.
7. Roads throughout the District will not be maintained when weather and/or road conditions are unsafe or hazardous to GID personnel and/or equipment.

BE IT FURTHER RESOLVED that this Resolution be spread at large upon the minutes or attached thereto.

Upon motion by Trustee Dennis, and seconded by Trustee Currivan, the foregoing Resolution was passed and adopted this 20th day of August, 2020 by the following vote:

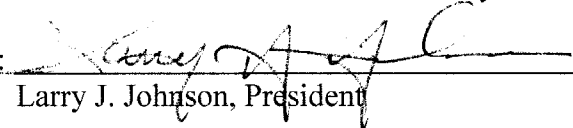
AYES: Trustee Dennis, Trustee Currivan, and Trustee Johnson

NAYS: Trustee Otto

ABSENT: Trustee Breitmeyer

ABSTAIN: None

Board of Trustees of the Palomino Valley General Improvement District

By: 
Larry J. Johnson, President

NOTE: This Resolution cannot be amended or cancelled without a vote of the PVGID Board of Trustees.

**PALOMINO VALLEY GID ACCEPTED ROADS AND LEVEL OF MAINTENANCE
AMENDED AUGUST 20, 2020**

LEVEL OF MAINT	ROAD NAME	MILES	PORTION ACCEPTED	END GPS
1	Amy	2.45	Whiskey Springs South to	Ironwood
1	Amy	0.4	Ironwood South to	Wilcox Ranch
2	Amy	1.4	Wilcox Ranch South to	End
2	Amy	0.1	Whiskey Springs North to	N end: 39° 47.810N 119° 36.698W
3	Anniversary	0.5	All	
1	Axe Handle	3.0	All	39° 44.138N 119° 38.850W
2	Bacon Rind	1.5	Axe Handle So. to	39° 43.017N 119° 40.652W (Sage Cyn)
2	Bacon Rind	1.7	Axe Handle North to	End
3	Big Dog	0.6	Prairie to	39° 46.389N 119° 42.321W (4700 BD)
3	Bootstrap	0.5	Broken Spur East to	39° 48.336N 119° 36.694W
2	Broken Spur	2.4	Whiskey Springs South to	End
3	Broken Spur	0.2	Whiskey Springs North to	End
3	Chantry Flats	1.1	All	
3	Chieftan	0.8	Pasture View to	Vista Trail
2	Crazy Horse	1.1	All	
2	Crossover	0.6	Wild Horse South to	Twin Springs
3	Crossover	0.2	Wild Horse North to	N end: 39° 45.171N 119° 35.058W
2	Curnow Canyon	0.9	Axe Handle to	39° 43.676N 119° 39.229W (Quonset)
3	Curnow Canyon	1.7	39° 43.676N 119° 39.229W to	39° 43.018N 119° 38.404W (190 CC)
3	Easy Jet	0.4	All	
3	Flagstone	0.2	All	
3	Grass Valley	3.6	Pyramid Hwy West to	End
2	Grass Valley	3.1	Pyramid Hwy Southeast to . . .	Whiskey Springs
2	Grass Valley	0.8	Whiskey Springs South to	Turf Farm--39° 47.582N 119° 37.842W
2	Grass Valley	0.8	Sharrock North to	N End: 39° 46.722N 119° 37.835W
3	Grey Van	1.2	Range Land South to	End
3	Hay Canyon	0.3	All	
3	Hockberry	1.0	All	
1	Ironwood	4.9	Pyramid Hwy to	Amy
3	Ironwood (Little)	1.0	Whiskey Springs South to	Ironwood

Level of Maintenance: 1 = Primary 2 = Secondary 3 = Tertiary

PALOMINO VALLEY GID ACCEPTED ROADS AND LEVEL OF MAINTENANCE
AMENDED AUGUST 20, 2020

LEVEL OF MAINT	ROAD NAME	MILES	PORTION ACCEPTED	END GPS
3	Jackrabbit	1.0	All	
3	Lost Spring	1.0	All	
3	Mid	0.3	All	39° 42.108N 119° 32.838W
3	Morning Dove	0.2	All	
2	Pasture View	2.0	Whiskey Springs South to	End
3	Pasture View	0.8	Whiskey Springs North to	End
2	Peak	0.7	Winnemucca Ranch East to . .	Peak
2	Peak	1.7	Range Land South to	End
3	Pioche	0.2	All	
3	Piute Creek	1.7	Whiskey Springs to	39° 46.650N 119° 31.841W (2155 PC)
3	Pony Springs	0.8	All	
2	Prairie	1.0	All	
2	Quaking Aspen	1.4	Wilcox Ranch to	Hidden Canyon
2	Quaking Aspen	0.6	Hidden Canyon to	O'Hara
3	Quaking Aspen	3.3	O'Hara East to	Mountain Aspen
1	Range Land	2.9	All	
3	Rebel Cause	1.2	Range Land South to	End
2	Right Hand Canyon	3.2	Whiskey Springs to	Raptor: 39° 45.333N 119°32.592W
3	Right Hand Canyon	1.8	Raptor South to	End: 39° 44.853N 119°31.008W
3	Roadrunner	1.4	Winnemucca Ranch to	Ernie: 39° 50.814N 119° 42.884W
3	Sage Flat	1.3	Whiskey Springs North to	End
2	Sharrock	2.1	All	
3	Silver Horse	1.0	Wild Horse to	39° 45.383N 119° 34.498W
3	Space Test	0.5	All	
3	Tartan	0.2	All	
2	Twin Springs	0.3	Wilcox Ranch East to	Crossover
3	Twin Springs	1.9	Crossover East to	End
3	Two Forty	0.4	All	
2	Wayside	0.8	Grass Valley to	End: 39° 48.664N 119° 37.126W
1	Whiskey Springs	7.0	All	

Level of Maintenance: 1 = Primary 2 = Secondary 3 = Tertiary

**PALOMINO VALLEY GID ACCEPTED ROADS AND LEVEL OF MAINTENANCE
AMENDED AUGUST 20, 2020**

LEVEL OF MAINT	ROAD NAME	MILES	PORTION ACCEPTED	END GPS
1	Wilcox Ranch	4.0	Amy to	Goodher
2	Wilcox Ranch	1.0	Goodher to	Mid
2	Wild Horse	3.4	Whiskey Springs South to	End
3	Wild Horse	0.8	Whiskey Springs North to	End
3	Wrangler	0.8	Right Hand Canyon to	39°45.782N 119° 32.381W
2	Yellow Tail	2.1	All	
TOTAL Miles Maintained		93.25		
	Miles of Asphalt	19.95		
	Miles of Dirt	73.30		
LEVEL OF MAINTENANCE (LOM) DEFINITIONS				
PRIMARY -- LOM 1:		24.65	Miles	
	> High Traffic			
	> Main Collector Road (Most of these roads connect with Pyramid Hwy)			
SECONDARY -- LOM 2:		34.7	Miles	
	> Moderate Traffic			
	> Secondary Collector Road (One or more roads connect with these roads)			
	> Seasonal Maintenance--Road will not be maintained when weather and/or road conditions are unsafe or hazardous to GID crew and/or equipment.			
TERTIARY -- LOM 3:		33.9	Miles	
	> Low Traffic			
	> Not a Collector Road			
	> Seasonal Maintenance--Road will not be maintained when weather and/or road conditions are unsafe or hazardous to GID crew and/or equipment.			

Level of Maintenance: 1 = Primary 2 = Secondary 3 = Tertiary

Regular Meeting
March 24, 1977
Minutes: page 44

RESOLUTION NO. F77-R4

**ROAD MAINTENANCE
SEASONAL ROADS**

A Resolution Designating Certain Seasonal Roads and Maintenance Standards for Seasonal Roads was presented to the Trustees. Upon motion by Trustee Tiller, seconded by Trustee Ager and unanimously carried, said Resolution was adopted.

Job # 8676
January 13, 1977

PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT

Recommended Maintenance Standards

"Seasonal Roads"

On September 8, 1975 the Palomino Valley General Improvement District adopted road standards as part of the minutes. In those standards, a seasonal road was defined as follows:

"Certain roads far up the canyons are to be for summer use only, i.e. no snow removal. These roads will only serve a few parcels, and due to the rugged terrain the cross section of the travelled way may be as narrow as 12 feet. This section will be restricted for use only in those cases that substantial damage to the terrain would occur if a wider road were to be constructed."

The PVGID at this time identifies, for maintenance standards, the following roads taken from the master plan of Palomino Valley and field inspection as seasonal roads:

1. Right Hand Canyon Road - from the end of the existing pavement to the cul-de-sac.
2. Wrangler Road - all
3. Quaking Aspen Road - from the west line of Section 5, T 21N, R 22E, to the end.
4. Microwave Road - all
5. Curnow Canyon Road - all
6. Space Test Road - all

The following maintenance standards shall apply to the above seasonal roads.

1. No snow removal
2. One spring maintenance with blade
3. Emergency spot maintenance during the months of May through October in the event the road becomes impassable by four wheel drive vehicles.